



pennsylvania
DEPARTMENT OF HUMAN SERVICES

JUL 03 2018

Ms. Jennifer Mayhue
Owner
Jennifer M Mayhue
3500 Meadow Run Road
Bear Creek, Pennsylvania 18702

RE: Ida P. Weitz Personal Care Home
License #: 223140

Dear Ms. Mayhue:

As a result of the Department's Bureau of Human Services Licensing annual inspection on May 3, 2018 of the above facility, the violations with 55 Pa. Code Ch. 2600 (relating to Personal Care Homes) specified on the enclosed License Inspection Summary were found.

All violations specified on the enclosed License Inspection Summary must be corrected by the dates specified on the License Inspection Summary and continued compliance with 55 Pa.Code Ch. 2600 must be maintained.

In an effort to improve our licensing processes, the Bureau of Human Services Licensing is soliciting feedback about your recent human services licensing inspection experience. To participate in the online provider survey, launch your web browser and go to https://www.surveymonkey.com/r/BHSL_Inspection.

The survey is brief and will only take about 5 minutes to complete. Your participation in the survey is completely voluntary and all of your responses will be kept confidential. The responses will be reviewed as part of an aggregate of provider inspection responses. Thank you in advance for providing feedback.

Sincerely,

Jacqueline L. Rowe
Director

Enclosure
License Inspection Summary

Violation Report: 22314 - 05/03/2018 - Dumas, Gerald
 PCH Name: IDA P. WEITZ PERSONAL CARE HOME

1. REGULATION 55 Pa.Code §2600

2600.65(c) - Ancillary staff persons shall have a general orientation to their specific job functions as it relates to their position prior to working in that capacity.

2a. DESCRIPTION OF VIOLATION

Ancillary staff person, A, who was hired on 12/31/15, did not have a job description outlining the employee's ancillary job responsibilities.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)

Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

Oral orientation and job description has always been done upon employment of ancillary staff. Now written documentation signed by both staff and administrator will be acquired before employment. The administrator will ensure that a job description has been listed on the employee record prior to employment. Also orientation will be performed and documented before the first day of work. Enclosed is the proper documentation for Employee A. This documentation can show an outline of how the home plans to stay in compliance during future employment.


Repeat Violation: No	Date(s) of Previous Violation(s):			
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Signature of Legal Entity Representative
 (Required on EVERY Page)



Printed Name and Title of Legal Entity Representative (Required on EVERY Page)	Date
Jennifer Mayhew	5-29-18

DEPARTMENT USE ONLY - HOMES MAY NOT WRITE BELOW THIS LINE!

The above plan of correction is approved as of <u>6-12-18</u> (Date)	Plan of correction implementation status as of <u>6-12-18</u> (Date)
The above plan of correction was approved by  (Initials)	<input type="checkbox"/> Fully Implemented <input checked="" type="checkbox"/> Partially Implemented - Adequate Progress <input type="checkbox"/> Partially Implemented - Inadequate Progress <input type="checkbox"/> Not Implemented