



Sent via e-mail [jkipe@elmcroft.com]

MAILING DATE: April 24, 2020

Mr. Christian N. Cummings  
President  
EC OPCO Shippensburg LLC  
Eclipse Senior Living  
**ATTN: LICENSING**  
5885 Meadows Road, Suite 500  
Lake Oswego, Oregon 97035

RE: Elmcroft of Shippensburg  
129 Walnut Bottom Road  
Shippensburg, Pennsylvania 17257  
Certificate #: 333750

Dear Mr. Cummings:

As a result of the Pennsylvania Department of Human Services, Bureau of Human Services Licensing, (Office of Long-term Living) review on February 10, 2020, of the above facility, we have determined that your submitted plan of correction is fully implemented. Continued compliance must be maintained.

Sincerely,

*Gloria Emick*

Gloria Emick  
Human Services Licensing Supervisor

Enclosure  
Licensing Inspection Summary

# Violation Report

## Facility Information

Name: *ELMCROFT OF SHIPPENSBURG*

License Number: *33375*

Address: *129 WALNUT BOTTOM ROAD,, SHIPPENSBURG, PA 17257*

County: *CUMBERLAND*

Region: *CENTRAL*

## Administrator

Name: *Jennifer Kipe*

Phone: *7175301400*

Email: *LICENSING@ECLIPSESENIORLIVING.COM*

## Legal Entity

Name: *EC OPCO SHIPPENSBURG LLC*

Address: *5885 MEADOWS ROAD, SUITE 500, ECLIPSE SR LIV ATTN LICENSING, LAKE OSWEGO, OR, 97035*

## Certificate(s) of Occupancy

Type: *I-2*

Date: *07/22/2011*

Issued By: *Middle Dept. Insp. Agency*

## Staffing Hours

Resident Support Staff: *0*

Total Daily Staff: *60*

Waking Staff: *45*

## Inspection

Type: *Full*

BHA Docket #:

Notice: *Unannounced*

Reason: *Renewal*

## Inspection Dates and Department Representative

*02/10/2020 - On-Site: Douglas Hoover, Jason McCloskey*

## Resident Demographic Data as of Inspection Dates

### General Information

License Capacity: *62*

Residents Served: *54*

### Secured Dementia Care Unit

In Home: *No*

Area:

Capacity:

Residents Served:

### Hospice

Current Residents: *6*

### Number of Residents Who:

Receive Supplemental Security Income: *0*

Are 60 Years of Age or Older: *54*

Diagnosed with Mental Illness: *0*

Diagnosed with Intellectual Disability: *1*

Have Mobility Need: *6*

Have Physical Disability: *0*

91 - Telephone Numbers

Regulations

2600.

91. Emergency Telephone Numbers - Telephone numbers for the nearest hospital, police department, fire department, ambulance, poison control, local emergency management and personal care home complaint hotline shall be posted on or by each telephone with an outside line.

Description of Violation

No emergency telephone numbers were posted on or by the telephone next to the pool table.

Plan of Correction (POC)

(Attach pages as necessary. Remember that you must sign and date any attached pages. Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.)

Emergency telephone numbers were placed on the telephone next to the pool table on February 10, 2020 when annual licensing inspection was in process and it was discovered that Emergency numbers were missing from the telephone in question. (See Attachment 1- Emergency Phone Numbers)

An audit of all community telephones with an outside line was conducted on February 24, 2020 to ensure that every telephone has a posting that lists all necessary Emergency numbers as per Regulation 2600.91. In addition, all Resident apartments were audited on February 24, 2020 to ensure that Emergency numbers are posted in each apartment (as a personal telephone is optional for all Residents)

All Staff will be re-trained on this Regulation during our mandatory staff meeting on March 20, 2020. Executive Director or Designee will audit all community telephones with an outside line one time per month to ensure that Emergency numbers are not removed from any telephone.

Legal Entity Representative

*Jennifer Kipe*  
Signature

*Jennifer Kipe, Executive Director* 3/6/2020  
Printed Name and Title Date

DEPARTMENT USE ONLY - HOMES MAY NOT WRITE IN THIS BOX!

The above plan of correction is approved as of 4/24/20  
(Date)

Plan of correction implementation status as of 4/24/20  
(Date)

Implemented

Not Implemented

The above plan of correction was approved by GE  
(Initials)

02/10/2020

132f - Alternate Exit Routes

Regulations

2600.

132.f. Alternate exit routes shall be used during fire drills.

Description of Violation

Fire drills in February, June, July, August, September, October, November and December of 2019, indicated that residents were evacuated only to the East fire safe area in the home.

Plan of Correction (POC)

(Attach pages as necessary. Remember that you must sign and date any attached pages. Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.)

On January 13, 2020, an audit of Fire Drill documentation was completed by Executive Director. It was discovered that the Maintenance Manager had not been varying the exit routes used during monthly fire drills. (Please note that this Maintenance Manager's employment with Elmcroft of Shippensburg was terminated on January 9, 2020.

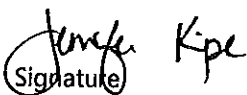
During a mandatory staff meeting on January 17, 2020 (See Attachment 2), Executive Director reviewed Fire Drill policy and Fire Safe Areas (to include which exit routes are used based on the location of a "fire").

On January 29, 2020 Executive Director held a fire drill utilizing a different exit route (See Attachment 3).

A new Maintenance Manager started with Elmcroft of Shippensburg on February 11, 2020 and was trained on all 2600 Regulations regarding Fire Drills. On February 27, 2020, Executive Director and Maintenance Manager once again utilized a different exit route during the monthly fire drill (See Attachment 3).

Executive Director or Designee will audit fire drill documentation on a monthly basis, to ensure that alternate exit routes are being utilized.

Legal Entity Representative

 Signature

Jennifer Kipe Executive Director 3/6/2020  
Printed Name and Title Date

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(Date) (Date)

Implemented  
 Not Implemented

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02/10/2020