



pennsylvania
DEPARTMENT OF HUMAN SERVICES

OCT 26 2016

Ms. Beth McMaster, Vice President of Operations/COO
United Church of Christ Homes, Inc.
30 North 31st Street
Camp Hill, Pennsylvania 17011

RE: Lebanon Valley Home
550 East Main Street
Annville, Pennsylvania 17003
License #: 347800

Dear Ms. McMaster:

As a result of the Department of Human Services' annual licensing inspection on September 19, 2016 of the above facility, the violations with 55 Pa.Code Ch. 2600 (relating to Personal Care Homes) specified on the enclosed License Inspection Summary were found.

All violations specified on the enclosed License Inspection Summary must be corrected by the dates specified on the License Inspection Summary and continued compliance with 55 Pa.Code Ch. 2600 must be maintained.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Rowe".

Jacqueline L. Rowe
Director

Enclosure
License Inspection Summary

Violation Report: 34780 - 09/19/2016 - Heemer, Laura
 PCH Name: LEBANON VALLEY HOME

1. REGULATION 55 Pa.Code §2600

2600.132(e) - A fire drill shall be held during sleeping hours once every 6 months.

2a. DESCRIPTION OF VIOLATION

The home conducted a sleeping hours fire drill on September 19, 2015. The next sleeping hours fire drill was conducted on April 28, 2016.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)

Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

1. The most recent sleeping fire drill was completed on September 15, 2016 and the next sleeping fire drill has been scheduled 6 months from this date in March, 2017. This was completed by the Director of Maintenance.
2. To prevent the reoccurrence of missing a sleeping fire drill within the designated time frame of 6 months, a new form which schedules the upcoming sleeping drill months for the next full year will be created by the Maintenance Director and include the months designated as sleeping fire drills to be in bold print to alert the staff directing the drill that it must be during sleeping hours.
3. The PCHA will have a copy of this new Schedule Form for fire drills in order to be aware and ensure that the appropriate drill hours are being met.
4. All Maintenance Staff will be educated on the new schedule form and the need to do a sleeping hour drill every 6 months according to Section 2600.132 (e) of the PA Code Title 55 Chapter 2600 regulations.
5. The PCHA will also do a Quality Assurance Audit quarterly of the working Fire Drill Log to ensure that the appropriate times have been met for each drill.

Repeat Violation: No

Date(s) of Previous Violation(s):

Signature of Legal Entity Representative
 (Required on EVERY Page)

Beth A. McMaster

Printed Name and Title of Legal Entity Representative
 (Required on EVERY Page)

Beth A. McMaster

Date *9/26/16*

DEPARTMENT USE ONLY - HOMES MAY NOT WRITE BELOW THIS LINE!

The above plan of correction is approved as of

9/26/16
 (Date)

Plan of correction implementation status as of *9/28/16*
 (Date)

- Fully Implemented
- Partially Implemented - Adequate Progress
- Partially Implemented - Inadequate Progress
- Not Implemented

The above plan of correction was approved by

BKS
 (Initials)