

Department of Human Services  
Bureau of Human Service Licensing  
LICENSING INSPECTION SUMMARY - PUBLIC

December 4, 2022

[REDACTED]  
WILLIAM'S MANOR LLC.  
164 BARON ROAD  
WIND GAP, PA, 18091

RE: WILLIAM'S MANOR  
164 BARON ROAD  
WIND GAP, PA, 18091  
LICENSE/COC#: 20731

Dear [REDACTED]

As a result of the Pennsylvania Department of Human Services, Bureau of Human Service Licensing review on 10/18/2022 of the above facility, we have determined that your submitted plan of correction is fully implemented. Continued compliance must be maintained.

Please note that you are required to post this Licensing Inspection Summary at your facility in a conspicuous location.

Sincerely,

[REDACTED]  
Human Services Licensing Supervisor

cc: Pennsylvania Bureau of Human Service Licensing

## Facility Information

Name: WILLIAM'S MANOR License #: 20731 License Expiration: 10/29/2023  
 Address: 164 BARON ROAD, WIND GAP, PA 18091  
 County: NORTHAMPTON Region: NORTHEAST

## Administrator

Name: [REDACTED] Phone: [REDACTED] Email: [REDACTED]

## Legal Entity

Name: WILLIAM'S MANOR LLC.  
 Address: 164 BARON ROAD, WIND GAP, PA, 18091  
 Phone: [REDACTED] Email: [REDACTED]

## Certificate(s) of Occupancy

Type: C-3 SP Date: 03/29/1989 Issued By: L&I  
 Type: R-4 Date: 07/01/2010 Issued By: L&I

## Staffing Hours

Resident Support Staff: 0 Total Daily Staff: 3 Waking Staff: 2

## Inspection Information

Type: Full Notice: Unannounced BHA Docket #:  
 Reason: Renewal Exit Conference Date: 10/18/2022

## Inspection Dates and Department Representative

10/18/2022 - On-Site: [REDACTED]

## Resident Demographic Data as of Inspection Dates

## General Information

License Capacity: 8 Residents Served: 3

## Secured Dementia Care Unit

In Home: No Area: Capacity: Residents Served:

## Hospice

Current Residents: 0

## Number of Residents Who:

Receive Supplemental Security Income: 0 Are 60 Years of Age or Older: 3  
 Diagnosed with Mental Illness: 0 Diagnosed with Intellectual Disability: 0  
 Have Mobility Need: 0 Have Physical Disability: 0

## Inspections / Reviews

## 10/18/2022 - Full

Lead Inspector: [REDACTED] Follow-Up Type: POC Submission Follow-Up Date: 11/10/2022

## 11/20/2022 - POC Submission

Submitted By: [REDACTED] Date Submitted: 11/09/2022  
 Reviewer: [REDACTED] Follow-Up Type: Document Submission Follow-Up Date: 11/23/2022

Inspections / Reviews *(continued)*

12/04/2022 - Document Submission

Submitted By: [REDACTED]

Date Submitted: 11/23/2022

Reviewer: [REDACTED]

Follow-Up Type: *Not Required*

**183e - Storing Medications****2. Requirements**

2600.

183.e. Prescription medications, OTC medications and CAM shall be stored in an organized manner under proper conditions of sanitation, temperature, moisture and light and in accordance with the manufacturer's instructions.

**Description of Violation**

The [REDACTED] belonging to resident #1 was not labeled with the date the [REDACTED] was removed from the foil package for use.

**Plan of Correction****Accept (MM - 11/20/2022)**

Regulation 2600.183.e. To resolve this, we first checked the MAR record as well as the day the medication was put in the medication cart. We then confirmed when the medication was open and marked the [REDACTED] belonging to resident #1.

Retrained staff on on this regulation.

Put a note in MAR that all medications when opened must have the date it was opened on the package it came out of.

Administrator and staff will check weekly that medications are labeled with the dates removed from their packages.

**Licensee's Proposed Overall Completion Date:** 11/09/2022

**Implemented (MM - 12/04/2022)**