



pennsylvania
DEPARTMENT OF HUMAN SERVICES

APR 15 2016

Ms. Barbara Bryer, Administrator
Friends Boarding Home of Western Quarterly Meeting
147 West State Street
Kennett Square, Pennsylvania 19348

RE: Friends Boarding Home of Western Quarterly Meeting
License #: 140020

Dear Ms. Bryer:

As a result of the Department of Human Services' annual licensing inspection on February 18, 2016 of the above facility, the violations with 55 Pa.Code Ch. 2600 (relating to Personal Care Homes) specified on the enclosed License Inspection Summary were found.

All violations specified on the enclosed License Inspection Summary must be corrected by the dates specified on the License Inspection Summary and continued compliance with 55 Pa.Code Ch. 2600 must be maintained.

Sincerely,

Matthew J. Jones
Director /SH

Enclosure
License Inspection Summary

VIOLATION REPORT
PERSONAL CARE HOMES - 55 Pa.Code Chapter 2600

PCH Name: FRIENDS BOARDING HOME OF WESTERN QUARTERLY MEETING		License Number: 140020
Address: 147 WEST STATE STREET, KENNETT SQUARE, PA 19348		County: Chester
Administrator: Barbara Bryer		Region: CENTRAL
Legal Entity Name: FRIENDS BOARDING HOME OF WESTERN QUARTERLY MEETING		
Legal Entity Address: 147 WEST STATE STREET, KENNETT SQUARE, PA 19348		
Certificate(s) of Occupancy		
LP 03/28/1988 L&I		
Staffing Hours		
Resident Support: 0	Total Daily Staff: 22	Waking Staff: 17
Type of Inspection: Full	BHA Docket Number:	Notice: Unannounced
Reason(s) for Inspection(s)		
Renewal		
On-Site Inspections Dates and Department Representatives On-Site		
02/18/2016: Springs, Israel; Palermo, Michael		
Off-Site Inspection Dates and Inspectors, if Applicable		
Other Details		
Partial or Full Triggers:		Random Indicators:
Resident Demographic Data as of Inspection Dates		
Licensed Capacity: 68 Number of Residents Served: 22 Secured Dementia Care Unit in Home: No Area: Secured Dementia Unit Capacity, if Applicable: Number of Residents Served in Secured Dementia Care Unit, if applicable: Number of Current Hospice Residents: 0 Number of Hospice Residents in past year: 2	Number of Residents who: Receive Supplemental Security Income: 0 Are 60 Years of Age or Older: 22 Have Mental Illness: 0 Have an Intellectual Disability: 0 Have a Mobility Need: 0 Have a Physical Disability: 0	

Violation Report: 14002 - 02/18/2016 - Springs, Israel
 PCH Name: FRIENDS BOARDING HOME OF WESTERN QUARTERLY MEETING

1. REGULATION 55 Pa.Code §2600
 2600.51 - Criminal history checks and hiring policies shall be in accordance with the Older Adult Protective Services Act (OAPSA) (35 P.S. §§ 10225.101-10225.5102) and 6 Pa.Code Chapter 15 (relating to protective services for older adults).

2a. DESCRIPTION OF VIOLATION
 The criminal background check for Staff Person A was missing from the staff member's record.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)
 Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

The Criminal Background Check had been obtained early in the onboarding process and the administrator was able to demonstrate proof that candidate had been cleared before continuing in the hiring process (see attachments a & b). However the actual certificate that was printed out was lost in transport to being filed on the employee's HR File. We attempted to reprint the report from the Control number but this information is only retained for one year. A new criminal background check was done immediately and this certificate is now on this employee's file (see attachment c).

Going forward we have created a designated secure HR Transport Folder for such confidential records to be transported and filed immediately upon receipt by HR. Upon completion of onboarding process HR will return a checklist (see attachment d) to the Administrator confirming that Criminal Background Checks and all other New Hire Required Documentation have been received and are on the Employee File. An audit will be conducted by HR twice yearly at the beginning of July and January and submitted to the Personal Care Administrator who will add it to the Quality Management Plan Review report.

Repeat Violation: No	Date(s) of Previous Violation(s):			
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Signature of Legal Entity Representative
 (Required on EVERY Page) *Barbara Bryer*

Printed Name and Title of Legal Entity Representative
 (Required on EVERY Page) *Barbara Bryer, Administrator* Date *3/1/2016*

DEPARTMENT USE ONLY - HOMES MAY NOT WRITE BELOW THIS LINE!

The above plan of correction is approved as of <u>3/2/16</u> (Date)	Plan of correction implementation status as of <u>3/2/16</u> (Date)
The above plan of correction was approved by <u>BAS</u> (Initials)	<input type="checkbox"/> Fully Implemented <input checked="" type="checkbox"/> Partially Implemented - Adequate Progress <input type="checkbox"/> Partially Implemented - Inadequate Progress <input type="checkbox"/> Not Implemented

Violation Report: 14002 - 02/18/2016 - Springs, Israel
 PCH Name: FRIENDS BOARDING HOME OF WESTERN QUARTERLY MEETING

1. REGULATION 55 Pa.Code §2600
 2600.89(b) - Hot water temperature in areas accessible to the resident may not exceed 120°F.

2a. DESCRIPTION OF VIOLATION
 on 2/18/16, at 2:30 pm, the hot water temperature in the restroom across from the basement laundry next to the beauty shop was measured to be 132 degrees Fahrenheit.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)
 Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

Immediately on day of our survey 2/18/16 the hot water heater that services the "restrooms on lower level" area was turned down. Water at that site was rechecked that evening and registered at 110 degrees. Daily Water Temperature logs have been kept (see attachment e) and measuring temperatures that have consistently read below 120 degrees at all the multiple areas throughout our building that we test. This particular area is closest to the water heater and will continue to be checked daily for a period of one month. If it remains below 120 degrees we will change it to a weekly water temperature testing. Any reading above 120 degrees will be immediately corrected by the facilities department and reported to the Administrator for Personal Care.

Repeat Violation: No	Date(s) of Previous Violation(s):		
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Signature of Legal Entity Representative
 (Required on EVERY Page) *Barbara Bryer*

Printed Name and Title of Legal Entity Representative
 (Required on EVERY Page) *Barbara Bryer* Administrator Date *3/1/16*

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The above plan of correction is approved as of 3/2/16
 (Date)

The above plan of correction was approved by GBS
 (Initials)

Plan of correction implementation status as of 3/2/16
 (Date)

Fully Implemented
 Partially Implemented - Adequate Progress
 Partially Implemented - Inadequate Progress
 Not Implemented