pennsylvania
DEPARTMENT OF HUMAN SERVICES

JUL 18 2016

Mr. Mark Mortimer, COO
Adelphoi Village, Inc.
1119 Village Way
Latrobe, Pennsylvania 15650

RE: Sweeney
1145 Mission Road
Latrobe, Pennsylvania 15650
License #: 417680

Dear Mr. Mortimer:

As a result of the Department of Human Services' annual licensing inspections on March 7, 2016, March 8, 2016, March 9, 2016, March 10, 2016 and March 11, 2016, and the corrections you have made after our inspection, we have found the above facility to be in compliance with 55 Pa.Code Ch. 3800 (relating to Child Residential and Day Treatment Facilities).

Sincerely,

Jay Bausch
Deputy Secretary

Enclosure
Licensing Inspection Summary

VIOLATION REPORT
CHILD RESIDENTIAL LICENSING - 55 Pa.Code Chapter 3800

Facility Name: SWEENEY	License Number: 41768
Address: 1145 MISSION ROAD, LATROBE, PA 15650	County: Westmoreland
Director: Rich Shingler	Region: WEST
Legal Entity Name: ADELPHOI VILLAGE INC	
Legal Entity Address: 1119 VILLAGE WAY, LATROBE, PA 15650	

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MAY 25 2016
WEST REGIONAL OFFICE
Human Services Licensing

Certificate(s) of Occupancy
R-3
06/11/2012
Unity Township

Program Type:	Licensed Capacity:	Number of Children Served:
Residential Services	15	12

Type of Inspection: Full	BHA Docket Number:	Notice: Announced

Reason(s) for Inspection(s)
Renewal

On-Site Inspections Dates and Department Representatives On-Site
03/07/2016: White, Anthony; Pugh, Bridget; Alejandre, Carlos
03/08/2016: White, Anthony; Pugh, Bridget; Alejandre, Carlos; Leet, Evan
03/09/2016: White, Anthony; Pugh, Bridget; Leet, Evan
03/10/2016: White, Anthony; Pugh, Bridget; Alejandre, Carlos; Leet, Evan
03/11/2016: White, Anthony; Pugh, Bridget

Off-Site Inspection Dates and Inspectors, If Applicable
03/08/2016: White, Anthony; Alejandre, Carlos; Pugh, Bridget
03/09/2016: White, Anthony; Leet, Evan

Other Details

Partial or Full Triggers:	Random Indicators:

Child Demographic Data as of Inspection Dates

Age of Children:	Number of Children who:
0 to 5 years: 0	Are Adjudicated Delinquent: 10
6 to 13 years: 1	Are Dependent: 2
14 to 17 years: 10	Have Mental Illness: 10
18 to 21 years: 1	Have an Intellectual Disability: 1
	Have a Physical Disability: 0

Jennifer McClaren
Director QA
May 25, 2016

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Licensing Inspection Summary: 41768 - 03/07/2016 - White, Anthony
Facility Name: SWEENEY

1. REGULATION 55 Pa.Code §3800
3800.58(d) - After initial training, the director and each full-time, part-time and temporary staff person, who will have regular and significant direct contact with children, shall have at least 40 hours of training annually relating to the care and management of children. This requirement for annual training does not apply for the initial year of employment.

2a. DESCRIPTION OF VIOLATION
Staff member H has only 29.75 hours of training in 2015.
Staff member I has only 36.25 hours of training in 2015.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)
Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

As of May 19th, 2016, The unit supervisor will work with the Training Coordinator in order to assure the staff members H and I attain their 40 hours of training as required.

The unit supervisor will set monthly training scheduling for all staff to assure the minimum training hours are attained as required. This will be reviewed quarterly by the unit supervisor and the Program Director.

Repeat Violation: No	Date(s) of Previous Violation(s):			

Signature of Legal Entity Representative (Required on EVERY Page)

Printed Name and Title of Legal Entity Representative (Required on EVERY Page)	Date
Jennifer McClaren Director QA	May 25, 2016

DEPARTMENT USE ONLY - FACILITIES MAY NOT WRITE BELOW THIS LINE!

The above plan of correction is approved as of 5/31/16 (Date)

The above plan of correction was approved by _____ (Initials)

Plan of correction implementation status as of 5/31/16 (Date)

- [ ] Fully Implemented
- [x] Partially Implemented - Adequate Progress
- [ ] Partially Implemented - Inadequate Progress
- [ ] Not Implemented

RECEIVED
MAY 25 2016

Licensing Inspection Summary: 41768 - 03/07/2016 - White, Anthony
Facility Name: SWEENEY

WHITE COLLAR SERVICE
Human Services Licensing

1. REGULATION 55 Pa.Code §3800
3800.132(a) - An unannounced fire drill shall be held at least once a month.

2a. DESCRIPTION OF VIOLATION
The staff conducting the fire drills are announcing the drills to the other staff on duty.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)
Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

The unit supervisor reminded staff during a staff meeting on May 19th, 2016 that all Fire Drills are to be unannounced. The staff signed an Unannounced Fire Drill Procedure Agreement.

Please see attached.

After the next fire drills, the unit supervisor will survey the staff and youth to assure that the fire drills were unannounced. Results of the survey will be reviewed by the Program Director and Unit Supervisor.

Repeat Violation: No	Date(s) of Previous Violation(s):			

Signature of Legal Entity Representative (Required on EVERY Page)

Printed Name and Title of Legal Entity Representative (Required on EVERY Page): Jennifer McClaren Director QA

Date: May 25, 2016

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