



pennsylvania
DEPARTMENT OF HUMAN SERVICES

MAY 04 2018

Mr. Robert Baker,
Chief Executive Officer
Keystone Service Systems, Inc.
124 Pine Street
Harrisburg, Pennsylvania 17101

RE: Silver Spring Specialized Community Residence
427 Hogestown Road
Mechanicsburg, Pennsylvania 17050
Certificate #: 305710

Dear Mr. Baker:

As a result of the Department of Human Services' Adult Residential annual licensing inspection on March 28, 2018 of the above facility, the violations with 55 Pa.Code Ch. 2600 (relating to Personal Care Homes) specified on the enclosed License Inspection Summary were found.

All violations specified on the enclosed License Inspection Summary must be corrected by the dates specified on the License Inspection Summary and continued compliance with 55 Pa.Code Ch. 2600 must be maintained.

In an effort to improve our licensing processes, the Bureau of Human Services Licensing is soliciting feedback about your recent human services licensing inspection experience. To participate in the online provider survey, launch your web browser and go to https://www.surveymonkey.com/r/BHSL_Inspection.

The survey is brief and will only take about 5 minutes to complete. Your participation in the survey is completely voluntary and all of your responses will be kept confidential. The responses will be reviewed as part of an aggregate of provider inspection responses. Thank you in advance for providing feedback.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Rowe".

Jacqueline L. Rowe
Director

Enclosure
License Inspection Summary

Violation Report: 30571 - 03/28/2018- Showers, Michael
 PCH Name: SILVER SPRING SPECIALIZED COMMUNITY RESIDENCE

1. REGULATION 55 Pa. Code §2600
 2600.56- The administrator shall be present in the home an average of 20 hours or more per week, in each calendar month.

2a. DESCRIPTION OF VIOLATION
 Based upon interviews with Staff Person A, the acting administrator of the home, during the months of January 2018 and February 2018 Staff Person A was not present in the home an average of 20 hours per week.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)
 Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

1. Program Administrator is currently enrolled in a certified Program Administrator's course through Temple University. The Program Administrator training will be completed by May 30, 2018.
2. Current Program Administrators for Keystone Human Services, in Cumberland/Perry County, will spend 20 hours a week in the Silver Springs SCR program, beginning the week of 4-09-2018, until the Program Administrator completes the Program Administrator Certification by May 2018. Documentation will be maintained for Dept. review. *gAS 4/12/18*
3. A Service Director will be hired, beginning July 1, 2018 and will also be Program Administrator certified. The Service Director will then be able to cover Program Administrator hours when a Program Administrator is not available.
4. The Regional Director will maintain weekly communication with the Program Administrator to make sure Program Administrator duties are being provided 20 hours per week.

Repeat Violation: No	Date(s) of Previous Violation(s):	
Signature of Legal Entity Representative (Required on EVERY Page)		
Printed Name and Title of Legal Entity Representative (Required on EVERY Page) Robert J. Baker, KSS CEO		Date <i>4/12/18</i>

DEPARTMENT USE ONLY HOMES MAY NOT WRITE BELOW THIS LINE!

The above plan of correction is approved as of <u><i>4/12/18</i></u> (Date)	Plan of correction implementation status as of <u><i>4/12/18</i></u> <input type="checkbox"/> Fully Implemented <input checked="" type="checkbox"/> Partially Implemented - Adequate Progress <input type="checkbox"/> Partially Implemented - Inadequate Progress <input type="checkbox"/> Not Implemented
The above plan of correction was approved by <u><i>BJS</i></u> (Initials)	

Violation Report: 30571 - 03/28/2018 - Showers, Michael
 PCH Name: SILVER SPRING SPECIALIZED COMMUNITY RESIDENCE

1. REGULATION 55 Pa. Code §2600
 2600.132(e) - A fire drill shall be held during sleeping hours once every 6 months.

2a. DESCRIPTION OF VIOLATION
 The last drill conducted during sleeping hours was on 4/27/2017.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)
 Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

1. A fire drill was conducted on April 9, 2018, between the hours of 11pm-1 am. (Please see the attached fire drill report)
2. Another fire drill will be conducted in July 2018, between the hours of 2am-4am.
3. Going forward, overnight fire drills will be conducted in January and July.
4. The Program Administrator will monitor the completion of the overnight fire drills for the appropriate times, by adding the overnight fire drill to the monthly checklist.

Repeat Violation: No	Date(s) of Previous Violation(s):	
Signature of Legal Entity Representative (Required on EVERY Page)		
Printed Name and Title of Legal Entity Representative (Required on EVERY Page) Robert J. Baker, KSS CEO		Date 4/12/18
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