pennsylvania
DEPARTMENT OF HUMAN SERVICES

8/14/2020

Adelphoi Village
1119 Village Way,
Latrobe, Pa 15650

RE: Sweeney
1145 Mission Road,
Latrobe, Pa 15650
License # 417680

Dear Mr. Mortimer,

As a result of the Pennsylvania Department of Human Services, Office of Children Youth and Families, ("Department") review on 8/07/2020 of the above facility, we have determined that your submitted plan of correction is fully implemented. Continued compliance must be maintained

Sincerely,

Tiana Jordan
Human Services Program Representative
Office of Children, Youth and Families

CC: Western Region OCYF

Department of Human Services
Office of Children, Youth and Families
LICENSING/APPROVAL/REGISTRATION INSPECTION SUMMARY
55 PA.CODE CHAPTER 3800

Agency/Facility Information

Name: *SWEENEY*
License #: *41768*
Address: *1145 MISSION ROAD,, LATROBE, PA 15650*
County: *WESTMORELAND*
Phone: *7248047000*

Inspection Information

Start Date: *02/24/2020* **End Date:** *02/27/2020* **Type:** *Renewal* **Notice:** *Announced Visit*

Inspector(s):
Tiana Jordan, Gregory Holts, Keith Witt, Erin Bauer, Tammy Veverka, Tamara Harrell, John Zubryd, Missy Zakraysek, Alicia Clark, Rebecca Lewandowski, Bonnie Studor

Inspection Narrative

The Department of Human Services, Office of Children, Youth and Families, Western Region (Department) conducted an annual licensing inspection of Adelphoi Village, Inc., Sweeney, on 2/24/2020 through 2/27/2020 for licensing year 6/02/2020 to 6/02/2021. During the inspection, the Department reviewed: 10% of the resident files, including files of discharged residents, and the personnel files of all employees. The resident files were determined to meet all state and federal statutes and regulations. During review of the personnel files, the Department identified a regulatory violation regarding Mandated Reporter Training. This will result in the issuance of a citation and is further outlined below. A physical site inspection was completed, and there were no regulatory concerns observed. The Department interviewed two residents and a staff member during the inspection. One resident reported fire drills are conducted three times a month, during all times of day and night. He described the medication administration process and reported he has never missed a medication. The second resident discussed how restrictive procedures occur if a resident becomes aggressive. He explained how the staff will call "all secure", and described the process. The resident also explained there are numerous groups offered at the facility, and the staff provide the opportunity for supervised free time, that could include playing games on the Xbox or watching TV. The staff member explained how the use of de-escalation techniques assists with residents who exhibit negative behaviors. They discussed the training offered by the agency and reported feeling well-trained to meet the needs of the youth.

Signature

The legal entity representative must complete the "Provider's Plan of Correction or Response," sign on the signature line below and date all pages of this document. Return this entire document when completed to your Regional Office no later than 06/08/2020.

Signature of Legal Entity Representative — Date: 6-8-2020

Name of Legal Entity Representative	Title	Telephone Number
Jennifer McClaren, RHIA	Director of Quality Assurance	724/804-7004

Date: 6-8-2020

3800.58 Staff Training

1. **55 PA Code Chapter**

3800.58.b. Prior to working alone with children and within 120 calendar days after the date of hire, the director and each full-time, part-time and temporary staff person who will have regular and significant direct contact with children, shall have at least 30 hours of training to include at least the following areas:

2. 23 Pa.C.S. § § 6301—6385 (relating to child protective services law) and Chapter 3490 (relating to protective services).

Area of Non-Compliance

During review of the personnel files, the Department identified Staff Member A received Mandated Reporter Training on 2/05/2015, and their most recent training occurred on 2/07/2020.

Provider's Plan of Corrective Action or Response

Please see attachment for plan of correction

Plan Accepted

Status of Correction:

POC Verification was completed on 8/7/2020, and the plan was fully implemented.

Date: 6-8-2020

OCYF Regional Staff Approval

Signature

6-15-2020
Date

Signature

8/26/20
Date

Amber S. Kalp
Signature

11/30/2020
Date

Date: 6-8-2020

Sweeney (#417680)

The following procedure will be followed in regard to this area of non-compliance:

- The Program Director will refresh the Unit Director in the use of the agency training data base and monthly training reminder reports. This training will occur by 6/30/2020. Documentation of the training will be forwarded to the Compliance Caseworker for verification.
- A monthly training reminder will be emailed to the Unit Director from a representative in Human Resources indicated all of the trainings due in a 30, 60 and 90 day upcoming period. When a staff is due for a trainings appears on the 60 days monthly training reminder report, if not already enrolled, the Unit Director will enroll the staff.
- The Program Director will review this report with the Unit Director monthly during clinical supervision to ensure compliance is maintained in regard to training. Random reviews of the clinical supervision will be completed by the Director of Quality Assurance and Compliance Caseworker. Any concerns will be addressed with and by the Vice President of Residential Services
- The Unit Director is responsible for monitoring and ensure compliance.

Plan Accepted

6-8-2020

8/14/2020

Sweeney (417680)

On 8/7/2020 the Department went to Adelphoi Village to complete a POC follow-up. While on-site the Department reviewed the new excel spreadsheet process put into place to track the training for all the employees. Adelphoi showed the Department employee record from June and July with the emails that are sent to Unit Directors, Program Director, and HR informing them when employees have upcoming training. The Quality Compliance group will also review employee training hours once a month and notify Program Directors has employees get close to expiration. Employees are noticed 90, 60, and 30 days before their trainings are due to expire. If they do not complete the training before it expires the will be suspended until it is completed.

Tiana Jordan



POC verification