pennsylvania
DEPARTMENT OF HUMAN SERVICES

CERTIFIED MAIL – RETURN RECEIPT REQUESTED
MAILING DATE: 2/7/17

Mr. Mark Mortimer, COO
Adelphoi, Village
1119 Village Way
Latrobe, Pennsylvania 15650

RE: Vincent
1127 Village Way
Latrobe, Pennsylvania 15650
License #: 421880

Dear Mr. Mortimer,

As a result of the Department of Human Services' licensing inspection on December 22, 2016 of the above facility, the violations with 55 Pa.Code Ch. 3800 (relating to Child Residential and Day Treatment Facilities) specified on the enclosed License Inspection Summary were found.

All violations specified on the enclosed License Inspection Summary must be corrected by the dates specified on the License Inspection Summary and continued compliance with 55 Pa.Code Ch. 3800 must be maintained.

Sincerely,

Alex Shambach
Child Residential Licensing Manager

Enclosure
Licensing Inspection Summary

VIOLATION REPORT
CHILD RESIDENTIAL LICENSING - 55 Pa.Code Chapter 3800

Facility Name: VINCENT	**License Number:** 42188
Address: 1127 VILLAGE WAY, LATROBE, PA 15650	**County:** Westmoreland
Director: Michelle Shaffer Mark Flock	**Region:** WEST
Legal Entity Name: ADELPHOI VILLAGE INC	
Legal Entity Address: 1119 VILLAGE WAY, LATROBE, PA 15650	
Certificate(s) of Occupancy — —	

Program Type:	**Licensed Capacity:**	**Number of Children Served:**
Residential Services	16	11

Type of Inspection: Partial	**BHA Docket Number:**	**Notice:** Unannounced

Reason(s) for Inspection(s)
Complaint

On-Site Inspections Dates and Department Representatives On-Site
12/22/2016: Weaver, Melissa; Harris, Kristina

Off-Site Inspection Dates and Inspectors, if Applicable

Other Details

Partial or Full Triggers: **Random Indicators:**

Child Demographic Data as of Inspection Dates

Age of Children:

9 to 5 years: 0

6 to 13 years: 2

14 to 17 years: 7

18 to 21 years: 2

Number of Children who:

Are Adjudicated Delinquent: 9

Are Dependent: 2

Have Mental Illness: 11

Have an Intellectual Disability: 0

Have a Physical Disability: 0

Director QA
2-6-17

Licensing Inspection Summary: 42188 - 12/22/2016 - Weaver, Melissa
Facility Name: VINCENT

1. REGULATION 55 Pa.Code §3800
3800.32(b) - A child may not be abused, mistreated, threatened, harassed or subject to corporal punishment.

2a. DESCRIPTION OF VIOLATION
On [redacted] at 2:30pm, Child #1 was not following staff's directives and was using profanity towards Staff Member A while Staff Member A was administering medications to other children. Staff Member A then started walking towards Child #1, and Child #1 made a comment about Staff Member A "getting his face kicked in during the restraint earlier". Child #1 then walked into his/her room, and Staff Member A followed him/her. Staff Member A then put his/her hands on Child #1 arms, and Child #1 attempted to swing his/her shoulders towards Staff Member A. Staff Member A then pushed Child #1 away from [redacted] and Child #1 fell into the wall.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)
Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

Adelphoi Village would like to provide clarity on the above citation. Child #1 reported to the Director at 2:45pm on [redacted] that there had been an incident with Staff Member A. The Director also reviewed Staff Member A's account of the incident. ChildLine was contacted immediately to report the incident. Staff Member A was immediately suspended from [redacted] position at Adelphoi Village pending further internal and external investigation. As a result of the internal findings, Staff Member A was terminated from employment at Adelphoi Village on [redacted]

To uphold compliance with Regulation 3800.32(b), the Director has thus far facilitated one staff meeting on 1/30/2017 and will conduct two further staff meetings on 2/14/2017 and 2/28/2017 with an ongoing agenda regarding using the skills and techniques of Safe Crisis Management that all staff members are trained on. During these staff meetings, the Director will review de-escalation, primary and secondary strategies, as well as the basic holds of Safe Crisis Management. This meeting will also reinforce Adelphoi Village's strict no-touch policy, unless a child is a safety risk to themselves or others. Please see the attached meeting minutes.

Random meetings and discussions with the residents of Vincent Home will be conducted by the Director to discuss their safety and wellbeing and they will have the opportunity to express any concerns. If necessary, the Director will implement Adelphoi Villages disciplinary policy.

To assure that this plan is being upheld, the Director will provide meeting minutes and any other necessary information to the Compliance Caseworker for a final review.

Repeat Violation: No	Date(s) of Previous Violation(s):			

Signature of Legal Entity Representative (Required on EVERY Page) [signature]

Printed Name and Title of Legal Entity Representative (Required on EVERY Page) Jennifer McClain Director CoA **Date** 2-16-17

DEPARTMENT USE ONLY - FACILITIES MAY NOT WRITE BELOW THIS LINE!

The above plan of correction is approved as of 2-7-17 (Date)

The above plan of correction was approved by [signature] (Initials)

Plan of correction implementation status as of 2-7-17 (Date)

- ☐ Fully Implemented
- ☒ Partially Implemented - Adequate Progress
- ☐ Partially Implemented - Inadequate Progress
- ☐ Not Implemented