



pennsylvania
DEPARTMENT OF HUMAN SERVICES

CERTIFIED MAIL – RETURN RECEIPT REQUESTED
MAILING DATE: April 17, 2015

Ms. Dixie L. Kiehl, Administrator
Brethren Village
P.O. Box 5093
3001 Lititz Pike
Lancaster, Pennsylvania 17606

RE: Brethren Village – Terrace Crossing
Certificate #: 328270

Dear Ms. Kiehl:

As a result of the Department of Human Services' licensing inspection on March 12, 2015 of the above facility, the violations with 55 Pa.Code Ch. 2600 (relating to Personal Care Homes) specified on the enclosed License Inspection Summary were found.

All violations specified on the enclosed License Inspection Summary must be corrected by the dates specified on the License Inspection Summary and continued compliance with 55 Pa.Code Ch. 2600 must be maintained.

Sincerely,

A handwritten signature in black ink, appearing to read "Cybil Bomberger".

Cybil Bomberger
Regional Licensing Administrator

Enclosure
Licensing Inspection Summary

Violation Report: 32827 - 03/12/2015 - McCloskey, Jason
PCH Name: Brethren Village Terrace Crossing

1. REGULATION 65 Pa.Code §2600
2600.65(e) - Direct care staff persons shall have at least 12 hours of annual training relating to their job duties.

2a. DESCRIPTION OF VIOLATION
Direct care Staff Person A received only 10 hours of annual training during the training year from January to December 2014.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)
Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

Immediate: Checked sited Direct Caregiver training records. As of 2/15/15 she had completed the assigned training for Calendar year January 2014-December 2014.

Audited all Direct Caregiver training record for compliance with annual training requirements.

On going:

1. Prior to 3/11/2014 online training courses were provide by Upstair's Solution. On that date training transferred to Relias Learning. In transition reports generated to show compliance by Caregivers changed. Assigned courses for the calendar year January 2015-December 2015 were reviewed for compliance. Courses will be assigned monthly ending November 30th.

The following topics have been assigned for this training year; ~~See attached Spread Sheet~~ Required annual topics

2. Courses will be assigned monthly ending November 30th. Caregivers will be able to complete any outstanding course in December. Training will also be provided during monthly staff meetings and live training seminar as assigned.
3. A report is generated on the 5th of each month listing any uncompleted assigned course for the previous months for each Direct Caregiver. Administrator and/or the RN Clinical Coordinator will review. Those Direct Caregivers who have not completed assigned course(s) will receive written notification and a due date of the 15th of the month to complete outstanding courses. Progressive disciplinary action, up to and including termination, will occur for anyone who remains non-compliant. Every opportunity will be given each Caregiver to assist them in completing training in a timely manner, including paid time before or after their regularly scheduled shift.

Repeat Violation: No Date(s) of Previous Violation(s):

Signature of Legal Entity Representative (Required on EVERY Page) *Dixie L. Kiehl*

Printed Name and Title of Legal Entity Representative (Required on EVERY Page) *Dixie L. Kiehl TCHA* Date *4/8/2015*

DEPARTMENT USE ONLY - HOMES MAY NOT WRITE BELOW THIS LINE!

The above plan of correction is approved as of 4/16/15 (Date)

The above plan of correction was approved by *B* (Initials)

Plan of correction implementation status as of 4/16/15 (Date)

- Fully Implemented
- Partially Implemented - Adequate Progress
- Partially Implemented - Inadequate Progress
- Not Implemented

Violation Report: 32827 - 03/12/2015 - McCloskey, Jason
PCH Name: Brethren Village Terraco Crossing

1. REGULATION 55 Pa.Codo §2600

2600.236 - Each direct care staff person working in a secured dementia care unit shall have 6 hours of annual training related to dementia care and services, in addition to the 12 hours of annual training specified in § 2600.65 (relating to direct care staff person training and orientation).

2a. DESCRIPTION OF VIOLATION

Direct care Staff Person A had only 4.5 hours of training in dementia care during the training year January to December 2014.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)

Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

Immediate: Checked sited Direct Caregiver training records. As of 2/15/15 she had completed the assigned training for Calendar year January 2014-December 2014.

Audited all Direct Caregiver training records for compliance with annual training requirements.

On going:

1. Prior to 3/11/2014 online training courses were provide by Upstairs Solution. On that date training transferred to Relias Learning. In transition reports generated to show compliance by Caregivers changed. Assigned courses for the calendar year January 2015-December 2015 were reviewed for compliance
The following topics have been assigned for this training year; See attached Spread Sheet
2. Courses will be assigned monthly with completion of all courses by October 31th. Caregivers will be able to complete any outstanding course in November and December. Training will also be provided during monthly staff meetings and live training seminars as assigned.
3. A report is generated on the 5th of each month listing any uncompleted assigned course for the previous months for each Direct Caregiver. Administrator and/or the RN Clinical Coordinator will review. Those Direct Caregivers who have not completed assigned course(s) will receive written notification and a due date of the 15th of the month to complete outstanding courses. Progressive disciplinary action, up to and including termination, will occur for anyone who remains non-compliant. Every opportunity will be given each Caregiver to assist them in completing training in a timely manner, including paid time before or after their regularly scheduled shift.

Repeat Violation: No

Date(s) of Previous Violation(s):

Signature of Legal Entity Representative
(Required on EVERY Page)

Dixie L. Kiehl

Printed Name and Title of Legal Entity Representative
(Required on EVERY Page)

Dixie L. Kiehl

Date

4/8/2015

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The above plan of correction is approved as of

4/16/15
(Date)

Plan of correction implementation status as of

4/16/15
(Date)

The above plan of correction was approved by

CB
(initials)

- Fully Implemented
- Partially Implemented - Adequate Progress
- Partially Implemented - Inadequate Progress
- Not Implemented