

Department of Human Services
Bureau of Human Service Licensing

December 14, 2021

[REDACTED], OWNER/Administrator

RE: WILLIAM'S MANOR
164 BARON ROAD
WIND GAP, PA, 18091
LICENSE/COC#: 20731

Dear [REDACTED],

As a result of the Pennsylvania Department of Human Services, Bureau of Human Service Licensing review on 09/08/2021 of the above facility, we have determined that your submitted plan of correction is fully implemented. Continued compliance must be maintained.

Sincerely,

Enclosure
Licensing Inspection Summary (LIS)

cc: Pennsylvania Bureau of Human Service Licensing

Department of Human Services
Bureau of Human Service Licensing
LICENSING INSPECTION SUMMARY

Facility Information

Name: *WILLIAM'S MANOR* License #: *20731* License Expiration:
Address: *164 BARON ROAD, WIND GAP, PA 18091*
County: *NORTHAMPTON* Region: *NORTHEAST*

Administrator

Name: [REDACTED] Phone: [REDACTED] Email: [REDACTED]

Legal Entity

Name: *WILLIAM'S MANOR LLC.*
[REDACTED]

Certificate(s) of Occupancy

Type: *R-4* Date: *07/01/2010* Issued By: *PA L&I*
Type: *C-3 SP* Date: *03/29/1989* Issued By: *PA L&I*

Staffing Hours

Resident Support Staff: *0* Total Daily Staff: *3* Waking Staff: *2*

Inspection Information

Type: *Full* Notice: *Unannounced* BHA Docket #:
Reason: *Renewal* Exit Conference Date: *09/08/2021*

Inspection Dates and Department Representative

09/08/2021 - On-Site: [REDACTED]

Resident Demographic Data as of Inspection Dates

General Information

License Capacity: *8* Residents Served: *3*

Secured Dementia Care Unit

In Home: *No* Area: Capacity: Residents Served:

Hospice

Current Residents: *0*

Number of Residents Who:

Receive Supplemental Security Income: *0* Are 60 Years of Age or Older: *3*
Diagnosed with Mental Illness: *0* Diagnosed with Intellectual Disability: *0*
Have Mobility Need: *0* Have Physical Disability: *0*

Inspections / Reviews

09/08/2021 - Full

Lead Inspector: [REDACTED] Follow-Up Type: *POC Submission* Follow-Up Date: *10/30/2021*

Inspection Dates and Department Representative (*continued*)

11/15/2021 - POC Submission

Reviewer: [REDACTED]

Follow-Up Type: *Document Submission* Follow-Up Date: *11/19/2021*

09/08/2021 - Document Submission

Reviewer: [REDACTED]

Follow-Up Type: *Not Required*

17 - Record Confidentiality

General Requirements

1. Requirements

2600.

17. Resident records shall be confidential, and, except in emergencies, may not be accessible to anyone other than the resident, the resident's designated person if any, staff persons for the purpose of providing services to the resident, agents of the Department and the long-term care ombudsman without the written consent of the resident, an individual holding the resident's power of attorney for health care or health care proxy or a resident's designated person, or if a court orders disclosure.

Description of Violation

The home's most recent violation report dated 08/07/2019 that was posted in the facility had the resident's privacy coding document posted.

Plan of Correction

Accept

All resident records are held in a locked environment within the William's Manor office footprint. This oversight by the Administrator has been corrected and all administrative staff have been directed to be more vigilant in ensuring resident records are filed in the proper location.

Completion Date: 10/14/2021

Update: 11/15/2021

Please send/Attach proof of staff training regarding ongoing compliance of this regulation. 11-15-2021 MM

Document Submission

Implemented

Staff has been trained on Regulation 2600.17 regarding resident confidentiality of records. Completion on 11/12/21, and record attached.

Completion Date: 11/12/2021

127a - Portable Space Heaters

Fire Safety

1. Requirements

2600.

127.a. Portable space heaters are prohibited.

Description of Violation

The home had a white decorative electrical heating unit that was located in the facility's front activity room near the main entrance.

Plan of Correction

Accept

This particular unit is for decorative purposes and is never used for heating purposes. The unit has been in the same place for 10 years and 10 annual inspections without incident or citation. Nonetheless, the unit has been removed and no longer exists within William's Manor.

Completion Date: 10/14/2021

Document Submission

Implemented

Correction previously stated and explained.

Completion Date: 10/14/2021