



**pennsylvania**  
DEPARTMENT OF HUMAN SERVICES

MAR 15 2017

Ms. Crystal Altland, PCHA  
Mr. David Hawley, Board Chairman  
Charles P. & Margaret E. Polk Foundation  
301 North Street  
Millersburg, Pennsylvania 17061

RE: Polk Personal Care Center  
License #: 306870

Dear Ms. Altland and Mr. Hawley:

As a result of the Department of Human Services' annual licensing inspections on December 21, 2016 and December 22, 2016, we have found the above facility to be in compliance with 55 Pa.Code Ch. 2600 (relating to Personal Care Homes).

In an effort to improve our licensing processes, the Bureau of Human Services Licensing is soliciting feedback about your recent human services licensing inspection experience. To participate in the online provider survey, launch your web browser and go to [https://www.surveymonkey.com/r/BHSL\\_Inspection](https://www.surveymonkey.com/r/BHSL_Inspection).

The survey is brief and will only take about 5 minutes to complete. Your participation in the survey is completely voluntary and all of your responses will be kept confidential. The responses will be reviewed as part of an aggregate of provider inspection responses. Thank you in advance for providing feedback.

Sincerely,

A handwritten signature in black ink that reads "Rowe".

Jacqueline L. Rowe  
Director