



pennsylvania
DEPARTMENT OF HUMAN SERVICES

CERTIFIED MAIL – RETURN RECEIPT REQUESTED
MAILING DATE: July 11, 2018

Mr. Bryan Botts
Administrator
Jeffco Health Services, Inc.
417 Route 28
Brookville, Pennsylvania 15825

RE: Jefferson Court
Certificate #: 406240

Dear Mr. Botts:

As a result of the Department's Bureau of Human Services Licensing inspection on March 1, 2018, of the above facility, the violations with 55 Pa. Code Ch. 2600 (relating to Personal Care Homes) specified on the enclosed License Inspection Summary were found.

All violations specified on the enclosed License Inspection Summary must be corrected by the dates specified on the License Inspection Summary and continued compliance with 55 Pa. Code Ch. 2600 must be maintained.

Sincerely,

A handwritten signature in black ink that reads "Jason Williams".

Jason Williams
Human Services Licensing Supervisor

Enclosure
Licensing Inspection Summary

**VIOLATION REPORT
PERSONAL CARE HOMES - 55 Pa.Code Chapter 2600**

PCH Name: JEFFERSON COURT		License Number: 40624
Address: 417 RT 28, BROOKVILLE, PA 15825		County: Jefferson
Administrator: Bryan Bolts		Region: WEST
Legal Entity Name: JEFFCO HEALTH SERVICES INC		
Legal Entity Address: 417 RT. 28, BROOKVILLE, PA 15825		
Certificate(s) of Occupancy C-2 LP 02/09/1999 Dept L & I		RECEIVED JUN 22 2018 WEST REGION FIELD OFFICE Human Services Licensing
Staffing Hours		
Resident Support: 0	Total Dally Staff: 65	Waking Staff: 49
Type of Inspection: Partial	BHA Docket Number:	Notice: Unannounced
Reason(s) for Inspection(s) Incident		
On-Site Inspections Dates and Department Representatives On-Site 03/01/2018: Summers, Vicky		
Off-Site Inspection Dates and Inspectors, if Applicable		
Other Details		
Partial or Full Triggers:		Random Indicators:
Resident Demographic Data as of Inspection Dates		
Licensed Capacity: 48 Number of Residents Served: 43 Secured Dementia Care Unit in Home: Yes Area: 2nd floor Secured Dementia Unit Capacity, if Applicable: 24 Number of Residents Served in Secured Dementia Care Unit, if applicable: 20 Number of Current Hospice Residents: 0 Number of Hospice Residents in past year: 4	Number of Residents who: Receive Supplemental Security Income: 4 Are 60 Years of Age or Older: 41 Have Mental Illness: 1 Have an Intellectual Disability: 1 Have a Mobility Need: 22 Have a Physical Disability: 1	

Violation Report: 40624 - 03/01/2018 - Summers, Vicky
PCH Name: JEFFERSON COURT

WEST REGION FIELD OFFICE
Human Services Licensing

1. REGULATION 55 Pa. Code §2600

2600.57(c) - Direct care staff persons shall be available to provide at least 2 hours per day of personal care services to each resident who has mobility needs.

2a. DESCRIPTION OF VIOLATION

The home is required to provide a minimum of 1 hour of personal care services for each mobile resident and 2 hours of personal care services for each resident with mobility needs.

On 2/27/18, there were 43 residents in the home, including 22 residents with mobility needs. The home was required to provide a minimum total of 65 hours of personal care services, however, only 61.8 hours of personal care services were provided.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)

Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

The schedule was evaluated immediately for appropriateness regarding the following matters: meeting the minimum direct care staffing hours and ensuring at least 75% of personal care service hours are available during waking hours. On days where these thresholds were not being met, it was corrected to be in compliance. Moving forward, the administrator will review the schedule on a weekly basis and as needed. The review will account for current census and number of staffing hours required. The administrator will then ensure that the schedule for the week will meet the requirements for both total staffing hours and that 75% of staffing hours will be available during waking hours. If these requirements are not being met, the schedule will be corrected to meet the requirements.

Repeat Violation: No Date(s) of Previous Violation(s):

Signature of Legal Entity Representative
(Required on EVERY Page) *Bryan Botts* LBN

Printed Name and Title of Legal Entity Representative Date
(Required on EVERY Page) Bryan Botts, Administrator 6/19/18

DEPARTMENT USE ONLY - HOMES MAY NOT WRITE BELOW THIS LINE!

The above plan of correction is approved as of 7/3/18
(Date)

The above plan of correction was approved by [Signature]
(Initials)

Plan of correction implementation status as of 7/3/18
(Date)

- Fully Implemented
- Partially Implemented - Adequate Progress *plw.*
- Partially Implemented - Inadequate Progress
- Not Implemented

Violation Report: 40624 - 03/01/2018 - Summers, Vicky
 PCH Name: JEFFERSON COURT

JUN 22 2018

1. REGULATION 55 Pa.Code §2600

WEST REGION FIELD OFFICE
 Human Services Licensing

2600.57(d) - At least 75% of the personal care service hours specified in § 2600.57(b) and § 2600.57(c) shall be available during waking hours.

2a. DESCRIPTION OF VIOLATION

The home is required to provide a minimum of 1 hour of personal care services for each mobile resident and 2 hours of personal care services for each resident with mobility needs.

On 2/27/18, there were 43 residents in the home, including 22 with mobility needs. The home was required to provide a minimum total of 48.75 hours of personal care services during waking hours, however, only 45.6 hours of personal care services were provided during waking hours.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)

Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

The schedule was evaluated immediately for appropriateness regarding the following matters: meeting the minimum direct care staffing hours and ensuring at least 75% of personal care service hours are available during waking hours. On days where these thresholds were not being met, it was corrected to be in compliance. Moving forward, the administrator will review the schedule on a weekly basis and as needed. The review will account for current census and number of staffing hours required. The administrator will then ensure that the schedule for the week will meet the requirements for both total staffing hours and that 75% of staffing hours will be available during waking hours. If these requirements are not being met, the schedule will be corrected to meet the requirements.

Repeat Violation: No	Date(s) of Previous Violation(s):		
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Signature of Legal Entity Representative
 (Required on EVERY Page)

Bryan Botts LAN

Printed Name and Title of Legal Entity Representative (Required on EVERY Page)	Bryan Botts, Administrator	Date 6/19/18
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DEPARTMENT USE ONLY - HOMES MAY NOT WRITE BELOW THIS LINE!

The above plan of correction is approved as of <u>7/3/18</u> (Date)	Plan of correction implementation status as of <u>7/3/18</u> (Date)
The above plan of correction was approved by <u><i>MB</i></u> (Initials)	<input type="checkbox"/> Fully Implemented <input checked="" type="checkbox"/> Partially Implemented - Adequate Progress <i>MB</i> <input type="checkbox"/> Partially Implemented - Inadequate Progress <input type="checkbox"/> Not Implemented