

Department of Human Services
Bureau of Human Service Licensing

April 25, 2022

[REDACTED]
PASSAVANT MEMORIAL HOMES
[REDACTED]

RE: PASSAVANT MEMORIAL HOMES
KOHLER HALL
641 RENO STREET
ROCHESTER, PA, 15074
LICENSE/COC#: 44977

Dear [REDACTED]

As a result of the Pennsylvania Department of Human Services, Bureau of Human Service Licensing licensing inspections on 02/23/2022, 03/07/2022, 03/08/2022 of the above facility, the citations specified on the enclosed Licensing Inspection Summary (LIS) were found.

We have determined that your plan of correction is: Acceptable

All citations specified on the plan of correction must be corrected by the dates specified on the License Inspection Summary (violation report) and continued compliance with Department statutes and regulations must be maintained.

Sincerely,
Amy Duncan

Enclosure
Licensing Inspection Summary (LIS)

cc: Pennsylvania Bureau of Human Service Licensing

Department of Human Services
Bureau of Human Service Licensing

May 23, 2022

[REDACTED]
PASSAVANT MEMORIAL HOMES
[REDACTED]

RE: PASSAVANT MEMORIAL HOMES
KOHLER HALL
641 RENO STREET
ROCHESTER, PA, 15074
LICENSE/COC#: 44977

Dear [REDACTED]

As a result of the Pennsylvania Department of Human Services, Bureau of Human Service Licensing review on 02/23/2022, 03/07/2022, 03/08/2022 of the above facility, we have determined that your submitted plan of correction is fully implemented. Continued compliance must be maintained.

Sincerely,
Amy Duncan

Enclosure
Licensing Inspection Summary (LIS)

cc: Pennsylvania Bureau of Human Service Licensing

Department of Human Services
Bureau of Human Service Licensing
LICENSING INSPECTION SUMMARY - PUBLIC

Facility Information

Name: *PASSAVANT MEMORIAL HOMES KOHLER HALL* License #: *44977* License Expiration: *09/18/2022*
Address: *641 RENO STREET, ROCHESTER, PA 15074*
County: *BEAVER* Region: *WESTERN*

Administrator

Name: [REDACTED] Phone: *7247750448 ext 130* Email: [REDACTED]

Legal Entity

Name: *PASSAVANT MEMORIAL HOMES*
Address: *163 THORN HILL ROAD, WARRENDALE, PA, 15086*
Phone: *7247750448* Email: [REDACTED]

Certificate(s) of Occupancy

Type: *Other* Date: *01/18/1996* Issued By: *Dept L & I*

Staffing Hours

Resident Support Staff: *0* Total Daily Staff: *7* Waking Staff: *5*

Inspection Information

Type: *Partial* Notice: *Unannounced* BHA Docket #:
Reason: *Complaint* Exit Conference Date: *03/10/2022*

Inspection Dates and Department Representative

02/23/2022 - On-Site: [REDACTED]
03/07/2022 - Off-Site: [REDACTED]
03/08/2022 - Off-Site: [REDACTED]

Resident Demographic Data as of Inspection Dates

General Information

License Capacity: *8* Residents Served: *7*

Secured Dementia Care Unit

In Home: *No* Area: Capacity: Residents Served:

Hospice

Current Residents: *0*

Number of Residents Who:

Receive Supplemental Security Income: *7* Are 60 Years of Age or Older: *2*
Diagnosed with Mental Illness: *7* Diagnosed with Intellectual Disability: *1*
Have Mobility Need: *0* Have Physical Disability: *0*

Inspections / Reviews

02/23/2022 - Partial

Lead Inspector: [REDACTED]

Follow-Up Type: *POC Submission*Follow-Up Date: *04/17/2022*

04/25/2022 - POC Submission

Reviewer: [REDACTED]

Follow-Up Type: *Document Submission*Follow-Up Date: *05/19/2022*

05/23/2022 - Document Submission

Reviewer: [REDACTED]

Follow-Up Type: *Not Required*

20b1 - Financial Records

1. Requirements

2600.

20.b. If the home provides assistance with financial management or holds resident funds, the following requirements apply:

- 1. The home shall keep a record of financial transactions with the resident, including the dates, amounts of deposits, amounts of withdrawals and the current balance.

Description of Violation

Resident #1's petty cash balance sheet indicates a balance of \$2.94 on 2/10/22; however, the resident's cash on hand was \$20.44.

Resident #2's consumer petty cash ledger indicates \$1.05 was withdrawn on 2/16/22; however, the petty cash receipt signed by the resident indicates \$1.10 was withdrawn.

Resident #3's quarterly financial summary indicates a beginning balance of \$200 on 9/1/21; however, the resident's rep payee cash on hand ledger, consumer petty cash ledger, and petty cash balance sheets indicate that the resident had a balance of zero dollars on 9/1/21.

Plan of Correction

Accept

4/7/22- Kohler Personal Care Home, Violations/Corrections

Violation:

Resident #1's petty cash balance sheet indicates a balance of \$2.94 on 2/10/22; however, the resident's cash on hand was \$20.44.

Correction Implemented:

- *The remaining Christmas and clothing spending money of \$17.50 (which was not a part of individual #1's petty cash) was returned to the Rep Payee on 3/9/22 which left the correct balance for resident #1.*
- *The Administrator will review financial books daily to ensure compliance and document on a financial verification form. The Administrator's financial verification form will be available upon request.*
- *The House Coordinator and Administrator have been in-serviced regarding the updated Cash on Hand Ledger and Petty Cash Ledger forms on 3/2/22 and have received the annual fiscal re-training on 3/9/22 and 3/4/22 respectively.*
- *A new form for Cash on Hand Ledger and Petty Cash Ledger were created to simplify the financial documentation process and the ledgers were implemented on 3/2/22.*
- *Discrepancies will be reported immediately to the Program Administrator.*

Violation:

Resident #2's consumer petty cash ledger indicates \$1.05 was withdrawn on 2/16/22; however, the petty cash receipt signed by the resident indicates \$1.10 was withdrawn.

Correction Implemented:

- *The documentation error was found on 2/23/22 and corrected.*
- *A new form for Cash on Hand Ledger and Petty Cash Ledger were created to simplify the financial documentation process and the ledgers were implemented on 3/2/22.*
- *The Administrator will review financial books daily to ensure accuracy and document on a financial verification form. The Administrator's financial verification form will be available upon request.*
- *The House Coordinator and Administrator have been in-serviced regarding the updated Cash on Hand Ledger and Petty Cash Ledger forms on 3/2/22 and have received the annual fiscal re-training on 3/9/22 and 3/4/22 respectively.*
- *Any discrepancies will be reported immediately to the Program Administrator.*

20b1 - Financial Records (continued)**Violation:**

Resident #3's quarterly financial summary indicates a beginning balance of \$200 on 9/1/21; however, the resident's rep payee cash on hand ledger, consumer petty cash ledger, and petty cash balance sheets indicate that the resident had a balance of zero dollars on 9/1/21.

Correction Implemented:

- The documentation error was found on 2/23/22 and immediately corrected.
- A new form for Cash on Hand Ledger and Petty Cash Ledger were created to simplify the financial documentation process and the ledgers were implemented on 3/2/22.
- The Administrator will review financial books daily to ensure accuracy and document on a financial verification form. The Administrator's financial verification form will be available upon request.
- The House Coordinator and Administrator have been in-serviced regarding the updated Cash on Hand Ledger and Petty Cash Ledger forms on 3/2/22 and have received the annual fiscal re-training on 3/9/22 and 3/4/22 respectively.
- Discrepancies will be reported immediately to the Program Administrator.

Completion Date: 04/19/2022

Document Submission**Implemented**

All documents are attached