

Department of Human Services
Bureau of Human Service Licensing
LICENSING INSPECTION SUMMARY - PUBLIC

March 23, 2023

[REDACTED]
BROOKSIDE ASSISTED LIVING, INC.
49 BROOKSIDE LANE
BROOKVILLE, PA, 15825

RE: BROOKSIDE SENIOR LIVING
49 BROOKSIDE LANE
BROOKVILLE, PA, 15825
LICENSE/COC#: 41113

Dear [REDACTED],

As a result of the Pennsylvania Department of Human Services, Bureau of Human Service Licensing review on 01/27/2023 of the above facility, we have determined that your submitted plan of correction is fully implemented. Continued compliance must be maintained.

Please note that you are required to post this Licensing Inspection Summary at your facility in a conspicuous location.

Sincerely,
[REDACTED]

cc: Pennsylvania Bureau of Human Service Licensing

Facility Information

Name: *BROOKSIDE SENIOR LIVING* License #: *41113* License Expiration: *10/15/2023*
 Address: *49 BROOKSIDE LANE, BROOKVILLE, PA 15825*
 County: *JEFFERSON* Region: *WESTERN*

Administrator

Name: [REDACTED] Phone: [REDACTED] Email: [REDACTED]

Legal Entity

Name: *BROOKSIDE ASSISTED LIVING, INC.*
 Address: *49 BROOKSIDE LANE, BROOKVILLE, PA, 15825*
 Phone: [REDACTED] Email: [REDACTED]

Certificate(s) of Occupancy

Type: *C-2 LP* Date: *07/04/2003* Issued By: *L&I*

Staffing Hours

Resident Support Staff: Total Daily Staff: *36* Waking Staff: *27*

Inspection Information

Type: *Partial* Notice: *Unannounced* BHA Docket #:
 Reason: *Complaint* Exit Conference Date: *01/27/2023*

Inspection Dates and Department Representative

01/27/2023 - On-Site: [REDACTED]

Resident Demographic Data as of Inspection Dates

General Information
 License Capacity: *50* Residents Served: *33*

Secured Dementia Care Unit
 In Home: *No* Area: Capacity: Residents Served:

Hospice
 Current Residents: *2*

Number of Residents Who:
 Receive Supplemental Security Income: *1* Are 60 Years of Age or Older: *31*
 Diagnosed with Mental Illness: *1* Diagnosed with Intellectual Disability: *1*
 Have Mobility Need: *3* Have Physical Disability: *0*

Inspections / Reviews

01/27/2023 - Partial
 Lead Inspector: [REDACTED] Follow-Up Type: *POC Submission* Follow-Up Date: *02/19/2023*

03/03/2023 - POC Submission
 Submitted By: [REDACTED] Date Submitted: *03/20/2023*
 Reviewer: [REDACTED] Follow-Up Type: *POC Submission* Follow-Up Date: *03/07/2023*

Inspections / Reviews *(continued)*

03/14/2023 - POC Submission

Submitted By: [REDACTED] Date Submitted: 03/20/2023

Reviewer: [REDACTED] Follow-Up Type: Document Submission Follow-Up Date: 03/21/2023

03/23/2023 - Document Submission

Submitted By: [REDACTED] Date Submitted: 03/20/2023

Reviewer: [REDACTED] Follow-Up Type: Not Required

15b - Supervisor Plan

1. Requirements

2600.

15.b. If there is an allegation of abuse of a resident involving a home's staff person, the home shall immediately develop and implement a plan of supervision or suspend the staff person involved in the alleged incident.

Description of Violation

On [REDACTED] staff person A accepted a financial gift of \$10.00 from resident #1 as a thank you for fixing the resident's cell phone. On 12/13/23, the local Area Agency on Aging made the home aware of an allegation of possible financial exploitation of a resident by a staff person. The home did not implement a plan of supervision or suspend the staff person involved in the alleged incident.

Plan of Correction

Accept (JW - 03/14/2023)

1. The Administrator, [REDACTED], or designee will be the responsible person for immediately developing and implementing a plan of supervision or suspending a staff member involved in allegation of abuse incidents in the home. [REDACTED], Manager, will provide assistance as needed to coordinate the plans, effective immediately.
2. The Administrator, [REDACTED], or designee will notify DHS Licensing with 24 hours to develop approval for the plan of staff supervision or suspension. The plan of supervision or suspension will also be approved by AAA. The supervision plan or suspension will be in place until both DHS and AAA conclude their investigation, effective immediately. (completed 02/18/23).
3. Abuse and Abuse Reporting, RCG page 175, and Suspected Resident Abuse Reporting and Investigation Requirements (Flowchart), RCG page 176, will be added to the homes Policy Manual by Administrator, [REDACTED], and serve as the procedure for handling all abuse reporting and investigations. This includes plans for staff supervision and suspension in the allegation of abuse situations. This is effective immediately. (completed 02/18/23).
4. An Abuse and Abuse Reporting Policy and Procedure will be added to the Policy Manual, effective immediately, verifying 1-3 above. (completed 02/18/23).
5. A MEMO will be made to the facility staff to inform them that Abuse and Abuse Reporting Procedures including Reportable Incidents were added to the policy manual on 02/18/23. (completed 03/07/23 by Kristen).

[REDACTED]
Licensee's Proposed Overall Completion Date: 03/07/2023

Implemented (JG - 03/23/2023)

16c - Written Incident Report

2. Requirements

2600.

16.c. The home shall report the incident or condition to the Department's personal care home regional office or the personal care home complaint hotline within 24 hours in a manner designated by the Department. Abuse reporting shall also follow the guidelines in § 2600.15 (relating to abuse reporting covered by law).

Description of Violation

On [REDACTED] staff person A accepted a financial gift of \$10.00 from resident #1 as a thank you for fixing the resident's cell phone. On [REDACTED], the local Area Agency on Aging made the home aware of an allegation of possible financial exploitation of a resident by a staff person. The home did not report the incident to the Department.

16c - Written Incident Report (continued)

Plan of Correction

Accept (JW - 03/14/2023)

- 1. The Administrator, [REDACTED], completed a Reportable Incident notifying DHS of this incident on 1/27/23, which was out of compliance with the regulation. (completed 1/27/23)
- 2. The Administrator, [REDACTED], or the designee, will be responsible for completing Reportable Incidents, relating to abuse reporting covered by law, within 24 hours to the DHS Regional Office or the Personal Care Home Hotline. (completed 02/18/23).
An Abuse and Abuse Reporting Policy and Procedure will be added to the Policy Manual, effective immediately. (completed 02/18/23).
- 3. 5. A MEMO will be made to the facility staff to inform them that Abuse and Abuse Reporting Procedures including Reportable Incidents were added to the policy manual on 02/18/23. (completed 03/07/23 by [REDACTED].

[REDACTED]

Licensee's Proposed Overall Completion Date: 03/07/2023

Implemented (JG - 03/23/2023)

20b4 - Use of Funds

3. Requirements

2600.

- 20.b. If the home provides assistance with financial management or holds resident funds, the following requirements apply:
 - 4. Resident funds and property shall only be used for the resident's benefit.

Description of Violation

On [REDACTED], staff person A excepted a financial gift of \$10.00 from resident #1 as a thank you for fixing the resident's cell phone.

Plan of Correction

Accept (JW - 03/03/2023)

- 1. The staff member was notified of the incident and that it violated state regulations on [REDACTED], the date it was determined. The resident's funds were returned to the resident on [REDACTED] by [REDACTED]. (completed)
- 2. A staff memo was made on 1/27/23 by [REDACTED] instructing staff not to accept money or gifts from residents because it is not approved by the state regulations. All staff have signed the memo. (completed 02/18/23)
- 3. All new employee packets will have a document to sign notifying them not to accept money or gifts from residents, effective immediately. (completed 02/18/23)
- 4. New resident-home contracts will state that residents are not permitted to give money or gifts to staff members per the state regulations, effective immediately. (completed 02/18/23)
- 5. Existing residents will be notified not to give gifts of money to staff members because of the state guidelines by a handout for each resident. (completed 02/18/23). The handout will also be posted on the resident bulletin board for 1 week.

[REDACTED]

Licensee's Proposed Overall Completion Date: 02/27/2023

Implemented (JG - 03/23/2023)