



**pennsylvania**  
DEPARTMENT OF HUMAN SERVICES

Sent via e-mail to: [REDACTED]  
MAILING DATE: August 17, 2018

Mr. Adam Herman  
Administrator/Owner  
Riverstone Manor LLC  
PO Box 333  
Walnutport, Pennsylvania 18088

RE: Riverstone Manor  
One Main Street  
Walnutport, Pennsylvania 18088  
License #: 223940

Dear Mr. Herman:

As a result of the Department's Bureau of Human Services Licensing inspection on June 1, 2018 of the above facility, the violations with 55 Pa. Code Ch. 2600 (relating to Personal Care Homes) specified on the enclosed License Inspection Summary were found.

All violations specified on the enclosed License Inspection Summary must be corrected by the dates specified on the License Inspection Summary and continued compliance with 55 Pa.Code Ch. 2600 must be maintained.

Sincerely,

*Anne Graziano*  
Anne Graziano  
Human Services Licensing Supervisor

Enclosure  
Licensing Inspection Summary



Violation Report: 22394 - 06/01/2018 - Novak, Ryan  
PCH Name: RIVERSTONE MANOR

1. REGULATION 55 Pa.Code §2600  
2600.25(c)(2) - The contract shall specify a fee schedule that lists the actual amount of allowable resident charges for each of the home's available services

2a. DESCRIPTION OF VIOLATION  
Resident #1's contract does not include the rate for cable television.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)  
Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.


Repeat Violation: No      Date(s) of Previous Violation(s):

Signature of Legal Entity Representative (Required on EVERY Page) *Anjanette Kattner*

Printed Name and Title of Legal Entity Representative (Required on EVERY Page) *Anjanette Kattner Administrator*      Date *8-14-18*

**DEPARTMENT USE ONLY - HOMES MAY NOT WRITE BELOW THIS LINE!**

The above plan of correction is approved as of 8-14-18  
(Date)

The above plan of correction was approved by   
(Initials)

Plan of correction implementation status as of 8-14-18  
(Date)

- Fully Implemented
- Partially Implemented - Adequate Progress
- Partially Implemented - Inadequate Progress
- Not Implemented

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- The regulation is important to ensure that all residents have a clear understanding of charges and are all treated equally and fairly.
- The regulation was violated because the required fee schedule was missing from a file.
- The violation was caused by the oversight and making sure that every contract has an attached fee schedule.
- The violation was corrected by ensuring the resident was aware of the fee schedule and doing a chart audit to make sure no other files were missing the fee schedule.
- To prevent future violations monthly audits of charts will continue to be completed and the fee schedule added to the list of documents double checked during the audit.

This will be the responsibility of the administrator to ensure ongoing compliance.

Anjanette Kathner Administrator

~~Anjanette Kathner~~ 8-6-18

AG  
8-14-18