

Department of Human Services
Bureau of Human Service Licensing
LICENSING INSPECTION SUMMARY - PUBLIC

January 9, 2025

[REDACTED]
WILLIAM'S MANOR LLC.
[REDACTED]

RE: WILLIAM'S MANOR
164 BARON ROAD
WIND GAP, PA, 18091
LICENSE/COC#: 20731

[REDACTED],
As a result of the Pennsylvania Department of Human Services, Bureau of Human Service Licensing review on 10/29/2024 of the above facility, we have determined that your submitted plan of correction is fully implemented. Continued compliance must be maintained.

Please note that you are required to post this Licensing Inspection Summary at your facility in a conspicuous location.

Sincerely,
[REDACTED]

cc: Pennsylvania Bureau of Human Service Licensing

Facility Information

Name: WILLIAM'S MANOR License #: 20731 License Expiration: 10/29/2025
 Address: 164 BARON ROAD, WIND GAP, PA 18091
 County: NORTHAMPTON Region: NORTHEAST

Administrator

Name: [REDACTED] Phone: [REDACTED] Email: colleen.brooks@rcn.com

Legal Entity

Name: WILLIAM'S MANOR LLC.
 Address: [REDACTED]
 Phone: [REDACTED] Email: [REDACTED]

Certificate(s) of Occupancy

Type: C-3 SP Date: 03/29/1989 Issued By: L & I
 Type: R-4 Date: 07/01/2010 Issued By: L & I

Staffing Hours

Resident Support Staff: 0 Total Daily Staff: 2 Waking Staff: 2

Inspection Information

Type: Full Notice: Unannounced BHA Docket #:
 Reason: Renewal Exit Conference Date: 10/29/2024

Inspection Dates and Department Representative

10/29/2024 - On-Site: [REDACTED]

Resident Demographic Data as of Inspection Dates

General Information
 License Capacity: 8 Residents Served: 2
 Secured Dementia Care Unit
 In Home: No Area: Capacity: Residents Served:
 Hospice
 Current Residents: 0
 Number of Residents Who:
 Receive Supplemental Security Income: 0 Are 60 Years of Age or Older: 2
 Diagnosed with Mental Illness: 0 Diagnosed with Intellectual Disability: 0
 Have Mobility Need: 0 Have Physical Disability: 0

Inspections / Reviews

10/29/2024 Full
 Lead Inspector: [REDACTED] Follow-Up Type: POC Submission Follow-Up Date: 11/23/2024

Inspections / Reviews *(continued)*

01/09/2025 POC Submission

Submitted By: [REDACTED]

Date Submitted: 01/09/2025

Reviewer: [REDACTED]

Follow Up Type: *Bypass Document Submission*

01/09/2025 Bypass Document Submission

Submitted By: [REDACTED]

Date Submitted: 01/09/2025

Reviewer: [REDACTED]

Follow Up Type: *Not Required*

26a - Quality Management Plan

1. Requirements

2600.

26.a. The home shall establish and implement a quality management plan.

Description of Violation

Facility was unable to produce a record of a Quality Management Meeting held in 2023.

Plan of Correction

Accept (█) - 01/09/2025)

The meeting in question was held, but unfortunately wasn't documented. A copy of the new documentation, with a record of the meeting is attached. A new document, requiring two employee signatures attesting to the Quality Management Meeting, has been created and also is attached. For visibility, the new form will be attached to the front of the Quality Management Book.

Licensee's Proposed Overall Completion Date: 11/18/2024

Implemented (█) - 01/09/2025)

109b - Rabies Vaccination

2. Requirements

2600.

109.b. Cats and dogs present at the home shall have a current rabies vaccination. A current certificate of rabies vaccination from a licensed veterinarian shall be kept.

Description of Violation

A cat living in the home did not a current rabies vaccination.

Plan of Correction

Accept (█) - 01/09/2025)

█, DVM, of Animal Mansion in Columbia, NJ, advises against a Rabies vaccine for the Williams Manor house cat, █, due to underlying medical conditions, including congestive heart failure, an enlarged heart, and asthma. █ submitted a Certificate of Exemption form and the Pennsylvania Bureau of Human Services has received via fax a request for a waiver of this regulation, a decision on which is pending.

Further, █ is an indoor cat who never goes outside. Thus, the risk of exposure to Rabies is limited.

All relevant forms are attached.

Licensee's Proposed Overall Completion Date: 12/06/2024

Implemented (█) - 01/09/2025)

187a - Medication Record

3. Requirements

2600.

187.a. A medication record shall be kept to include the following for each resident for whom medications are administered:

12. Diagnosis or purpose for the medication, including pro re nata (PRN).

Description of Violation

Resident has a PRN order for █ to be given once daily. The Medication Administration Record states that the medication is for allergies, and the pharmacy label states that it is for sleep.

187a Medication Record (continued)**Plan of Correction****Accept** [REDACTED] - 01/09/2025)

The record for this medication was entered incorrectly in the MAR. Staff has been retrained to ensure all MAR documentation matches the prescription labeling.

In addition, a new document has been created that will require monthly authentication via signature of two med trained staff members that labeling of all medications matches MAR record keeping. This authentication will occur when cycled (monthly) medications arrive from the pharmacy.

All relevant documents attached.

Licensee's Proposed Overall Completion Date: 11/18/2024

Implemented [REDACTED] 01/09/2025)