



pennsylvania
DEPARTMENT OF HUMAN SERVICES

Ms. Wendy Peace, Owner & Administrator
Wendy Jo Peace
P.O. Box 536
429 Union Street
Big Run, Pennsylvania 15715

JUN 10 2016

RE: Peace's Personal Care Home
License #: 406550

Dear Ms. Peace:

Thank you for your request for a waiver of 55 Pa.Code Ch. 2600 (relating to personal care homes). You have requested a waiver of 55 Pa.Code § 2600.53(a) (relating to qualifications and responsibilities of administrators). However, the Department of Human Services (Department) has determined that you may also require a waiver of 55 Pa.Code § 2600.64(a)(1)-(3) (relating to administrator training and orientation) for [REDACTED] to serve as administrator for the above licensed personal care home.

Your request for waiver is being returned for additional information. The following details must be included in your next submission of supporting documentation:

- A complete resume listing all jobs [REDACTED] has held, and providing detailed information about job duties she was responsible for for each job listed on the resume.
- A copy of [REDACTED] educational documentation (high school diploma, college degree, nursing license, any other applicable educational transcripts; etc.).
- If [REDACTED] is looking to complete her education, a plan to obtain either a nursing license, college degree, or 60 credit hours from an accredited college or university. This plan shall include the name of the educational institution, enrollment verification, and an estimated graduation date.
- Please provide the date and location of the Department-administered orientation program in which [REDACTED] would like to attend.
- Please provide the dates, location, and estimated completion date of the 100-hour Department-approved administrator training course and competency test in which [REDACTED] would like to attend.

Ms. Wendy Peace

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Upon receipt of the supporting documentation, a full and careful review of all documentation will occur. Please return the requested documentation to Ms. Tara Pride, Director of Regulatory Implementation, Bureau of Human Services Licensing, 631 Health and Welfare Building, 625 Forster Street, Harrisburg, Pennsylvania 17120.

If you have any questions regarding the waiver process, you may contact the Operator Support Hotline at telephone number (866) 503-3926.

Sincerely,

A handwritten signature in cursive script that reads "Tara Pride". The signature is written in black ink and is positioned above the printed name and title.

Tara Pride
Director of Regulatory Implementation