

Department of Human Services  
Bureau of Human Service Licensing

June 30, 2021

██████████ ADMINSITRATOR  
COLUMBIA COTTAGE WYOMISSING LLC  
3121 STATE HILL ROAD  
WYOMISSING,, PA 19610

RE: COLUMBIA COTTAGE  
WYOMISSING, LLC  
3121 STATE HILL ROAD  
WYOMISSING, PA, 19610  
LICENSE/COC#: 22464

Dear ██████████

As a result of the Pennsylvania Department of Human Services, Bureau of Human Service Licensing review on 04/07/2021, 04/08/2021 of the above facility, we have determined that your submitted plan of correction is fully implemented. Continued compliance must be maintained.

Sincerely,  
Anne Graziano

Enclosure  
Licensing Inspection Summary (LIS)

cc: Pennsylvania Bureau of Human Service Licensing

**Department of Human Services  
Bureau of Human Service Licensing  
LICENSING INSPECTION SUMMARY**

**Facility Information**

**Name:** COLUMBIA COTTAGE WYOMISSING, LLC      **Licen e #:** 22464      **Licen e Expiration Date:** 05/15/2022  
**Addr e :** 3121 STATE HILL ROAD, WYOMISSING, PA 19610  
**County:** BERKS      **Region:** NORTHEAST

**Administrator**

**Name:** [REDACTED]      **Phone:** 6109270310      **Email:** [REDACTED]

**Legal Entity**

**Name:** COLUMBIA COTTAGE WYOMISSING LLC  
**Address:** 3121 STATE HILL ROAD, WYOMISSING,, PA, 19610  
**Phone:** 6109270310      **Email:** [REDACTED]

**Certificate(s) of Occupancy**

**Type:** C-2 LP      **Date:** 10/24/1997      **Issued By:** L&I

**Staffing Hours**

**Resident Support Staff:** 0      **Total Daily Staff:** 47      **Waking Staff:** 35

**Inspection**

**Type:** Full      **Notice:** Unannounced      **BHA Docket #:**  
**Rea on:** Renewal      **Exit Conference Date:** 05/19/2021

**Inspection Dates and Department Representative**

04/07/2021 - On-Site: [REDACTED]  
04/08/2021 On Site [REDACTED]

**Resident Demographic Data as of Inspection Dates**

**General Information**

**License Capacity:** 50      **Residents Served:** 32

**Special Care Unit**

**In Home:** No      **Area:**      **Capacity:**      **Re ident Served:**

**Hospice**

**Current Residents:** 1

**Number of Residents Who:**

**Receive Supplemental Security Income:** 0      **Are 60 Years of Age or Older:** 32  
**Diagnosed with Mental Illness:** 0      **Diagnosed with Intellectual Disability:** 0  
**Have Mobility Need:** 15      **Have Physical Disability:** 1

## Inspections / Reviews

04/07/2021 - Full

Lead Inspector: [REDACTED] Follow Up Type: *POC Submission* Follow-Up Date: *06/01/2021*

6/15/2021 POC Submission

Lead Reviewer: [REDACTED] Follow-Up Type: *POC Submission* Follow-Up Date: *06/28/2021*

6/28/2021 - POC Submission

Lead Reviewer: [REDACTED] Follow-Up Type: *Document Submission* Follow-Up Date: *07/06/2021*

6/30/2021 - Document Submission

Lead Reviewer: [REDACTED] Follow-Up Type: *Not Required*

## 60a Staffing/support plan needs

**1. Requirements**

2800.

- 60.a. Staffing shall be provided to meet the needs of the residents as specified in the resident's assessment and support plan. Residence staff or service providers who provide services to the residents in the residence shall meet the applicable professional licensure requirements.

**Description of Violation**

*On 4/7/21 and 4/8/21, a license renewal inspection was conducted at the Home which included an assessment of staffing levels for the overnight shifts on 4/2/21, 4/3/21 and 4/4/21. A review of resident RASPs and Medical Evaluations for those with mobility needs was also conducted. The home had a census of 32 residents with 18 residents identified as persons with mobility needs. Of the 18 residents with mobility needs, the breakdown of residents' needs are as follows: there are 5 residents (#s 1, 2, 3, 4 and 5) that use Hoyer or mechanical lifts to transfer from bed/chair to a wheelchair or a Broda chair for transport to the home's fire safe area in the event of a fire drill or other emergency. Another 3 residents (#s 6, 7 and 8) who have been determined to be totally immobile by their physician or the home also need wheelchair transport or the constant accompaniment of a staff person to the home's fire safe. In addition, there are another 6 residents (#s 9, 10, 11, 12, 13 and 14) with moderate mobility needs in either getting out of bed or a chair and into a wheelchair or a mobility device of their own to get to the fire safe area. Of these 6 residents, two are an assist of 2 staff persons and the other 4 require the assistance of 1 staff person to get out of bed or a chair and into a standing position or into a wheelchair or other mobility device. The last 4 residents (#s 15, 16, 17 and 18) who require some sort of assistance in fire drills or other emergencies have dementia, cognitive deficits and/or physical limitations which requires constant cueing from staff to get from their location to the fire safe area when the fire alarm sounds. A staff member must accompany them and provide continuous supervision to ensure that these residents remain in the fire safe area until the "all clear" is sounded or further direction is given for a full evacuation.*

*In assessing minimum staffing levels to safely evacuate residents in the event of an emergency, the location of bedrooms of residents with mobility needs should also be considered. Twelve resident bedrooms are located on "high side" and twelve rooms are located on "low side" of the Home. Both sides/wings are designated fire safe areas and house residents with mobility needs. Residents whose bedrooms are already located in a fire safe area when the fire alarm sounds are still required to be evacuated from their bedrooms and be assembled and "at the ready" for a full evacuation of the building as per Ch.2800.132d. Based on the location of a fire or emergency, it is possible that one staff person may find themselves working alone on an unaffected side of the structure having to transfer or assist residents who require a two person assist or even residents with Hoyer Lifts.*

*The home routinely schedules 3 staff for the overnight shift. It has been determined based on the resident assistance needed to evacuate to a fire safe area within the time frame determined by the fire safety expert and the equipment needed to safely transfer residents, there is an insufficient number of staff scheduled for the overnight shift. A minimum of 4 staff, 7 days a week on the overnight shift, is necessary to safely evacuate residents in the event of a fire or other emergency.*

**Plan of Correction****Do Not Accept**

*Columbia Cottage Wyomissing takes the safety of our residents very seriously. In accordance with requirements set by BHS on 05/19/2021, we have begun staffing four (4) persons on 11-7, 3rd shift.*

*Columbia Cottage has reached out to BHS and Fire Expert Harold Hicks to coordinate training to provide a better understanding of current evacuation plan and fire safe zones in accordance with Pennsylvania Assisted Living RCG Ch.2800.132d. At this time we are awaiting confirmation of date and time, that works for all parties involved.*

**Completion Date:** 06/01/2021

60a Staffing/support plan needs (continued)

**Update - 06/15/2021**

*As discussed, this POC was a temporary submission until a meeting could take place between the parties a noted above.*

*The Home will submit an acceptable POC that will include the proper staffing ratio to fully evacuate the involved section of the home in a fire drill and to prepare all residents in the unaffected area to leave their rooms and be prepared in the hallway to be ready to leave if necessary and to be visible to staff so that an accounting of all residents may be taken quickly and accurately.*

*Documentation of compliance will be submitted via the Portal.*

*AG, 6-15-21*

**Plan of Correction**

**Accept**

*Plan of Correction:*

*Columbia Cottage Wyomissing places the health, safety, and well-being of our residents as our highest priority. In conjunction with the requirements set by BHS on 05/19/2021 and factoring in the recent increase in occupancy, Columbia Cottage Wyomissing's staffing levels increased on the 11p-7a shift. Columbia Cottage will continue to assess all new admissions and current residents' needs based on each resident's Assessment and Support Plan and Documentation of Medical Evaluation to determine the staffing required to ensure their health, safety and well-being is maintained.*

*Columbia Cottage's Fire Drill and Evacuation Procedure has been revised to include that staff assigned to the COLD ZONE (unaffected area) will prepare the residents to leave their rooms and remain in the hallway to be ready to evacuate the building should the fire spread or fire officials recommend evacuation; Residents in the COLD ZONE hallway will be visible to staff so an accounting of all residents can be taken quickly and accurately; and Once all rooms are evacuated in the HOT ZONE and the residents are prepared for evacuation in the COLD ZONE, the Coordinator calls out room numbers/resident names to make sure all of the residents are accounted for. A copy of same is attached to this POC.*

*All staff members and existing residents will be educated regarding the new fire drill procedure by August 1, 2021. Columbia Cottage will continue to conduct Fire Drills as set forth in §2800.132.*

**Completion Date:** *06/28/2021*

**Document Submission**

**Implemented**

*Agreed*