



pennsylvania
DEPARTMENT OF HUMAN SERVICES

JUN 05 2015

Ms. Keri Puna, Administrator
SpiriTrust Lutheran
1050 Pennsylvania Avenue
York, Pennsylvania 17404

RE: Spiritrust Lutheran The Village at Shrewsbury
Personal Care Building
800 Bollinger Drive
Shrewsbury, Pennsylvania 17361
License #: 310270

Dear Ms. Puna:

Thank you for your request for a waiver of 55 Pa.Code Ch. 2600 (relating to personal care homes). You have requested a waiver of 55 Pa.Code § 2600.54(a) (relating to qualifications for direct care staff persons) for [REDACTED]

Your request for waiver is being returned for additional information. The purpose of § 2600.54(a) is to assure qualified staff provide services to personal care home residents. The direct care staff members of the personal care home must be able to understand and meet the personal care home licensing regulations.

According to the documentation submitted, [REDACTED] completed high school education in Germany. The submitted documentation was not translated into English, and may or may not have shown three years' worth of education information. The Department of Human Services encourages [REDACTED] to seek educational testing and to then re-submit documentation substantiating [REDACTED] assessed educational level.

Other possible alternatives to the GED/non-US high school education which may be considered through the waiver process include:

1. An individual may complete the English Literacy portion of the GED.
2. An individual may complete the Test for Basic Adult Level of Education (TABE) or the Comprehensive Adult Student Assessment System (CASAS). A grade level equivalency of 12.9 on the TABE or CASAS is needed in order to be recognized as a literacy alternative to a US diploma; the documentation will indicate that the individual has "completed adult secondary education".
3. An individual may seek literacy testing through a careerlink or job placement service center.
4. A three-year transcript which lists the specific courses taken to earn the diploma or degree (including dates of completion).

5. Documentation from a credential evaluation service recognized by the Pennsylvania Department of Education substantiating [REDACTED] education. A list of recognized service providers is located at www.naces.org/members.htm.

If you have any questions regarding the waiver process, you may contact the Operator Support Hotline at telephone number (866) 503-3926.

Sincerely,

A handwritten signature in cursive script that reads "Tara Pride".

Tara Pride
Director of Regulatory Implementation