



November 16, 2021

[REDACTED]
Adelphoi Village, Inc
1119 Village Way
Latrobe, PA 15650

RE: La Sa Quik
[REDACTED]

651 St. Michaels Rd
Cogan Station, PA 17728
License #: 329120

Dear Ms. McClaren:

As a result of the Pennsylvania Department of Human Services, Office of Children Youth and Families, licensing review on September 1, 2021, of the above facility, we have determined that your submitted plan of corrections is fully implemented. Continue compliance must be maintained.

Sincerely,

Sara Harris
(KLR)

Sara Harris
Program Representative

Enclosure
Licensing Inspection Summary

Cc: La Sa Quik
[REDACTED]

Department of Human Services
Office of Children, Youth and Families
LICENSING INSPECTION SUMMARY
55 PA.CODE CHAPTER 3800

Agency/Facility Information

Name: LA SA QUIK

License Number: 32912

Address: 651 SAINT MICHAELS ROAD, COGAN STATION, PA 17728

License Expiration: 01/25/2022

County: LYCOMING

Phone: 5709989261

Inspection Information

Start Date: 09/01/2021

End Date: 09/01/2021

Type: Renewal

Notice: Announced Visit

Inspector(s): [REDACTED]

Inspection Narrative

The Department of Human Services conducted an Annual Licensing Inspection of Adelphoi Village - La Sa Quik on September 1, 2021 for the licensing year extending from 1/25/2021 to 1/25/2022. During the inspection, Departmental staff reviewed 2 of 2 newly hired personnel records, 17 of 17 tenured personnel records, and 2 of 24 child records. Departmental staff reviewed all pre-inspection documents, including fire drills, to measure compliance. During the inspection, a physical site walk through was conducted. 2 children and 2 staff members were interviewed.

The following areas of noncompliance were noted:

Inspections / Reviews

09/01/2021 - Renewal

Lead Inspector: [REDACTED]

Follow-Up Type: POC Submission

Follow-Up Date: 10/07/2021

9/30/2021 - POC Submission

Lead Reviewer: [REDACTED]

Follow-Up Type: On-site Verification

3800.58 Staff Training**1. Requirements**

3800.58.d. After initial training, the director and each full-time, part-time and temporary staff person, who will have regular and significant direct contact with children, shall have at least 40 hours of training annually relating to the care and management of children. This requirement for annual training does not apply for the initial year of employment.

Description of Violation

In 1 of 17 tenured personnel files reviewed, Staff Member A completed 30.75 hours of annual training for the 2020-2021 training year.

The agency shall develop a plan to ensure that this mandate is being met. The plan shall identify the staff position responsible for monitoring and ensuring compliance.

Plan of Correction**Accept**

The following procedure will be followed in regard to this area of non-compliance:

- *Staff Member A was terminated on [REDACTED]*
- *To ensure compliance moving forward, part time and fill-in staff members will be added to the existing trainings due in a 30, 60 and 90 day report. This report is sent monthly to all Unit Director and Program Directors.*
- *This report will be ran and reviewed in a monthly Fill in Committee meeting. The addition to the report will be reviewed on [REDACTED] Should any casual or fill in employees need trainings the employee will be notified by a Human Resource representative. When staff are out of compliance with trainings they will be suspended until the trainings are completed.*
- *This additional to the trainings due report will be reviewed in Quality Council for the months of October, November, December 2021. Any further issues will be brought to the meeting as needed by the Director of Talent Management, Vice President of Residential Services and/or Compliance Caseworker.*
- *The Human Resource Department is responsible for monitoring and ensuring compliance.*

Completion Date: 09/28/2021

[REDACTED] 9/30/21

3800.142 Health and Safety Plan**POC Verified 11/5/21 DY****1. Requirements**

3800.142. If the health and safety assessment in § 3800.141 (relating to health and safety assessment) identifies a health or safety risk, a written plan to protect the child shall be developed and implemented within 24 hours after the assessment is completed.

Description of Violation

In 1 of 2 child records reviewed, Child #1 had a health and safety assessment completed that indicated a history of [REDACTED] A safety plan was not created for the child for this behavior.

The agency shall develop a plan to ensure that this mandate is being met. The plan shall identify the staff position responsible for monitoring and ensuring compliance.

3800.142 Health and Safety Plan (continued)**Plan of Correction****Accept**

The following procedure will be followed in regard to this area of non-compliance:

- A complete review of each residents Health and Safety Screens was completed by the Program Director by September 24, 2021. This process identified the part of the Health and Safety process which staff needed additional information on.
- Staff members will be refreshed in the process of completing Health and Safety Screens and Safety Plans as they pertain to issues identified on the screen by [REDACTED]. This training will be completed by the Program Director and a sign in sheet will be submitted to the Compliance Caseworker and Director of Quality Assurance.
- The Unit Director will run a weekly audit of completed Health and Safety Screens to ensure all safety plans are present and complete. This process will begin on [REDACTED]. Each review will be sent to the Compliance Caseworker and Director of Quality Assurance.
- A Health and Safety Screen monthly audit will be completed by the Unit Director and Program Director during the months November, December, and January 2022 to ensure that screens are completed correctly and any necessary safety plans are in place. Each review will be sent to the Compliance Caseworker and Director of Quality Assurance.
- The Unit Director is responsible for monitoring and ensuring compliance.

Completion Date: 10/18/2021

9/30/21

3800.144 Dental Care

POC Verified 10/13/21 DY

1. Requirements

- 3800.144.b. A child who is 3 years of age or older shall have a dental examination performed by a licensed dentist and teeth cleaning performed by a licensed dentist or dental technician at least semiannually. If a child has not had a dental examination and teeth cleaning within 6 months prior to admission, a dental examination and teeth cleaning shall be performed within 30 days after admission.

Description of Violation

In 2 of 2 child records reviewed, the following was found regarding child dental examinations:

Child #1 was admitted to the facility [REDACTED] and a dental examination was not completed for the child.

Child #2 was admitted to the facility on [REDACTED] and a dental examination was not completed for the child prior to discharge on [REDACTED].

The agency shall develop a plan to ensure that this mandate is being met. The plan shall identify the staff position responsible for monitoring and ensuring compliance.

3800.144 Dental Care (continued)

Plan of Correction

Accept

The following procedure will be followed in regard to this area of non-compliance:

- Child #1 dental is scheduled to be completed on [REDACTED]
- Prior to [REDACTED] 2020 (pre- health pandemic of COVID-19) the program used one dental office which accepted all insurances. As of 2021, that dental office is no longer taking new client. This lead to finding new dentists which don't take all insurance. To assist the program in this transition, a meeting related dental offices will be held on [REDACTED] with the Insurance Verification Clerk, Administrative Supervisor, Director of QA, Regional Program Director and Unit Director. The agenda will be to secure new providers accepting insurances and how to work with county agencies related to insurance changes or problems. This will also provide a greater knowledge of the process for the Unit Director.
- The Compliance Caseworker will audit the next three new arrivals for compliance with dental regulations.
- Due to the health pandemic of COVID-19, the program did not take clients for dental appointment and completed documentation related to the reason for the missing physical. Child #2 fell within that timeframe. However, moving forward, the plan of action outlines above would ensure compliance.
- The Unit Director is responsible for monitoring and ensuring compliance.

POC Verified 11/5/21 [REDACTED]

Completion Date: 11/17/2021

[REDACTED] 1/16/2021

[REDACTED] 9/30/21

[REDACTED] 2021