



pennsylvania
DEPARTMENT OF HUMAN SERVICES

Ms. Frances Kuhns, CEO
Ms. Faith O'Brien, Administrator
WRC Pennsylvania Memorial Home
985 Route 28
Brookville, Pennsylvania 15825

AUG 04 2015

RE: Edgewood Heights
612 Keck Avenue
New Bethlehem, Pennsylvania 16242
License #: 440970

Dear Ms. Kuhns and Ms. O'Brien:

Thank you for your request for a waiver of 55 Pa.Code Ch. 2600 (relating to personal care homes). You have requested a waiver of 55 Pa.Code § 2600.54(a) (relating to qualifications for direct care staff persons) for an unidentified staff member currently working at the licensed personal care home listed above.

Your request for waiver is being returned for additional information. The purpose of § 2600.54(a) is to assure qualified staff provide services to personal care home residents. The direct care staff members of the personal care home must be able to understand and meet the personal care home licensing regulations. The following details must be included in your next submission of supporting documentation:

- A complete resume listing all jobs the unidentified staff member has held, including detailed information about job duties (s)he was responsible for for each job listed on the resume.
- A copy of the unidentified staff member's educational documentation (high school diploma, college degree, nursing license, any other applicable educational transcripts; etc.). If the unidentified staff member has not graduated yet, a proposed graduation date.

Upon receipt of the supporting documentation, a full and careful review of all documentation will occur. Please return the requested documentation to Ms. Tara Pride, Director of Regulatory Implementation, Bureau of Human Services Licensing, 631 Health and Welfare Building, 625 Forster Street, Harrisburg, Pennsylvania 17120.

If you have any questions regarding the waiver process, you may contact the Operator Support Hotline at telephone number (866) 503-3926.

Sincerely,

A handwritten signature in black ink that reads "Tara Pride". The signature is written in a cursive style with a large, sweeping initial 'T'.

Tara Pride

Director of Regulatory Implementation