



**pennsylvania**  
DEPARTMENT OF HUMAN SERVICES

MAY 14 2015

Ms. Yolanda Johnson, Executive Director  
Presbyterian Homes, Inc.  
One Trinity Drive, East Suite 201  
Dillsburg, Pennsylvania 17019

RE: Steward Place  
7 East Locust Street  
Oxford, Pennsylvania 19363  
License #: 100630

Dear Ms. Johnson:

As a result of the Department of Human Services' licensing inspection on March 27, 2015 of the above facility, the violations with 55 Pa.Code Ch. 2600 (relating to Personal Care Homes) specified on the enclosed License Inspection Summary were found.

All violations specified on the enclosed License Inspection Summary must be corrected by the dates specified on the License Inspection Summary and continued compliance with 55 Pa.Code Ch. 2600 must be maintained.

Your regular license for the period May 25, 2015 to May 25, 2016 was issued on February 6, 2015. Your regular license remains in good standing.

Sincerely,

A handwritten signature in black ink that reads "Matthew J. Jones".

Matthew J. Jones  
Director<sub>SH</sub>

Enclosure  
License Inspection Summary

**VIOLATION REPORT**  
**PERSONAL CARE HOMES - 55 Pa.Code Chapter 2600**

PCH Name: STEWARD PLACE		License Number: 10083
Address: 7 EAST LOCUST STREET, OXFORD, PA 19363		County: Chester
Administrator: Susan Malloy		Region: CENTRAL
Legal Entity Name: PRESBYTERIAN HOMES INC		
Legal Entity Address: ONE TRINITY DR EAST SUITE 201, DILLSBURG, PA 17019		
Certificate(s) of Occupancy C-2 LP 07/11/2005 L&I		
Staffing Hours Resident Support: 0                              Total Daily Staff: 49                              Waking Staff: 37		
Type of Inspection: Full                              BHA Docket Number:                              Notice: Unannounced		
Reason(s) for Inspection(s) Renewal		
On-Site Inspections Dates and Department Representatives On-Site 03/27/2015: McCloskey, Jason; Palermo, Michael		
<p>Off-Site Inspection Dates and Inspectors, if Applicable</p> <div style="text-align: center;"> <h2 style="margin: 0;">RECEIVED</h2> <p style="margin: 5px 0;">APR 20 2015</p> <p style="margin: 0;">CENTRAL REGION FIELD OFFICE</p> <p style="margin: 0;">Human Services Licensing</p> </div>		
Other Details		
Partial or Full Triggers:		Random Indicators:
Resident Demographic Data as of Inspection Dates		
Licensed Capacity: 84 Number of Residents Served: 49 Secured Dementia Care Unit in Home: No Area: Secured Dementia Unit Capacity, if Applicable: Number of Residents Served in Secured Dementia Care Unit, if applicable: Number of Current Hospice Residents: 0 Number of Hospice Residents in past year: 0	Number of Residents who: Receive Supplemental Security Income: 1 Are 60 Years of Age or Older: 49 Have Mental Illness: 0 Have an Intellectual Disability: 0 Have a Mobility Need: 0 Have a Physical Disability: 0	

Violation Report: 10063 - 03/27/2015 - McCloskey, Jason  
 PCH Name: STEWARD PLACE

1. REGULATION 55 Pa.Code §2600  
 2600.52 - Hiring, retention and utilization of staff persons shall be in accordance with the Older Adult Protective Services Act (35 P.S. §§ 10225.101-10225.5102) and 6 Pa.Code Chapter 15 (relating to protective services for older adults) and other applicable regulations.

2a. DESCRIPTION OF VIOLATION  
 Direct care Staff Person A, hired 1-28-15, does not have a completed FBI background check.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)  
 Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

Effective immediately, HR personnel will require that all applicants provide a receipt from the service provider Cogent Fingerprint Location at Glen Mills School, 185 Glen Mills Rd. Glen Mills, PA 19342 prior to beginning employment as verification that the applicant has completed the PA Department of Aging FBI Fingerprint Card (FD-258).

All background checks will take place prior to the first day of employment per PSL policy. Should the FBI background check report not be received by the facility prior to the first scheduled work day, HR personnel will notify the Personal Care Manger immediately.

The receipt from the service provider Cogent Fingerprint will be retained on the employee's personnel file supporting that a timely request for the report has been made. Direct supervision will occur and be documented on the personnel record for up to 30 days for a person residing in PA for more than 2 years and 90 days for a person from out of state or in PA less than 2 years. If receipt of the criminal background check extends beyond this time period the employee will be removed from the roster and schedule as per PSL policy.

HR personnel have been reeducated on the policy and procedure for criminal background checks.

The FBI check for Staff Person A was returned to the facility dated April 1, 2015 and states that the applicant meets the criteria for employment under the Older Adult Protective Services Act.

Repeat Violation: No	Date(s) of Previous Violation(s):
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Signature of Legal Entity Representative  
 (Required on EVERY Page)

*Wendy Johnson, Executive Director*

Printed Name and Title of Legal Entity Representative  
 (Required on EVERY Page)

*Wendy Johnson, Executive Director*

Date *4/10/15*

**DEPARTMENT USE ONLY - HOMES MAY NOT WRITE BELOW THIS LINE!**

The above plan of correction is approved as of <u>4-30-15</u> (Date)	Plan of correction implementation status as of <u>4-30-15</u> (Date)
The above plan of correction was approved by <u>BE</u> (Initials)	<input type="checkbox"/> Fully Implemented <input checked="" type="checkbox"/> Partially Implemented - Adequate Progress <input type="checkbox"/> Partially Implemented - Inadequate Progress <input type="checkbox"/> Not Implemented