

Department of Human Services  
Bureau of Human Service Licensing

September 15, 2022

[REDACTED]  
FOREST HILLS CARE SERVICES LLC  
[REDACTED]  
[REDACTED]

RE: FOREST HILLS PERSONAL CARE  
HOME  
313 HUMBERT ROAD  
SIDMAN, PA, 15955  
LICENSE/CO#:#: 33415

Dear [REDACTED],

As a result of the Pennsylvania Department of Human Services, Bureau of Human Service Licensing review on 04/21/2022 of the above facility, we have determined that your submitted plan of correction is fully implemented. Continued compliance must be maintained.

Sincerely,  
[REDACTED]  
[REDACTED]

Enclosure  
Licensing Inspection Summary (LIS)

cc: Pennsylvania Bureau of Human Service Licensing

Department of Human Services  
Bureau of Human Service Licensing  
**LICENSING INSPECTION SUMMARY - PUBLIC**

**Facility Information**

Name: *FOREST HILLS PERSONAL CARE HOME* License #: *33415* License Expiration: *08/01/2022*  
 Address: *313 HUMBERT ROAD, SIDMAN, PA 15955*  
 County: *CAMBRIA* Region: *CENTRAL*

**Administrator**

Name: [REDACTED] Phone: [REDACTED] Email: [REDACTED]

**Legal Entity**

Name: *FOREST HILLS CARE SERVICES LLC*  
 Address: [REDACTED]  
 Phone: [REDACTED] Email: [REDACTED]

**Certificate(s) of Occupancy**

Type: *C-2 LP* Date: *10/15/2003* Issued By: *DL&I*

**Staffing Hours**

Resident Support Staff: Total Daily Staff: *53* Waking Staff: *40*

**Inspection Information**

Type: *Partial* Notice: *Unannounced* BHA Docket #:  
 Reason: *Complaint* Exit Conference Date: *04/21/2022*

**Inspection Dates and Department Representative**

04/21/2022 - On-Site: [REDACTED]

**Resident Demographic Data as of Inspection Dates**

**General Information**

License Capacity: *50* Residents Served: *46*

**Secured Dementia Care Unit**

In Home: *No* Area: Capacity: Residents Served:

**Hospice**

Current Residents: *12*

**Number of Residents Who:**

Receive Supplemental Security Income: *0* Are 60 Years of Age or Older: *45*  
 Diagnosed with Mental Illness: *3* Diagnosed with Intellectual Disability: *1*  
 Have Mobility Need: *7* Have Physical Disability: *0*

**Inspections / Reviews**

**04/21/2022 - Partial**

Lead In pector: [REDACTED] Follow Up Type: *POC Submission* Follow Up Date: *05/12/2022*

**05/16/2022 POC Submi ion**

Inspections / Reviews *(continued)*

Reviewer: [REDACTED] Follow-Up Type: *POC Submission* Follow-Up Date: *05/23/2022*

## 06/22/2022 - POC Submission

Reviewer: [REDACTED] Follow-Up Type: *Document Submission* Follow-Up Date: *07/01/2022*

## 09/15/2022 - Document Submission

Reviewer [REDACTED] Follow-Up Type: *Not Required*

## 51 - Criminal Background Check

## 1. Requirements

2600.

51. Criminal History Checks - Criminal history checks and hiring policies shall be in accordance with the Older Adult Protective Services Act (35 P. S. § § 10225.101—10225.5102) and 6 Pa. Code Chapter 15 (relating to protective services for older adults).

**Description of Violation**

Staff Person A was hired on [REDACTED]/2021 and provided resident care, however the criminal background check wasn't completed until [REDACTED]/2022.

**Plan of Correction****Accept**

A full audit of all employee files was completed on May 20th, 2022 to ensure all current files are in compliance. All current employees now have a background check in their files or have a request in process pending a report.

A copy of the worksheet used to guide discussion on the weekly Monday am meeting between administrator and office manager is attached for your reference. These weekly meetings began on May 23, 2022

In addition, Quality Management Meetings will include a review of criminal background check completions. Quality management meetings are held quarterly.

**Completion Date:** 06/01/2022

**Document Submission****Implemented**

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