

Department of Human Services
Bureau of Human Service Licensing

May 5, 2022

[REDACTED], DIRECTOR OF PERSONAL CARE SERVICES

RE: ENHANCED PERSONAL CARE HOME
432 WEST 3RD STREET
ERIE, PA, 16507
LICENSE/COC#: 44647

Dear [REDACTED],

As a result of the Pennsylvania Department of Human Services, Bureau of Human Service Licensing licensing inspections on 12/16/2021 of the above facility, the citations specified on the enclosed Licensing Inspection Summary (LIS) were found.

We have determined that your plan of correction is: Acceptable

All citations specified on the plan of correction must be corrected by the dates specified on the License Inspection Summary (violation report) and continued compliance with Department statutes and regulations must be maintained.

Sincerely,
[REDACTED]

Enclosure
Licensing Inspection Summary (LIS)

cc: Pennsylvania Bureau of Human Service Licensing

Department of Human Services
Bureau of Human Service Licensing

June 15, 2022

[REDACTED], DIRECTOR OF PERSONAL CARE SERVICES

RE: ENHANCED PERSONAL CARE HOME
432 WEST 3RD STREET
ERIE, PA, 16507
LICENSE/COC#: 44647

Dear [REDACTED],

As a result of the Pennsylvania Department of Human Services, Bureau of Human Service Licensing review on 12/16/2021 of the above facility, we have determined that your submitted plan of correction is fully implemented. Continued compliance must be maintained.

Sincerely,
[REDACTED]

Enclosure
Licensing Inspection Summary (LIS)

cc: Pennsylvania Bureau of Human Service Licensing

Department of Human Services
Bureau of Human Service Licensing
LICENSING INSPECTION SUMMARY - PUBLIC

Facility Information

Name: *ENHANCED PERSONAL CARE HOME* License #: *44647* License Expiration: *02/04/2023*
 Address: *432 WEST 3RD STREET, ERIE, PA 16507*
 County: *ERIE* Region: *WESTERN*

Administrator

Name: [REDACTED] Phone: [REDACTED] Email: [REDACTED]

Legal Entity

Name: *STAIRWAYS BEHAVIORAL HEALTH*
 Address: *2185 WEST 8TH STREET, ERIE, PA, 16505*
 Phone: [REDACTED] Email: [REDACTED]

Certificate(s) of Occupancy

Type: *C-3 SP* Date: *01/28/1994* Issued By: *Dept L & I*

Staffing Hours

Resident Support Staff: *0* Total Daily Staff: *8* Waking Staff: *6*

Inspection Information

Type: *Full* Notice: *Unannounced* BHA Docket #:
 Reason: *Renewal* Exit Conference Date: *12/16/2021*

Inspection Dates and Department Representative

12/16/2021 - On-Site: [REDACTED]

Resident Demographic Data as of Inspection Dates

General Information

License Capacity: *8* Residents Served: *8*

Secured Dementia Care Unit

In Home: *No* Area: Capacity: Residents Served:

Hospice

Current Residents: *0*

Number of Residents Who:

Receive Supplemental Security Income: *8* Are 60 Years of Age or Older: *6*
 Diagnosed with Mental Illness: *8* Diagnosed with Intellectual Disability: *4*
 Have Mobility Need: *0* Have Physical Disability: *0*

Inspections / Reviews

12/16/2021 - Full

Lead Inspector: [REDACTED] Follow-Up Type: *POC Submission* Follow-Up Date: *01/15/2022*

02/09/2022 - POC Submission

Inspections / Reviews (*continued*)

Reviewer: [REDACTED] Follow-Up Type: *POC Submission* Follow-Up Date: *02/16/2022*

05/03/2022 - POC Submission

Reviewer: [REDACTED] Follow-Up Type: *POC Submission* Follow-Up Date: *05/10/2022*

05/05/2022 - POC Submission

Reviewer: [REDACTED] Follow-Up Type: *Document Submission* Follow-Up Date: *06/04/2022*

06/15/2022 - Document Submission

Reviewer: [REDACTED] Follow-Up Type: *Not Required*

20b1 - Financial Records

1. Requirements

2600.

20.b. If the home provides assistance with financial management or holds resident funds, the following requirements apply:

1. The home shall keep a record of financial transactions with the resident, including the dates, amounts of deposits, amounts of withdrawals and the current balance.

Description of Violation

The home manages finances for multiple residents, including resident #1. Resident #1's record of financial transactions indicates a balance of [REDACTED] on 12/14/21; however, on 12/16/21, the resident's cash balance was [REDACTED].

Plan of Correction

Accept

The \$5.00 that was missing was added back to the consumer's account by PCH Administrator on 12/16/2021. PCH Administrator was educated by PCH Director on 2/9/2022 to complete monthly balance checks on resident accounts on top of the quarterly accounting that is already being done to ensure that the account balances are correct. PCH Administrator initiated the monthly balance checks on February 23, 2022. These balance checks have continued through March and April and will continue to be a part of the accounting process.

Completion Date: 05/04/2022

Document Submission

Implemented

I have completed a monthly balance count beginning in Feb 2022 for all residents. Here is JV account record showing the monthly balance count through today.

224a - Preadmission Screen Form

1. Requirements

2600.

224.a. A determination shall be made within 30 days prior to admission and documented on the Department's preadmission screening form that the needs of the resident can be met by the services provided by the home.

Description of Violation

Resident #2's preadmission screening, [REDACTED], was not documented on the Department's preadmission screening form.

Plan of Correction

Accept

Original: Our electronic health system does have the ability to reformat the form, as a template, to display the Department's pre-admission screening format. When it was placed into the residents file, it had not been printed in the template form (which is the Department's format). This has since been replaced with the correct format and the CCS will ensure that in the future, documents that are printed and placed in the resident's files will be printed in the correct format.

An example of the Credible template has been sent to the state for review. PCH Administrator was educated as to the template version of the pre-screening form on 12/17/2021 by Supervisor/PCH Director and will ensure that this is the version printed for the resident files. Supervisor will meet with PCH Administrator and audit charts bi-annually beginning on 4/5/2022 to ensure that all of the paperwork is correct in the chart.

Completion Date: 05/04/2022

Document Submission

Implemented

I have attached a copy of [REDACTED] pre-admission screener printed out in the correct format.