

Department of Human Services
Bureau of Human Service Licensing
LICENSING INSPECTION SUMMARY PUBLIC

July 13, 2026

[REDACTED]
SENECA MANOR, LLC
[REDACTED]
[REDACTED]

RE: SENECA MANOR
5340 SALTSBURG ROAD
VERONA, PA, 15147
LICENSE/COC#: 45549

[REDACTED],

As a result of the Pennsylvania Department of Human Services, Bureau of Human Service Licensing review on 05/08/2026 of the above facility, we have determined that your submitted plan of correction is fully implemented. Continued compliance must be maintained.

Please note that you are required to post this Licensing Inspection Summary at your facility in a conspicuous location.

Sincerely,
[REDACTED]

cc: Pennsylvania Bureau of Human Service Licensing

Facility Information

Name: SENECA MANOR

License #: 45549

License Expiration: 04/01/2027

Address: 5340 SALTSBURG ROAD, VERONA, PA 15147

County: ALLEGHENY

Region: WESTERN

Administrator

Name:

Phone:

Email:

Legal Entity

Name: SENECA MANOR, LLC

Address:

Phone:

Email:

Certificate(s) of Occupancy

Type: I-2

Date: 04/14/2010

Issued By: Municipality of Penn Hills

Staffing Hours

Resident Support Staff: 0

Total Daily Staff: 117

Waking Staff: 88

Inspection Information

Type: Partial

Notice: Unannounced

BHA Docket #:

Reason: Complaint

Exit Conference Date: 05/08/2026

Inspection Dates and Department Representative

05/08/2026 - On-Site:

Resident Demographic Data as of Inspection Dates

General Information

License Capacity: 100

Residents Served: 71

Special Care Unit

In Residence: No

Area:

Capacity:

Residents Served:

Hospice

Current Residents: 6

Number of Residents Who:

Receive Supplemental Security Income: 0

Are 60 Years of Age or Older: 71

Diagnosed with Mental Illness: 13

Diagnosed with Intellectual Disability: 1

Have Mobility Need: 46

Have Physical Disability: 1

Inspections / Reviews

05/08/2026 Partial

Lead Inspector:

Follow-Up Type: POC Submission

Follow-Up Date: 06/26/2026

06/25/2026 - POC Submission

Submitted By:

Date Submitted: 07/07/2026

Reviewer:

Follow-Up Type: POC Submission

Follow-Up Date: 07/02/2026

Inspections / Reviews (*continued*)

07/01/2026 POC Submission

Submitted By: [REDACTED]

Date Submitted: 07/07/2026

Reviewer: [REDACTED]

Follow Up Type: Document Submission Follow Up Date: 07/08/2026

07/13/2026 Document Submission

Submitted By: [REDACTED]

Date Submitted: 07/07/2026

Reviewer: [REDACTED]

Follow Up Type: Not Required

187b Date/time of med admin

1. Requirements

2800.

187.b. The information in subsection (a)(13) and (14) shall be recorded at the time the medication is administered.

Description of Violation

Resident [REDACTED]'s April 2026 medication administration record (MAR) does not include the initials of the staff person who administered the following medications on the following dates and times:

- [REDACTED], give 1 tablet one time a day on [REDACTED] and [REDACTED] at 6:00 am.
- [REDACTED] instill 1 drop in both eyes at bedtime on [REDACTED] at 9:00 pm
- [REDACTED], give 1 by mouth one time a day on [REDACTED], and [REDACTED] at 6:00 am.

Repeated Violation - [REDACTED], et al.

Plan of Correction

Accept [REDACTED] - 07/01/2026)

Resident [REDACTED] Medication Administration Record (MAR) was reviewed by the Resident Care Coordinator (RCC) on 05/08/26 to verify all medications administered by Staff Person A. The review confirmed there were no adverse outcomes related to the medication administration. Resident [REDACTED] will continue to be monitored through routine clinical observation.

Staff Person A was immediately removed from all medication administration responsibilities on 05/08/26 pending successful completion of the Department-approved Medication Administration Course and competency evaluation. Staff Person A is no longer employed by the residence.

By 5/26/26, the Resident Care Coordinator will complete a comprehensive review of all personnel authorized to administer medications to verify documentation of successful completion of the Department-approved Medication Administration Course and competency testing.

The residence's designated Medication Administration Trainers (Train-the-Trainers) are [REDACTED] RCC. On 05/08/26, the residence updated its medication administration assignment process to require verification of current medication administration certification and documented competency before any employee may be scheduled or assigned medication administration duties. These revisions will be managed by [REDACTED] RCC and incorporated into the medication assignment procedure utilized by nursing management.

On 05/12/26, the Human Resources Director re-educated all management staff regarding regulatory requirements that only individuals who have successfully completed the Department-approved Medication Administration Course and competency testing may administer medications. Education also included verification procedures prior to assigning medication carts and accountability for ongoing compliance.

Beginning 05/11/26, the Resident Care Coordinator or designee will conduct weekly audits of:

- Medication administration training records;
- Competency documentation;
- Medication assignment schedules; and
- Staff authorized to administer medications.

These audits will occur weekly for four consecutive weeks and thereafter during orientation for all newly hired medication administration staff and whenever additional medication administration personnel are assigned.

Audit findings will be reviewed by the Executive Director and Resident Care Coordinator beginning 05/12/26 and weekly during the monitoring period. Documentation of each review will be maintained.

Any deficiency identified during the audit process will result in immediate removal of the employee from medication administration duties until compliance is verified. Additional corrective actions may include staff counseling,

187b Date/time of med admin (continued)

retraining, repeat competency validation, disciplinary action when appropriate, revision of work assignments, and re-auditing to ensure sustained compliance. The Executive Director and Resident Care Coordinator will continue monitoring until full compliance is demonstrated and maintained.

Licensee's Proposed Overall Completion Date: 07/06/2026

Implemented [REDACTED] 07/13/2026)

187d Follow prescriber's orders**2. Requirements**

2800.

187.d. The residence shall follow the directions of the prescriber.

Description of Violation

Resident [REDACTED] is prescribed [REDACTED] capsules, 'give 2 capsules once daily in the afternoon'. However, this medication was not administered to resident [REDACTED] on [REDACTED] because the medication was not available in the residence.

Repeated Violation - [REDACTED]

Plan of Correction

Accept [REDACTED] - 07/01/2026)

Resident [REDACTED] missed dose of [REDACTED] (two capsules once daily in the afternoon) on 4/24/2026 was identified on 4/24/26 by [REDACTED] Medtech during medication administration. The prescribing practitioner, [REDACTED] was notified on 4/24/26 at approx. 6pm by [REDACTED] RCC. The practitioner recommended [resume medication as soon as available/continue current orders/no additional intervention/other recommendation]. The medication was received in the residence from the pharmacy on 4/24/26 at approx. 11pm by [REDACTED] LPN and verified upon receipt. The next scheduled dose was administered on 4/24/26 at 5pm by [REDACTED] LPN in accordance with the prescriber's orders.

Resident [REDACTED] was monitored by [REDACTED] beginning on 4/24/26 at approx. 6pm through 4/25/26 at approx. 6pm for any adverse effects related to the missed dose. Monitoring included assessment of the resident's condition, review of any changes in symptoms, and documentation of findings. No adverse effects or negative outcomes were identified.

On 05/12/26, the Resident Care Coordinator (RCC) completed a comprehensive review of the facility's medication management and medication re-order process. The review identified missing medications, timely reordering, label not clear, meds dated when opened, MAR matches label

As a result of the review, the facility implemented the following process changes effective 05/26/26:

- Medication supplies will be reviewed by Medication Technicians at the beginning of each medication cart assignment and at least [7] days before medications are expected to run out.
- Medication reorders will be initiated immediately when a medication reaches the established reorder threshold.
- The Medication Technician assigned to the medication cart is responsible for identifying medications requiring reorder and documenting the reorder request.
- The Resident Care Coordinator or licensed designee will verify completion of all medication reorders daily and follow up with the pharmacy regarding delayed deliveries.
- If a medication is unavailable, the Medication Technician will immediately notify the Resident Care Coordinator or licensed nurse, who will contact both the pharmacy and prescribing practitioner for further direction. All communications and interventions will be documented.

187d Follow prescriber's orders (continued)

By 06/29/26, all Medication Technicians will receive re-education conducted by the Resident Care Coordinator or designee regarding:

- Medication inventory monitoring;
- Medication reorder procedures;
- Required documentation of reorders;
- Timely communication with the pharmacy regarding delayed or unavailable medications;
- Notification of prescribing practitioners when medications are unavailable; and
- Regulatory requirements to ensure medications are available and administered as prescribed.

Attendance and competency validation will be documented in each employee's education file.

Beginning 05/26/26, the Resident Care Coordinator or designee will conduct weekly audits of medication inventory, medication reorder documentation, pharmacy communication, and medication availability for all residents receiving routine medications for four consecutive weeks.

If compliance is achieved, monitoring will continue monthly for an additional two months.

Audit findings will be reviewed weekly by the Executive Director and Resident Care Coordinator beginning 05/26/26.

Review findings and corrective actions will be documented and maintained.

Any deficiencies identified during the audit process will result in immediate investigation by the Resident Care Coordinator. Corrective actions will include immediate reordering of medications when indicated, notification of the pharmacy and prescribing practitioner when medications are unavailable, removal of barriers preventing timely medication availability, staff counseling, re-education, competency validation, disciplinary action when appropriate, and increased monitoring until compliance is achieved. Follow-up audits will be completed to verify that corrective actions have been implemented and sustained.

Licensee's Proposed Overall Completion Date: 07/06/2026

Implemented [REDACTED] - 07/13/2026)

190a Completion of course—meds**3. Requirements**

2800.

190.a. A staff person who has successfully completed a Department-approved medications administration course that includes the passing of the Department's performance-based competency test within the past 2 years may administer oral; topical; eye, nose and ear drop prescription medications and epinephrine injections for insect bites or other allergies.

Description of Violation

Staff person A, who has not successfully completed the Department-approved medications administration course, administered numerous medications to resident [REDACTED], to include the following:

- [REDACTED], give 1 tablet by mouth one time a day on [REDACTED] at 8:00 am.
- [REDACTED], give 2 capsules by mouth one time a day on [REDACTED] at 8:00 am.
- [REDACTED], give 2 tablets by mouth one time a day on [REDACTED] at 8:00 am.

Plan of Correction

Accept [REDACTED] - 07/01/2026)

On 05/08/26, the Resident Care Coordinator (RCC) reviewed Resident [REDACTED] Medication Administration Record (MAR) to verify all medications administered by Staff Person A. The review confirmed that Resident [REDACTED] experienced no adverse effects or negative outcomes related to the medication administration. Resident [REDACTED] will continue to be monitored through routine clinical assessments.

190a Completion of course—meds (continued)

Staff Person A was removed from all medication administration responsibilities on 05/08/26 immediately upon discovery that Department-approved medication administration training and competency requirements had not been verified.

Staff Person A is no longer employed by the residence.

By 05/11/26, the Resident Care Coordinator will complete a comprehensive review of all employees authorized to administer medications to verify successful completion of the Department-approved Medication Administration Course and competency testing. Any employee lacking required documentation or competency verification will be immediately removed from medication administration duties until all requirements have been satisfied.

The residence's Department-approved Medication Administration Train-the-Trainer(s) are:

- [REDACTED] Resident Care Coordinator

On 05/11/26, the facility revised its medication administration assignment process. The revised process, monitored by [REDACTED] RCC includes the following changes:

- Verification of Department-approved medication administration training and competency before any employee is assigned medication administration duties.
- Maintenance of an updated list of qualified medication administration staff by the Resident Care Coordinator.
- Verification of employee qualifications before medication cart assignments are finalized.
- Review of training records during orientation, annual education, and prior to assignment changes.
- Immediate removal of employees from medication administration responsibilities if required qualifications cannot be verified.

On 05/11/26, the Human Resources Director re-educated all management staff regarding Pennsylvania medication administration regulations, emphasizing that only staff who have successfully completed the Department-approved Medication Administration Course and competency testing may administer medications. Education also included management's responsibility to verify qualifications prior to assigning medication administration duties.

Beginning 05/11/26, the Resident Care Coordinator or designee will conduct weekly audits for four consecutive weeks of:

- Medication administration training records;
- Competency validation documentation;
- Medication administration assignment schedules;
- Current list of authorized medication administration personnel.

Following successful completion of the initial monitoring period, all newly hired medication administration staff will have their training records and competency documentation verified before independently administering medications. Audit findings will be reviewed weekly by the Executive Director and Resident Care Coordinator beginning 05/12/26. Documentation of all reviews, findings, and corrective actions will be maintained

If any deficiency is identified during an audit, immediate corrective action will include removal of the employee from medication administration duties pending compliance verification, notification of the Resident Care Coordinator and Executive Director, review of all medication administrations completed by the employee for potential resident impact, staff counseling, re-education, repeat competency validation, disciplinary action as appropriate, and follow-up audits to verify sustained compliance. Monitoring will continue until the facility demonstrates ongoing compliance with Department requirements.

Licensee's Proposed Overall Completion Date: 07/06/2026

Implemented [REDACTED] - 07/13/2026)