



pennsylvania
DEPARTMENT OF HUMAN SERVICES

JUL 07 2015

Mr. Mark Mortimer, COO
Adelphoi Village, Inc.
1119 Village Way
Latrobe, Pennsylvania 15650

RE: Raphael
1114 Main Street
Latrobe, Pennsylvania 15650
License #: 429060

Dear Mr. Mortimer:

As a result of the Department of Human Services' licensing inspection on April 20, 2015, April 21, 2015, April 22, 2015, April 23, 2015 and April 24, 2015, of the above facility, the violations with 55 Pa.Code Ch. 3800 (relating to Child Residential and Day Treatment Facilities) specified on the enclosed License Inspection Summary were found.

All violations specified on the enclosed License Inspection Summary must be corrected by the dates specified on the License Inspection Summary and continued compliance with 55 Pa.Code Ch. 3800 must be maintained.

Your regular license for the period June 3, 2015 to June 3, 2016 was issued on May 8, 2015. Your regular license remains in good standing.

Sincerely,

Matthew J. Jones
Director

Enclosure
License Inspection Summary

VIOLATION REPORT
CHILD RESIDENTIAL LICENSING - 55 Pa.Code Chapter 3800

Facility Name: RAPHAEL		License Number: 42808
Address: 1114 MAIN STREET, LATROBE, PA 15650		County: Westmoreland
Director: Todd Martin		Region: WEST
Legal Entity Name: ADELPHOI VILLAGE INC		
Legal Entity Address: 1119 VILLAGE WAY, LATROBE, PA 15650		
Certificate(s) of Occupancy I-1 12/27/2012 Derry Township		
Program Type: Residential Services	Licensed Capacity: 15	Number of Children Served: 14
Type of Inspection: Full	BHA Docket Number:	Notice: Announced
Reason(s) for Inspection(s) Renewal		
On-Site Inspections Dates and Department Representatives On-Site 04/20/2015: Kasmarik, Sarah; Dinardo, Anna; Mundy, Olivia 04/21/2015: Kasmarik, Sarah; Dinardo, Anna; Mundy, Olivia; Lester, Marie 04/22/2015: Kasmarik, Sarah; Dinardo, Anna; Mundy, Olivia; Pugh, Bridget; White, Anthony 04/23/2015: Kasmarik, Sarah; Dinardo, Anna; Mundy, Olivia; Lester, Marie 04/24/2015: Kasmarik, Sarah; Dinardo, Anna; Mundy, Olivia; Lester, Marie; White, Anthony; Sutherland, Brent		
Off-Site Inspection Dates and Inspectors, If Applicable		
Other Details		
Partial or Full Triggers:		Random Indicators:
Child Demographic Data as of Inspection Dates		
Age of Children: 0 to 5 years: 0 6 to 13 years: 1 14 to 17 years: 10 18 to 21 years: 3	Number of Children who: Are Adjudicated Delinquent: 11 Are Dependent: 3 Have Mental Illness: 6 Have an Intellectual Disability: 3 Have a Physical Disability: 0	

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WESTMORELAND COUNTY
 Human Services Department

JM
5-24-15

MAY 29 2015

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Licensing Inspection Summary: 42806 - 04/20/2016 - Kasmarik, Sarah
 Facility Name: RAPHAEL

WESTERN DISTRICT OFFICE
 Human Services Licensing

1. REGULATION 55 Pa.Code §3800

3800.51 - Child abuse and criminal history checks shall be completed in accordance with 23 Pa.C.S. §§ 6301-6386 (relating to the Child Protective Services Law) and Chapter 3490 (relating to protective services).

2a. DESCRIPTION OF VIOLATION

Staff Member A was hired on 8/11/14 and his/her child abuse clearance was dated 2/12/15.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)

Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

Effective immediately all newly hired staff will complete the Child Abuse Clearance on line on the first day of employment which then can be obtained immediately by the Human Resources Department. If for some reason the Clearance would not be returned within 30 days the employee will be suspended and will not be permitted to work until the Clearance is obtained.

On June 11, 2015, the Program Directors will review the new process with Unit Supervisors during supervisors' meeting. The sign in sheet will be provided to the Director of Quality Assurance as completion of training of the Unit Supervisors.

7/31/15 - All staff persons involved in the hiring process will be educated on Chapter 3800.51. BB 6/18/15

The director or a designated staff person will implement procedures to ensure the facility is compliant with Child Protective Services Law for each provisionally hired staff person. BB 6/23/15

Repeat Violation: No

Date(s) of Previous Violation(s):

Signature of Legal Entity Representative
 (Required on EVERY Page)

Printed Name and Title of Legal Entity Representative
 (Required on EVERY Page) Jennifer McClaren, Director of Quality Assurance

Date May 29, 2015

DEPARTMENT USE ONLY - FACILITIES MAY NOT WRITE BELOW THIS LINE!

The above plan of correction is approved as of 6/23/15
 (Date)

The above plan of correction was approved by BB
 (Initials)

Plan of correction implementation status as of 6/23/15
 (Date)

- ☐ Fully Implemented
☒ Partially Implemented - Adequate Progress
☐ Partially Implemented - Inadequate Progress
☐ Not Implemented

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Licensing Inspection Summary: 42906 - 04/20/2015 - Kasmarik, Sarah
Facility Name: RAPHAEL

1. REGULATION 65 Pa.Code §3800

3800.143(d) - The health examination shall be completed, signed and dated by a licensed physician, certified registered nurse practitioner or licensed physician's assistant. Written verification of completion of each health examination, date and results of the examination, the name and address of the examining practitioner and follow-up recommendations made, including each component, shall be kept in the child's record.

2a. DESCRIPTION OF VIOLATION

Resident #1's health examination record dated 7/29/14 did not include the address of the examining practitioner.

Resident #3's health examination record dated 8/5/14 did not include the address of the examining practitioner.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)

Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

The Unit supervisors will be the responsible staff at the agency to ensure the treating physician's address is on all the residents' medical forms.

Starting June 1, 2015, the Director of Nursing will send out a monthly reminder for supervisors to check all medical forms within the residents' clinical record.

Beginning in June, 2015, during monthly clinical supervision of residents, the Unit Supervisor will verify that the addresses are on the physical, dental, and any other medical provider paperwork. If the address is missing from the form, the Unit Supervisor will verify the address and document it on the form.

On June 11, 2015, the Program Directors will review the new process with Unit Supervisors during supervisors' meeting. The sign in sheet will be provided to the Director of Quality Assurance as completion of training of the Unit Supervisors.

Please see attached medical form(s) with the address provided on the form(s)

Repeat Violation: No	Date(s) of Previous Violation(s):			
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Signature of Legal Entity Representative (Required on EVERY Page)	
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Printed Name and Title of Legal Entity Representative (Required on EVERY Page)	Date
Jennifer McClaren, Director of Quality Assurance	May 29, 2015

DEPARTMENT USE ONLY - FACILITIES MAY NOT WRITE BELOW THIS LINE!

The above plan of correction is approved as of <u>6/18/15</u> (Date)	Plan of correction implementation status as of <u>6/18/15</u> (Date)
The above plan of correction was approved by <u>BB</u> (Initials)	☒ Fully Implemented ☐ Partially Implemented - Adequate Progress ☐ Partially Implemented - Inadequate Progress ☐ Not Implemented

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Licensing Inspection Summary: 42906 - 04/20/2015 - Kasmarik, Sarah
Facility Name: RAPHAEL

WESTERN PA. STATE BOARD OF NURSING
Regional Compliance Monitoring

1. REGULATION 55 Pa.Code §3800

3800.145(e) - A written record of completion of each vision screening, including the preadmission screening permitted in subsection (c), specifying the date of the screening, the treating practitioner's name and address, results of the screening, follow-up recommendations made, and the dates and provision of follow-up services and treatment, shall be kept in the child's record.

2a. DESCRIPTION OF VIOLATION

Resident #1's vision screening record dated 7/29/14 did not include the address of the treating practitioner.

Resident #3's vision screening record dated 8/5/14 did not include the address of the treating practitioner.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)

Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

The Unit supervisors will be the responsible staff at the agency to ensure the treating physician's address is on all the residents' medical forms.

Starting June 1, 2015, the Director of Nursing will send out a monthly reminder for supervisors to check all medical forms within the residents' clinical record.

Beginning in June, 2015, during monthly clinical supervision of residents, the Unit Supervisor will verify that the addresses are on the physical, dental, and any other medical provider paperwork. If the address is missing from the form, the Unit Supervisor will verify the address and document it on the form.

On June 11, 2015, the Program Directors will review the new process with Unit Supervisors during supervisors' meeting. The sign in sheet will be provided to the Director of Quality Assurance as completion of training of the Unit Supervisors.

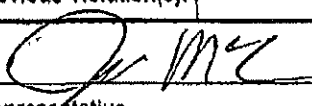
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Repeat Violation: No	Date(s) of Previous Violation(s):		
Signature of Legal Entity Representative (Required on EVERY Page)			
Printed Name and Title of Legal Entity Representative (Required on EVERY Page) Jennifer McClaren, Director of Quality Assurance			Date May 29, 2015
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Licensing Inspection Summary: 42908 - 04/20/2015 - Kasmarik, Sarah Facility Name: RAPHAEL		WEST VIRGINIA DEPARTMENT OF HEALTH (Hanson, Deborah L. M.D.)	
1. REGULATION 55 Pa.Code §3800 3800.146(e) - A written record of completion of each hearing screening, including the preadmission screening permitted in subsection (c), specifying the date of the screening, the treating practitioner's name and address, the results of the screening, follow-up recommendations made, and the dates and provision of follow-up services and treatment, shall be kept in the child's record.			
2a. DESCRIPTION OF VIOLATION Resident #1's hearing screening record dated 7/29/14 did not include the address of the treating practitioner. Resident #3's hearing screening record dated 8/5/14 did not include the address of the treating practitioner.			
3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.) <i>Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.</i> The Unit supervisors will be the responsible staff at the agency to ensure the treating physician's address is on all the residents' medical forms. Starting June 1, 2015, the Director of Nursing will send out a monthly reminder for supervisors to check all medical forms within the residents' clinical record. Beginning in June, 2015, during monthly clinical supervision of residents, the Unit Supervisor will verify that the addresses are on the physical, dental, and any other medical provider paperwork. If the address is missing from the form, the Unit Supervisor will verify the address and document it on the form. On June 11, 2015, the Program Directors will review the new process with Unit Supervisors during supervisors' meeting. The sign in sheet will be provided to the Director of Quality Assurance as completion of training of the Unit Supervisors. Please see attached medical form(s) with the address provided on the form(s)			
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Signature of Legal Entity Representative (Required on EVERY Page) 			
Printed Name and Title of Legal Entity Representative (Required on EVERY Page) Jennifer McClaren, Director of Quality Assurance		Date May 29, 2015	
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STAFF PRIVACY CODING DOCUMENT
CHILD RESIDENTIAL LICENSING - 55 Pa. Code Chapter 3800

Facility Name: RAPHAEL

License Number: 429060

Designation

Staff Member's Name

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MAY 29 2015
DEPARTMENT OF CHILDREN & YOUTH SERVICES
PHILADELPHIA, PA 19106

Jennifer McLaren Director QA
Printed Name and Title of Legal Entity Representative

[Signature]
Signature of Legal Entity Representative

5-29-15
Date

Date of Inspection: 04/20/2015