pennsylvania
DEPARTMENT OF HUMAN SERVICES

NOV 0 6 2018

Jennifer McClaren, CEO
Adelphoi Village, Inc.
1119 Village Way
Latrobe, PA 15650

RE: Adelphoi Village
Williams
521 Municipal Drive
Duncansville, PA 16635
License #: 318370

Dear Jennifer McClaren:

As a result of the Department of Human Services' annual licensing inspection on July 10-12, 2018, of the above facility, the violations with 55 Pa. Code Ch. 3800 specified on the enclosed License Inspection Summary were found.

All violations specified on the enclosed License Inspection Summary must be corrected by the dates specified on the License Inspection Summary and continued compliance with 55 Pa. Code Ch. 3800 must be maintained.

Sincerely,

Cathy A. Utz
Deputy Secretary

Enclosure
Licensing Inspection Summary

Department Human Services/Office of Children, Youth and Families, Central Region
3 Ginko Dr., Hilltop Bldg, 2nd Flr., PO Box 2675 | Harrisburg, PA 17110 | 717.772.7702 | F 717.772.7071
PO Box 319, Hollidaysburg Community Service Center | Hollidaysburg, PA 16648 | 814.696.6174 | F 814.696.6180
www.dhs.state.pa.us

LICENSING/APPROVAL/REGISTRATION INSPECTION SUMMARY

NAME OF AGENCY/FACILITY: Adelphoi Village, Inc. – Williams License #: 318370				TELEPHONE: (814) 695-5076	OCYF REGIONAL STAFF APPROVAL	DATE
ADDRESS: 521 Municipal Drive Duncansville, PA 16635				COUNTY: Blair	Sara N Harris	11/1/18
INSPECTED BY: Sara Harris, Diana Yost, Melissa Weaver, Jessica Brown, Emily Trantham				INSPECTION DATE(S): 07/10/18, 07/11/18, 07/12/18	Diana Yost	11-1-18
INITIAL INSPECTION	RENEWAL INSPECTION	COMPLAINT	UNANNOUNCED INSPECTION	RANDOM SAMPLE		11/1/18
	X					

The Department of Human Services conducted an Annual Licensing Inspection of Adelphoi Village – Williams on July 10-12, 2018, for the licensing year extending from 09/01/2017 to 09/01/2018. During the inspection Departmental staff reviewed 4 of 4 newly hired personnel records, 13 of 13 tenured personnel records, and 3 of 33 child records. Departmental staff reviewed all pre-inspection documents including fire drills to measure compliance. During the inspection a physical site walkthrough was conducted. 2 children and 2 staff members were interviewed.

OCT 26 2018

The following areas of non-compliance were noted:

1. 55 PA CODE CHAPTER	2. NON-COMPLIANCE AREA	3. CORRECTION REQUIRED	4. REQUIRED CORRECTION DATE	5. PROVIDER'S PLAN OF CORRECTION OR RESPONSE	6. STATUS OF CORRECTION
3800.181(f)	Three packets of ammonia inhalant, 0.3 mL that expired 12/2017 were found in the first aid kit in the staff office.	Discontinued and expired medications, and prescription medications for children who are no longer served at the facility, shall be disposed of in a safe manner. The agency shall identify the staff position responsible to monitor and ensure compliance.	The agency is required to come into compliance with this requirement immediately and ongoing.	The medication captain for Williams is required to check the Medication Cart and any First Aid kits within the facility bi-weekly. This assigned person will notify the Unit Director to update them of their completion of this task as well as any items that are needed and/or that were expired and have been removed from the First Aid Kit either by face to face contact, e-mail, or by documentation, etc. Additionally, the Unit Director and/or Clinical Coordinator of the facility	Plan Accepted 11-1-18 RM

				have also been assigned to check over the Medication Cart and any First Aid kits within the facility at least monthly. Lastly, the Adelphoi Village Nursing Department will have an assigned Registered Nurse review the Medication Cart monthly and any First Aid kits within the facility quarterly to ensure that all items are in there and properly stored. They will also review to ensure there are no items that are expired. This plan will be effective immediately and will help ensure there are no further issues in this designated area.	
3800.229	In 1 out of 3 child records reviewed, the "Notification of Admission to Facility" form for the child admitted on [redacted] was not completed until 10/30/17.	Under 22 Pa. Code Chapters 11, 14 and 15 (relating to student attendance; special education services and programs; and protected handicapped students), each child who is of compulsory school age shall participate in a Department of Education-approved school program or an educational program under contract with the local public school district. The agency shall identify the staff position responsible to monitor and ensure compliance.	The agency is required to come into compliance with this requirement immediately and ongoing.	Beginning with the 2018-2019 school year and moving forward with any and all new arrivals and/or transfers, Adelphoi Village has assigned an Education Enrollment Coordinator to the Williams House facility who completes the appropriate "Notification of Admission to the Facility" school enrollment form for all the clients assigned to and attending the education program at Williams House, and sends it to all designated parties who are required to receive it, including the Unit Director and Clinical Coordinator at Williams House. Once received from the Education Enrollment Coordinator, Williams House staff members print out the form and place into the client's clinical record. This new process will ensure there are no issues as all forms are completed within 24 hours of arrival to the facility and will assist in streamlining this to avoid any future errors in this	Plan Accepted 11-1-18 RLY

				particular area.	

THE LEGAL ENTITY REPRESENTATIVE MUST COMPLETE COLUMN 5, SIGN ON THE SIGNATURE LINE AT THE BOTTOM AND DATE ALL PAGES OF THIS DOCUMENT. RETURN THIS ENTIRE DOCUMENT WHEN COMPLETED TO YOUR REGIONAL OFFICE NO LATER THAN: 10/25/2018

	Director of Quality Assurance
SIGNATURE OF LEGAL ENTITY REPRESENTATIVE	TITLE
October 24, 2018	724-804-7004
DATE	TELEPHONE NUMBER