



Jennifer McClaren, CEO
Adelphoi Village, Inc.
1119 Village Way
Latrobe, PA 15650

OCT 26 2018

RE: Adelphoi Village – La Sa Quik
651 Saint Michaels Road
Cogan Station, PA 17728
License #: 329120

Dear Jennifer McClaren:

As a result of the Department of Human Services' annual licensing inspection on September 4, 2018, of the above facility, the violations with 55 Pa. Code Ch. 3800 specified on the enclosed License Inspection Summary were found.

All violations specified on the enclosed License Inspection Summary must be corrected by the dates specified on the License Inspection Summary and continued compliance with 55 Pa. Code Ch. 3800 must be maintained.

Sincerely,

A handwritten signature in black ink that reads "Cathy A. Utz". The signature is written in a cursive, flowing style.

Cathy A. Utz
Deputy Secretary

Enclosure
Licensing Inspection Summary

LICENSING/APPROVAL/REGISTRATION INSPECTION SUMMARY

NAME OF AGENCY/FACILITY: Adelphoi Village – La Sa Quik License #: 329120				TELEPHONE: 570-998-9261	OCYF REGIONAL STAFF APPROVAL	DATE
ADDRESS: 651 Saint Michaels Road Cogan Station, PA 17728				COUNTY: Lycoming	<i>Sara M Harris</i>	10/16/18
INSPECTED BY: Sara Harris, Jessica Brown, Lestia Fetzer				INSPECTION DATE(S): 09/04/18	<i>Thana Lpt</i>	10-16-18
INITIAL INSPECTION	RENEWAL INSPECTION	COMPLAINT	UNANNOUNCED INSPECTION	RANDOM SAMPLE	<i>Gabe M</i>	10/16/18
	X					

The Department of Human Services conducted an Annual Licensing Inspection of Adelphoi Village- La Sa Quik on September 4, 2018, for the licensing year extending from 01/25/2018 to 01/25/2019. During the inspection Departmental staff reviewed 2 of 2 newly hired personnel records, 22 of 22 tenured personnel records, and 3 of 28 child records. Departmental staff reviewed all pre-inspection documents including fire drills to measure compliance. During the inspection a physical site walkthrough was conducted. 2 children and 2 staff members were interviewed.

The following areas of non-compliance were noted:

1. 55 PA CODE CHAPTER	2. NON-COMPLIANCE AREA	3. CORRECTION REQUIRED	4. REQUIRED CORRECTION DATE	5. PROVIDER'S PLAN OF CORRECTION OR RESPONSE	6. STATUS OF CORRECTION
3800.144(b)	In 2 out of 3 child records reviewed, dental exams were not completed according to regulation. The child admitted on [REDACTED] did not have a previous dental exam and did not have a dental exam within 30 days after admission. The child's dental exam was completed on 2/20/18. Another 6-month exam, due by 8/20/18, was	A child who is 3 years of age or older shall have a dental examination performed by a licensed dentist and teeth cleaning performed by a licensed dentist or dental technician at least semiannually. If a child has not had a dental examination and teeth cleaning within 6 months prior to admission, a dental examination and teeth cleaning shall be performed	The agency is required to come into compliance with this requirement immediately and ongoing.	Initial Dental Exam 1. The Administrative Assistant will place a call to the dental provider within 72 hours of a resident's arrival to La Sa Quik to schedule an initial dental appointment. 2. The Administrative Assistant will record the appointment in her scheduling book and post the appointment on the weekly schedule for staff members to see. The schedule will be visible	<i>Plan Accepted</i> <i>10-16-18</i> <i>GF</i>

3800.151	In 1 of 24 tenured staff files reviewed, the staff member hired on [REDACTED] had a physical examination completed on 11/13/15. The next examination was not completed within the required timeframe on 12/15/17.	A staff person or volunteer who comes into direct contact with the children or who prepares or serves food, shall have a statement signed and dated by a licensed physician, certified registered nurse practitioner or licensed physician's assistant, within 12 months prior to working with children or food service and every 2 years thereafter, stating that the person is free of serious communicable disease that may be spread through casual contact or that the staff person has a serious communicable disease that may be spread through casual contact but is able to work in the facility if specific precautions are taken that will prevent the spread of the disease to children. The agency shall identify the staff position responsible to monitor and ensure compliance.	The agency is required to come into compliance with this requirement immediately and ongoing.	1. The Regional Program Director obtained a list of physical examination information from Human Resources for each employee at La Sa Quik for the inspection year (9/2018 to 9/2019). 2. During monthly supervision the Regional Program Director and Unit Director will review the information to identify any staff members who are in need of physical examination. 3. An email will be sent to the employee from the Unit Director in addition to the standard email the employee receives from Human Resources. Note, the email form Human Resources is sent 2 months in advance of the due date and the employee, Unit Director, Regional Program Director and Administrative Assistant are copied on the email to the employee 4. The employee obtaining the physical will be verified by the Unit Director and Regional Program Director during subsequent monthly supervision	Plan Accepted 10-16-18 dy
3800.229	In 1 of 3 child records reviewed, the "Notification of Admission to Facility" form for the child admitted on [REDACTED] was not completed.	Under 22 Pa. Code Chapters 11, 14 and 15 (relating to student attendance; special education services and programs; and protected handicapped students), each	The agency is required to come into compliance with this requirement immediately and	1. The Blast IU 17 teacher will complete the Notification of Admission to Facility form on the date of enrollment for each student. He or she will send a copy to the Williamsport School	Plan Accepted 10-16-18 dy

		child who is of compulsory school age shall participate in a Department of Education-approved school program or an educational program under contract with the local public school district. The agency shall identify the staff position responsible to monitor and ensure compliance.	ongoing.	District and provide a copy for the resident file at La Sa Quik. 2. The Administrative Assistant will verify that each new resident has a "Notification of Admission to Facility" form completed and place the copy with in the resident's file. 3. The Administrative Assistant will notify the Unit Director of its completion. Any and all issues related to the completion will be addressed by the Unit Director and Regional Program Director 4. If the Blast IU 17 Teacher does not complete the Notification of Admission to Facility form on the date of the client's arrival, the Administrative Assistant will complete the form and send to Williamsport School District within 24 hours of the client arriving to La Sa Quik.	Plan Accepted 10-16-18 Dly
THE LEGAL ENTITY REPRESENTATIVE MUST COMPLETE COLUMN 5, SIGN ON THE SIGNATURE LINE AT THE BOTTOM AND DATE ALL PAGES OF THIS DOCUMENT. RETURN THIS ENTIRE DOCUMENT WHEN COMPLETED TO YOUR REGIONAL OFFICE NO LATER THAN: 10/15/2018					
					
SIGNATURE OF LEGAL ENTITY REPRESENTATIVE			TITLE		
10-11-18			724-804-7004		
DATE			TELEPHONE NUMBER		