

Department of Human Services
Bureau of Human Service Licensing

April 8, 2021

██████████ VP RESIDENT HEALTH SERVICES
ACTS RETIREMENT-LIFE COMMUNITIES INC
1936 WEST POINT PIKE
LANSDALE, PA 19446

RE: OAKBRIDGE TERRACE AT
GWYNEDD ESTATES
301 NORRISTOWN ROAD
AMBLER, PA, 19002
LICENSE/COC#: 13897

Dear ██████████

As a result of the Pennsylvania Department of Human Services, Bureau of Human Service Licensing review on 02/03/2021 of the above facility, we have determined that your submitted plan of correction is fully implemented. Continued compliance must be maintained.

Sincerely,
Mia Johnson

Enclosure
Licensing Inspection Summary (LIS)

cc: Pennsylvania Bureau of Human Service Licensing

**Department of Human Services
Bureau of Human Service Licensing
LICENSING INSPECTION SUMMARY - PUBLIC**

Facility Information

Name: OAKBRIDGE TERRACE AT GWYNEDD ESTATES **License #:** 13897 **License Expiration Date:** 05/31/2021
Address: 301 NORRISTOWN ROAD, AMBLER, PA 19002
County: MONTGOMERY **Region:** SOUTHEAST

Administrator

Name: [REDACTED] **Phone:** 2156288840 **Email:** [REDACTED]

Legal Entity

Name: ACTS RETIREMENT-LIFE COMMUNITIES INC
Address: 1936 WEST POINT PIKE, LANSDALE, PA, 19446
Phone: 2156288840 **Email:** [REDACTED]

Certificate(s) of Occupancy

Type: C-2 LP **Date:** 03/28/2006 **Issued By:** Department of Labor and Industry

Staffing Hours

Resident Support Staff: **Total Daily Staff:** 19 **Waking Staff:** 14

Inspection

Type: Partial **Notice:** Unannounced **BHA Docket #:**
Reason: Incident **Exit Conference Date:** 02/03/2021

Inspection Dates and Department Representative

02/03/2021 - On-Site: [REDACTED]

Resident Demographic Data as of Inspection Dates

General Information

License Capacity: 20 **Residents Served:** 19

Special Care Unit

In Home: No **Area:** **Capacity:** **Residents Served:**

Hospice

Current Residents: 0

Number of Residents Who:

Receive Supplemental Security Income: 0 **Are 60 Years of Age or Older:** 19
Diagnosed with Mental Illness: 0 **Diagnosed with Intellectual Disability:** 0
Have Mobility Need: 0 **Have Physical Disability:** 0

Inspections / Reviews

02/03/2021 - Partial

Lead Inspector: [REDACTED] Follow Up Type: *POC Submission* Follow-Up Date: *03/07/2021*

3/5/2021 POC Submission

Lead Reviewer: [REDACTED] Follow-Up Type: *POC Submission* Follow-Up Date: *03/08/2021*

3/29/2021 - POC Submission

Lead Reviewer: [REDACTED] Follow-Up Type: *Document Submission* Follow-Up Date: *04/16/2021*

4/8/2021 - Document Submission

Lead Reviewer: [REDACTED] Follow-Up Type: *Not Required*

16c Incident reporting

1. Requirements

2800.

16.c. The residence shall report the incident or condition to the Department’s assisted living residence office or the assisted living residence complaint hotline within 24 hours in a manner designated by the Department. Abuse reporting shall also follow the guidelines in § 2800.15 (relating to abuse reporting covered by law).

Description of Violation

On 1/20/21, resident #1, missed [redacted] afternoon 100 mg Gabapentin dose. The residence did not report this incident to the Department until 2/10/21.

Plan of Correction

Accept

An incident report was completed and submitted on 2/10/21 when it was discovered. Staff in-serviced on documentation requirements when a resident missed a dose of medication and reportable incidents. Night shift will audit Medication Administration recorders daily for any medication that was not signed out. The Director of Assisted Living will audit all incidents to determine if they are reportable and any reportable incidents will be reported within 24 hours Findings will be reported at monthly QA meetings times 6 months

Completion Date: 03/05/2021

Document Submission

Implemented

An incident report was completed and submitted on 2/10/21 when it was discovered. Staff in-serviced on documentation requirements when a resident missed a dose of medication and reportable incidents. Night shift will audit Medication Administration recorders daily for any medication that was not signed out. The Director of Assisted Living will audit all incidents to determine if they are reportable and any reportable incidents will be reported within 24 hours Findings will be reported at monthly QA meetings times 6 months

Completion Date: 03/05/2021

185a Storage procedures

1. Requirements

2800.

185.a. The residence shall develop and implement procedures for the safe storage, access, security, distribution and use of medications and medical equipment by trained staff persons.

Description of Violation

Staff person A is accused of taking roughly 150 Gabapentin 100 mg tabs belonging to resident #1 from the medication cart. The residence has failed to develop and implement procedures for the safe storage, access, security, distribution and use of medications and medical equipment by trained staff persons.

185a Storage procedures (continued)

Plan of Correction**Accept**

Appropriate disciplinary action was taken with the staff person accused of taking the medication. The staff member was a Licensed Practical Nurse. An audit of other resident's medication was completed and no other residents were affected.

Medications are kept in a locked cart on the ALU. The procedure has been changed and only the employee who is authorized to administer medication will have access to the medication cart keys. Spare keys have been removed from the nursing office and are kept in the Administrator's office. Medications are audited weekly by the night shift staff to ensure that all medications that have been ordered are accounted for and safely stored. Findings will be reported at monthly QA meetings times 6 months

Completion Date: 01/21/2021

Document Submission**Implemented**

Appropriate disciplinary action was taken with the staff person accused of taking the medication. The staff member was a Licensed Practical Nurse. An audit of other resident's medication was completed and no other residents were affected.

Medications are kept in a locked cart on the ALU. The procedure has been changed and only the employee who is authorized to administer medication will have access to the medication cart keys. Spare keys have been removed from the nursing office and are kept in the Administrator's office. Medications are audited weekly by the night shift staff to ensure that all medications that have been ordered are accounted for and safely stored. Findings will be reported at monthly QA meetings times 6 months

Completion Date: 01/21/2021

187a Medication record

1. Requirements

2800.

- 187.a. A medication record shall be kept to include the following for each resident for whom medications are administered:
1. Resident's name.
 2. Drug allergies.
 3. Name of medication.
 4. Strength.
 5. Dosage form.
 6. Dose.
 7. Route of administration.
 8. Frequency of administration.
 9. Administration times.
 10. Duration of therapy, if applicable.
 11. Special precautions, if applicable.
 12. Diagnosis or purpose for the medication, including pro re nata (PRN).
 13. Date and time of medication administration.
 14. Name and initials of the staff person administering the medication.

Description of Violation

Resident #1 is prescribed Gabapentin 100 mg twice a day. However, resident's January 2021 medication administration record does not include administration times.

187a Medication record (continued)

Plan of Correction**Accept**

n the review of Point Click Care's functions, the time of administration is listed on the Administration Detail list. Please review the attached example of this list and the time and date stamp. Please see the attached Person-Centered Medication Policy.

Staff that administers medication will be trained to review the administration detail tab in Point Click Care prior to administering medications. Staff will review the administration history to see the last administration time of the medication prior to administering the medication to the Resident. Training will be completed by 4/15/2021. The Director of Assisted Living will conduct an audit weekly x 4 weeks to review medications are being administered properly. Audits will continue monthly thereafter.

Completion Date: 04/15/2021

Document Submission**Implemented**

Please see uploaded documentation.

187d Follow prescriber's orders

1. Requirements

2800.

187.d. The home shall follow the directions of the prescriber.

Description of Violation

Resident #1 is prescribed Gabapentin 100 mg twice a day. However, resident #1 was not administered [REDACTED] afternoon Gabapentin 100 mg on 1/20/21.

Plan of Correction**Accept**

Nursing staff is-serviced on documentation requirements including documentation for medications not given or held and medication errors. The nurse on the duty will monitor the Point Click Care dashboard at the end of each shift to ensure that all medication was given. Findings will be reported at monthly QA meetings times 6 months

Completion Date: 03/05/2021

Document Submission**Implemented**

Nursing staff is-serviced on documentation requirements including documentation for medications not given or held and medication errors. The nurse on the duty will monitor the Point Click Care dashboard at the end of each shift to ensure that all medication was given. Findings will be reported at monthly QA meetings times 6 months
Completion Date: 03/05/2021

188b Medication error reporting

1. Requirements

2800.

188.b. A medication error shall be immediately reported to the resident, the resident's designated person and the prescriber.

188b Medication error reporting (*continued*)**Description of Violation**

Resident #1 is prescribed Gabapentin 100 mg in the morning and afternoon. However, resident #1 was not administered Gabapentin 100 mg on the afternoon of 1/20/21. The medication error was not reported to the prescriber until 2/10/21.

Plan of Correction**Accept**

Incident report was completed and submitted on 2/10/21 when it was discovered. Staff in-serviced on documentation requirements when a resident misses a dose of medications and medication errors. Staff also in-serviced on how and when to notify the resident, the designated person, and the prescriber. The nurse on duty will monitor the Point Click Care dashboard at the end of each shift to ensure that all medications were given. Findings will be reported to the Director of Assisted Living and monthly QA meetings times 6 months

Completion Date: 03/05/2021

Document Submission**Implemented**

Incident report was completed and submitted on 2/10/21 when it was discovered. Staff in-serviced on documentation requirements when a resident misses a dose of medications and medication errors. Staff also in-serviced on how and when to notify the resident, the designated person, and the prescriber. The nurse on duty will monitor the Point Click Care dashboard at the end of each shift to ensure that all medications were given. Findings will be reported to the Director of Assisted Living and monthly QA meetings times 6 months

Completion Date: 03/05/2021