



**pennsylvania**  
DEPARTMENT OF HUMAN SERVICES

**CERTIFIED MAIL – RETURN RECEIPT REQUESTED**  
**MAILING DATE: March 5, 2015**

Ms. Heidi A. Aguillo, RN, President  
HFA, Inc.  
13771 South Eagle Valley Road  
Tyrone, Pennsylvania 16686

RE: Olivia Village  
Certificate # 319170

Dear Ms. Aguillo:

As a result of the Department of Human Services' licensing inspection on February 9, 2015 of the above facility, the violations with 55 Pa.Code Ch. 2600 (relating to Personal Care Homes) specified on the enclosed License Inspection Summary were found.

All violations specified on the enclosed License Inspection Summary must be corrected by the dates specified on the License Inspection Summary and continued compliance with 55 Pa.Code Ch. 2600 must be maintained.

Sincerely,

A handwritten signature in black ink that reads "Cybil Bomberger".

Cybil Bomberger  
Regional Licensing Administrator

Enclosure  
Licensing Inspection Summary



Violation Report: 31917 - 02/09/2015 - Hoover, Douglas  
 PCH Name: OLIVIA VILLAGE

1. REGULATION 55 Pa.Code §2600  
 2600.85(a) - Sanitary conditions shall be maintained.

2a. DESCRIPTION OF VIOLATION

There was a very strong odor of urine in rooms #4 and #6 at approximately 9:30 am.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)

Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

Short Term and Long Term Goals:

1. The staff scrubbed rooms #4 and #6.
2. The staff cleaned, scrubbed and sanitized the 2 beds of the rooms #4 and #6.
3. The staff checked all clothes in the resident's closet for any wet item.
4. Administrator instructed the staff to consistently remind the 2 residents to use the bathroom every 2 hours. Both residents are continent and mobile.
5. Administrator and staff explained and reemphasized the 2 residents the importance of using the bathroom every 2 hours for sanitary reasons. The 2 residents verbalize understanding and cooperation.
6. The staff instructed <sup>All</sup> ~~the~~ residents to call for help when needed.
7. The Administrator instructed the staff to constantly check the 2 rooms, at least every 2 hours for any wet depends in the garbage, change bed as needed and remove any wet clothes in the dirty hamper. *and all rooms as necessary to maintain sanitary conditions (6)*
8. Administrator and staff reminds the 2 residents to discard wet depends in the garbage can, wet clothes in the hamper, no wet items on the floor.
9. Administrator implemented staff documentation to keep track cooperation from the residents to maintain sanitary conditions.
10. The Administrator reevaluates resident level of care. The Administrator will refer residents for reassessment as needed.

Repeat Violation: No      Date(s) of Previous Violation(s):

Signature of Legal Entity Representative (Required on EVERY Page) *Heidi A. Aguiulo RN, PSN*

Printed Name and Title of Legal Entity Representative (Required on EVERY Page) *HEIDI A. AGUIULO / Administrator*      Date *2/26/2015*

DEPARTMENT USE ONLY - HOMES MAY NOT WRITE BELOW THIS LINE!

The above plan of correction is approved as of <u>3/2/15</u> (Date)	Plan of correction implementation status as of <u>3/2/15</u> (Date)
The above plan of correction was approved by <u><i>OB</i></u> (Initials)	<input type="checkbox"/> Fully Implemented <input checked="" type="checkbox"/> Partially Implemented - Adequate Progress <input type="checkbox"/> Partially Implemented - Inadequate Progress <input type="checkbox"/> Not Implemented

Violation Report: 31917 - 02/09/2015 - Hoover, Douglas  
 PCH Name: OLIVIA VILLAGE

**1. REGULATION 55 Pa.Code §2600**

2600.85(e) - Trash outside the home shall be kept in covered receptacles that prevent the penetration of insects and rodents.

**2a. DESCRIPTION OF VIOLATION**

The outside dumpsters were so full of trash that the lids could not be closed.

**3. PLAN OF CORRECTION (POC)** (Attach pages as necessary. Remember that you must sign and date any attached pages.)

*Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.*

Short Term and Long Term Goals:

1. The dumpster is emptied every week on Wednesdays.
2. The Wednesday pick up before inspection, garbage was collected but half emptied because garbage was frozen at the bottom. This made the garbage too full before the next collection.
3. Administrator instructed the staff to call the Garbage collector if it starts to fill up and not time to collect yet.
4. The Administrator talked to the Garbage collector to make sure the garbage is collected on time. If garbage is half emptied the previous collection, the garbage collector would come for another trip if called.

Repeat Violation: No	Date(s) of Previous Violation(s):	
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Signature of Legal Entity Representative  
 (Required on EVERY Page) *Heidi A. Aguillo RN, BSN*

Printed Name and Title of Legal Entity Representative  
 (Required on EVERY Page) *HEIDI A. AGUILLO / ADMINISTRATOR* Date *2/26/2015*

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Violation Report: 31917 - 02/09/2015 - Hoover, Douglas  
 PCH Name: OLIVIA VILLAGE

1. REGULATION 55 Pa.Code §2600  
 2600.88(a) - Floors, walls, ceilings, windows, doors and other surfaces must be clean, in good repair and free of hazards.

2a. DESCRIPTION OF VIOLATION

The ceiling over the bookcase alcove, next to room #8, had a large strip of drywall that hung 1-2 feet down from the ceiling. On either side of the drywall strip, the ceiling was curling away from the strip.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)

Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

Short Term and Long Term Goals:

1. The problem was caused by a leak from the roof. Sealed the leak, trimmed the ceiling, spackled, sanded, primed it.
2. The Administrator instructed all staff to report immediately any structural damages observed on their daily rounds.
3. The Administrator checks the building daily and schedule repairs immediately.

Repeat Violation: No	Date(s) of Previous Violation(s):		
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 (Initials)

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 (Date)

- Fully Implemented
- Partially Implemented - Adequate Progress
- Partially Implemented - Inadequate Progress
- Not Implemented

Violation Report: 31917 - 02/09/2015 - Hoover, Douglas  
 PCH Name: OLIVIA VILLAGE

1. REGULATION 55 Pa.Code §2600  
 2600.103(g) - Food shall be stored in closed or sealed containers.

2a. DESCRIPTION OF VIOLATION  
 There was a 3.25 lb. box of "Idaho "Real Premium Mashed Potatoes" in the kitchen that was opened and not sealed.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)  
 Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

Short Term and Long Term Goals:

1. The Administrator reminded and reemphasized to the staff the importance of storing food in closed or sealed container.
2. The Administrator changed the procedure of storing food products. The Idahoan potato or any food stored in a box, once opened is poured / stored in a sealed storage container provided instead of the previous Ziploc bag. This procedure will give staff greater visibility and cannot be missed.
3. The Administrator assigned night shift to monitor proper food storage procedure daily.

Repeat Violation: Yes	Date(s) of Previous Violation(s):	05/06/2014
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Signature of Legal Entity Representative  
 (Required on EVERY Page) Heidi A. Aguillo RN, BSN

Printed Name and Title of Legal Entity Representative  
 (Required on EVERY Page) HEIDI A. AGUILLO / ADMINISTRATOR Date 2/26/2015

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**Violation Report:** 31917 - 02/09/2015 - Hoover, Douglas  
**PCH Name:** OLIVIA VILLAGE

**1. REGULATION 55 Pa.Code §2600**  
 2600.103(h) - Food shall be thawed either in the refrigerator, microwave, under cool water or as part of the cooking process.

**2a. DESCRIPTION OF VIOLATION**  
 There was approximately 4.7 pounds of ground beef sitting in a pan on a stainless steel table in the kitchen prior to 11:00 am. The meat was being defrosted at room temperature for the evening meal and not being thawed in an acceptable, safe manner.

**3. PLAN OF CORRECTION (POC)** (Attach pages as necessary. Remember that you must sign and date any attached pages.)  
 Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

Short Term and Long Term Goals:

1. The Administrator reviewed with staff proper thawing of frozen foods.
2. The Administrator assigned the evening shift to thaw frozen food in the refrigerator for the next day menu.
3. The Administrator advised the staff not to leave fresh meat product on the prep table if got distracted while preparing.
4. The staff will bring out the fresh meat out of the refrigerator only when ready to prepare, otherwise food stays in the refrigerator for thawing.

Repeat Violation: No	Date(s) of Previous Violation(s):		
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Violation Report: 31917 - 02/09/2015 - Hoover, Douglas  
 PCH Name: OLIVIA VILLAGE

**1. REGULATION 55 Pa.Code §2600**  
 2600.221(b) - The program must provide social, physical, intellectual and recreational activities in a planned, coordinated and structured manner.

**2a. DESCRIPTION OF VIOLATION**

The home's activities are not planned and coordinated in an organized way consistent with the posted activities calendar. Activities are held as staff work permits or towards the end of a shift.

**3. PLAN OF CORRECTION (POC)** (Attach pages as necessary. Remember that you must sign and date any attached pages.)

*Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.*

**Short Term and Long Term Goals:**

1. The staff will offer the Home's activities at the same time of the day. Morning activities will be given exactly at 10:00 AM, afternoon activities at 2:00 PM.
2. Activities conducted by outside agencies will be added to the Home's Activity Calendar.
3. The Administrator advised all staff to offer / follow Activities written in the Activity calendar. Staff will encourage resident's participation by announcing the activity of the day in the morning at breakfast time.
4. At 10 AM & 2 PM, staff conducting the activity goes around to remind the residents and to encourage the residents to participate with the scheduled activity.
5. Resident's activity is included in the minutes of all monthly resident council meetings to gain more inputs of interests from the residents.

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**Violation Report:** 31917 - 02/09/2015 - Hoover, Douglas  
**PCH Name:** OLIVIA VILLAGE

**1. REGULATION 55 Pa.Code §2600**  
 2600.228(b) - If the home initiates a discharge or transfer of a resident, or if the legal entity chooses to close the home, the home shall provide a 30-day advance written notice to the resident, the resident's designated person and the referral agent citing the reasons for the discharge or transfer. This shall be stipulated in the resident-home contract. A 30-day advance written notice is not required if a delay in discharge or transfer would jeopardize the health, safety or well-being of the resident or others in the home, as certified by a physician or the Department. This may occur when the resident needs psychiatric or long-term care or is abused in the home, or the Department initiates closure of the home.

**2a. DESCRIPTION OF VIOLATION**  
 The home provided a 30 day notice of discharge, dated 1/23/15, to residents' #1 and #2 without citing a reason for the discharge.

**3. PLAN OF CORRECTION (POC)** (Attach pages as necessary. Remember that you must sign and date any attached pages.)  
 Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

Short Term and Long Term Goals:

1. The Administrator will cite a reason for discharge in a formal 30 day advance written notice to the resident and resident's designated person.
2. Any meetings and / warnings with residents in regards to Violation of the Home Rules will be clearly stated and documented in a formal letter.

Repeat Violation: No      Date(s) of Previous Violation(s):

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Violation Report: 31917 - 02/09/2015 - Hoover, Douglas  
 PCH Name: OLIVIA VILLAGE

1. REGULATION 55 Pa.Code §2600  
 2600.252 - Each resident's record must include the following information: (1) through (26)

2a. DESCRIPTION OF VIOLATION  
 The records for resident #1 and resident #2 did not contain copies of the 30 day advance notice termination notice which was provided to residents #1 and #2 dated 1/23/15.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)  
 Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

Short Term and Long Term Goals:

1. The Administrator will make sure a copy of the 30 day advance termination notice will be filed in the resident's records.

*The administrator will conduct random record audits to ensure compliance.*

Repeat Violation: No	Date(s) of Previous Violation(s):		
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