

Department of Human Services  
Bureau of Human Service Licensing

June 10, 2021

██████████ BOARD MEMBER  
WHEELER CARE CENTERS INC  
P.O. BOX 70  
GLENMORE, PA 19343

RE: COLONIAL WOODS  
1710 CREEK ROAD  
GLENMORE, PA, 19343  
LICENSE/COC#: 19823

Dear ██████████

As a result of the Pennsylvania Department of Human Services, Bureau of Human Service Licensing licensing inspections on 05/10/2021 of the above facility, the citations specified on the enclosed Licensing Inspection Summary (LIS) were found.

We have determined that your plan of correction is: Acceptable

All citations specified on the plan of correction must be corrected by the dates specified on the License Inspection Summary (violation report) and continued compliance with Department statutes and regulations must be maintained.

Sincerely,  
Mia Johnson

Enclosure  
Licensing Inspection Summary (LIS)

cc: Pennsylvania Bureau of Human Service Licensing

**Department of Human Services  
Bureau of Human Service Licensing  
LICENSING INSPECTION SUMMARY - PUBLIC**

**Facility Information**

Name: COLONIAL WOODS License #: 19823 License Expiration Date: 02/05/2022  
Address: 1710 CREEK ROAD, GLENMORE, PA 19343  
County: CHESTER Region: SOUTHEAST

**Administrator**

Name: [REDACTED] Phone: 6109424242 Email: [REDACTED]

**Legal Entity**

Name: WHEELER CARE CENTERS INC  
Address: P.O. BOX 70, GLENMORE, PA, 19343  
Phone: 6109424242 Email: [REDACTED]

**Certificate(s) of Occupancy**

Type: Other Date: 04/14/1997 Issued By: Wallace Township

**Staffing Hours**

Resident Support Staff: 0 Total Daily Staff: 22 Waking Staff: 17

**Inspection**

Type: Partial Notice: Unannounced BHA Docket #:  
Reason: Monitoring Exit Conference Date: 05/10/2021

**Inspection Dates and Department Representative**

05/10/2021 - On-Site: [REDACTED]

**Resident Demographic Data as of Inspection Dates**

**General Information**

License Capacity: 31 Residents Served: 22

**Secured Dementia Care Unit**

In Home: No Area: Capacity: Residents Served:

**Hospice**

Current Residents: 0/0

**Number of Residents Who:**

Receive Supplemental Security Income: 4 Are 60 Years of Age or Older: 18  
Diagnosed with Mental Illness: 18 Diagnosed with Intellectual Disability: 0  
Have Mobility Need: 0 Have Physical Disability: 0

Inspections / Reviews

05/10/2021 - Partial

Lead Inspector: [REDACTED]

Follow-Up Type: *POC Submission*

Follow-Up Date: *05/25/2021*

6/10/2021 - POC Submission

Lead Reviewer: [REDACTED]

Follow-Up Type: *Document Submission*

Follow-Up Date: *06/13/2021*

## 17 - Record Confidentiality

### 1. Requirements

2600.

17. Resident records shall be confidential, and, except in emergencies, may not be accessible to anyone other than the resident, the resident's designated person if any, staff persons for the purpose of providing services to the resident, agents of the Department and the long-term care ombudsman without the written consent of the resident, an individual holding the resident's power of attorney for health care or health care proxy or a resident's designated person, or if a court orders disclosure.

### Description of Violation

*On 05/10/21, resident records and files were unlocked, unattended, and accessible in the main office.*

### Plan of Correction

**Accept**

*IMMEDIATE and ONGOING: The door to the office, where resident's documents are kept, will be kept closed and locked at all times.*

**Completion Date:** 05/17/2021

## 18 - Compliance With Laws

### 1. Requirements

2600.

18. Applicable Health and Safety Laws - A home shall comply with applicable Federal, State and local laws, ordinances and regulations.

### Description of Violation

*Per the Order of the Secretary of the Pennsylvania Department of Health requiring universal face coverings, updated November 18, 2020; Section 2 Face Coverings Required, except as provided in section 3, every individual, age two and older, in the Commonwealth of Pennsylvania shall wear a face covering when A) indoors or in an enclosed space, where another person or persons who are not members of the individual's household are present in the same space Irrespective of physical distance.*

*On 05/10/21, staff persons A and B were not wearing face coverings while working in the home.*

### Plan of Correction

**Accept**

*The violation occurred due to misunderstanding the ever changing regulations of the need to wear face mask if inside or outside according to the CDC, if everyone has been vaccinated. We were unaware the state of PA did not respond favorability to the CDC at this time.*

*ONGOING: Until such time as the state of PA states otherwise, face mask will be worn.*

**Completion Date:** 05/10/2021

## 88a - Surfaces

### 1. Requirements

2600.

- 88.a. Floors, walls, ceilings, windows, doors and other surfaces must be clean, in good repair and free of hazards.

### Description of Violation

*Multiple ceiling tiles, three possibly four, were missing from the ceiling above the lower level entrance due to a leak from the newly installed kitchen cabinets and sink.*

## 88a - Surfaces (continued)

**Plan of Correction****Accept**

*IMMEDIATE: New ceiling tiles were purchased and installed.*

*ONGOING: All maintenance service will be done immediately. We id have a process where maintenance was required staff wrote a work order--this process will be reinstated immediately.*

*Completion Date: 05/13/2021*

## 182b - Prescription Medication

**1. Requirements**

2600.

182.b. Prescription medication that is not self-administered by a resident shall be administered by one of the following:

1. A physician, licensed dentist, licensed physician's assistant, registered nurse, certified registered nurse practitioner, licensed practical nurse or licensed paramedic.
2. A graduate of an approved nursing program functioning under the direct supervision of a professional nurse who is present in the home.
3. A student nurse of an approved nursing program functioning under the direct supervision of a member of the nursing school faculty who is present in the home.
4. A staff person who has completed the medication administration training as specified in § 2600.190 (relating to medication administration training) for the administration of oral; topical; eye, nose and ear drop prescription medications; insulin injections and epinephrine injections for insect bites or other allergies.

**Description of Violation**

*On the 05/08/21 and 05/09/21 evening shifts, staff person A administered the evening and night time medications to the residents. Staff person A is not a physician, licensed dentist, licensed physician's assistant, registered nurse, certified registered nurse practitioner, licensed practical nurse or licensed paramedic, a graduate of an approved nursing program functioning under the direct supervision of a professional nurse who is present in the home, A student nurse of an approved nursing program functioning under the direct supervision of a member of the nursing school faculty who is present in the home, a staff person who has completed the medication administration training as specified in § 2600.190 (relating to medication administration training) for the administration of oral; topical; eye, nose and ear drop prescription medications; insulin injections and epinephrine injections for insect bites or other allergies.*

**Plan of Correction****Directed**

*IMMEDIATE: This infraction will never happen again. The Manager quit and there was no one available to administer medication, so past medicated administration trainer came in to make sure all residents received their medication.*

*ONGOING: This will never happen again.*

*(DIRECTED)*

*Immediately: Staff person A will not administer medications until all of the training requirements have been met. The administrator will review all training documentation for staff persons administering medication to ensure all staff persons administering medication have met the training requirements. Documentation will be submitted to the Department. MJ 6/10/21*

*Completion Date: 05/10/2021*

## 183a - Original Containers and Injections

### 1. Requirements

2600.

- 183.a. Prescription medications, OTC medications and CAM shall be kept in their original labeled containers and may not be removed more than 2 hours in advance of the scheduled administration. Assistance with insulin and epinephrine injections and sterile liquids shall be provided immediately upon removal of the medication from its container.

### Description of Violation

*On 05/08/21 and 05/09/21, the evening and night time medications for all the residents were prepared by staff person B for staff person A to administer at the appropriate time.*

### Plan of Correction

Accept

*IMMEDIATE: Again, this was a very rare occurrence.*

*ONGOING: All staff members and previous employees of [REDACTED] have been instructed that should a like-type situation arise in the future a current employee will have to stay (or return) to assure all residents receive medication at the required times.*

**Completion Date:** 05/11/2021

## 187a - Medication Record

### 1. Requirements

2600.

- 187.a. A medication record shall be kept to include the following for each resident for whom medications are administered:
1. Resident's name.
  2. Drug allergies.
  3. Name of medication.
  4. Strength.
  5. Dosage form.
  6. Dose.
  7. Route of administration.
  8. Frequency of administration.
  9. Administration times.
  10. Duration of therapy, if applicable.
  11. Special precautions, if applicable.
  12. Diagnosis or purpose for the medication, including pro re nata (PRN).
  13. Date and time of medication administration.
  14. Name and initials of the staff person administering the medication.

### Description of Violation

*Medications administered on the evening shift of 05/08/21 and 05/09/21, were administered by staff person A. Some of these medication administrations were not logged and some were logged under staff person B's initials on the medication administration record.*

187a - Medication Record *(continued)***Plan of Correction****Accept**

*IMMEDIATE: This response is the same as 88a, 183b, and 183a wherein thus was a rare occurrence, not past practice of Colonial Woods; and, will not happen again.*

*ONGOING: All staff members have been counselled that this is a one-time occurrence and should not happen again; and, to follow proper procedures for medication administration.*

**Completion Date:** 05/18/2021

## 190a - Completion Medication Course

**1. Requirements**

2600.

- 190.a. A staff person who has successfully completed a Department-approved medications administration course that includes the passing of the Department's performance-based competency test within the past 2 years may administer oral; topical; eye, nose and ear drop prescription medications and epinephrine injections for insect bites or other allergies.

**Description of Violation**

*Staff person A, who has not successfully completed the Department-approved medications administration course, administered medications to all residents on the evening shifts of 05/08/21 and 05/09/21.*

**Plan of Correction****Directed**

*IMMEDIATE: Staff person A had previously received the Department's medication administration course and was trained to be the Trainer for Medication Administration to do initial training and quarterly observations.*

*ONGOING: This situation will never happen again.*

*(DIRECTED)*

*Immediately: Staff person A will not administer medications until the completion of a medication administration course conducted by a Department-approved medication Train – the – Trainer. Documentation of training shall be kept in the staff record.*

*Immediately: Only staff persons who have met the requirements of regulation 2600.190(a) shall be permitted to administer medications and the required documentation of training is in the staff person's record. If no staff persons in the home are qualified to administer medications, the administrator shall arrange for medication administration by an outside agency or person whom meets the requirements of regulation 2600.182(b). Documentation of qualifications of any person administering medications in the home shall be kept. MJ 6/10/21*

**Completion Date:** 05/10/2021

## 190b - Insulin Injections

**1. Requirements**

2600.

- 190.b. A staff person is permitted to administer insulin injections following successful completion of a Department-approved medications administration course that includes the passing of a written performance-based competency test within the past 2 years, as well as successful completion of a Department-approved diabetes patient education program within the past 12 months.

**190b - Insulin Injections (continued)****Description of Violation**

*On 05/07/21, at 8:00 pm, staff person A, who has not successfully completed the Department-approved medications administration course or successfully completed a Department-approved diabetes patient education program with in the last 12 months, administered insulin to resident #1.*

**Plan of Correction****Directed**

*IMMEDIATE: As in 190.a, staff person A was previously trained in Medication Administration, as well as, diabetic training by [REDACTED] Diabetic educator; but, that training wasn't current.*

*ONGOING: Should a manager or administrator quit without notice, all staff members have received counselling that is their responsibility to assure all residents received their medication on-time. the*

*(DIRECTED)*

*Immediately – Staff person A will not administer medications until the completion of a medication administration course conducted by a Department-approved medication Train – the – Trainer. Documentation of training shall be kept in the staff record. Only staff persons who have met the requirements of regulation 2600.190(b) shall be permitted to administer insulin injections and the required documentation of training is in the staff person's record. If no staff persons in the home are qualified to administer insulin injections, the administrator shall arrange for medication administration by an outside agency or person whom meets the requirements of regulation 2600.182(b). Documentation of qualifications of any person administering medications in the home shall be kept. MJ 6/10/21*

**Completion Date:** 05/19/2021