pennsylvania
DEPARTMENT OF HUMAN SERVICES

CERTIFIED MAIL – RETURN RECEIPT REQUESTED
MAILING DATE: March 2, 2015

Mr. James D. Mando, President/CEO
Sarah A. Reed Children's Center
2445 West 34th Street
Erie, Pennsylvania 16506

RE: Sarah A. Reed Children's Center
Selden Cottage
417340

Dear Mr. Mando:

As a result of the Department of Human Services' licensing inspection on December 19, 2014, of the above facility, the violations with 55 Pa.Code Ch. 3800 (relating to Child Residential and Day Treatment Facilities) specified on the enclosed License Inspection Summary were found.

All violations specified on the enclosed License Inspection Summary must be corrected by the dates specified on the License Inspection Summary and continued compliance with 55 Pa.Code Ch. 3800 must be maintained.

Sincerely,

Brent Sutherland

Brent Sutherland
Child Residential Licensing Manager

Enclosure
Licensing Inspection Summary

VIOLATION REPORT
CHILD RESIDENTIAL LICENSING - 55 Pa.Code Chapter 3800

Facility Name: SARAH A REED CHILDREN S CENTER SELDEN COTTAGE	**License Number:** 41734
Address: 2445 WEST 34TH STREET, ERIE, PA 16506	**County:** Erie
Director: Jason Zietz	**Region:** WEST
Legal Entity Name: SARAH A REED CHILDRENS CENTER INC	
Legal Entity Address: 2445 WEST 34TH STREET, ERIE, PA 16506	
Certificate(s) of Occupancy	

Program Type:	Licensed Capacity:	Number of Children Served:
Residential Services	19	14

Type of Inspection: Partial	BHA Docket Number:	Notice: Unannounced

Reason(s) for Inspection(s)
Incident

On-Site Inspections Dates and Department Representatives On-Site
12/19/2014: Mundy, Olivia; Joyce, Kylee

Off-Site Inspection Dates and Inspectors, if Applicable

Other Details

Partial or Full Triggers:	Random Indicators:

Child Demographic Data as of Inspection Dates

Age of Children:	Number of Children who:
0 to 5 years: 0	Are Adjudicated Delinquent: 3
6 to 13 years: 4	Are Dependent: 7
14 to 17 years: 9	Have Mental Illness: 14
18 to 21 years: 1	Have an Intellectual Disability: 3
	Have a Physical Disability: 1

Licensing Inspection Summary: 41734 - 12/19/2014 - Mundy, Olivia
Facility Name: SARAH A REED CHILDREN S CENTER SELDEN COTTAGE

1. REGULATION 55 Pa.Code §3800

3800.142 - If the health and safety assessment in § 3800.141 (relating to health and safety assessment) identifies a health or safety risk, a written plan to protect the child shall be developed and implemented within 24 hours after the assessment is completed.

2a. DESCRIPTION OF VIOLATION

Upon Resident # 1's admission to the facility on 12/5/14, he/she was placed on High Supervision at 1:55 PM. The facility's High Supervision policy states that "High Supervision requires one-on-one supervision of the child. The staff person assigned to monitor this child's behavior must be within arms length and is exclusive to this child. Clients on high supervision must be in direct view of the assigned staff at all times."

The facility's *Observation Record* indicated the "client has had extensive recent inpatient hospitalization, significant for suicidal ideation/plan, self-harm, and auditory hallucinations. Dr. ordered to place client on High Supervision, at 1:55 PM, as a precaution due to uncertainty of client's baseline." On 12/5/14 at approximately 8:30 PM in Resident # 1's bedroom, Resident # 1 reported to Staff Member A that he/she felt unsafe and had just attempted to self-harm by scratching his/her left wrist. Staff Member A left the resident's bedroom to notify the medical department and asked Staff Member B to monitor the resident. Staff Member B sat in the hallway outside the bedroom of Resident # 1 while the resident sat in bed. Staff Member B did not visually see Resident # 1 in his/her bed while seated in the hallway. Approximately three minutes later Staff Member A returned to the resident's bedroom and upon entering observed the resident wrapping a blanket tightly around his/her neck. The facility's written plan to protect the child in the *Observation Record*, was not implemented while Staff Member B was monitoring the resident.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)

Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

Week of 1/19/15 - Unit Supervisors and the Director of Residential began to meet with all staff in individual supervision to review all supervision protocol with the residential staffing team.

Week of 1/26/15 - the Director of Residential Services will send out a general memo to all Residential staff outlining the supervision protocol.
The Unit Managers will review all supervision protocol with their respective staff during monthly staff meetings.

Week of 2/16/15 - the policy review will be completed at the monthly cottage meetings.
Estimated completion date is March 17, 2015.

Continuous monitoring of the process will be done by the Manager of Training with follow-up by all Supervisors.
Quarterly Compliance Reports are presented to the Agency's Risk Management Team for further review and guidance.

Repeat Violation: No	Date(s) of Previous Violation(s):			

Signature of Legal Entity Representative (Required on EVERY Page) Marlene Dexter

Printed Name and Title of Legal Entity Representative (Required on EVERY Page) *Marlene Dexter, RN Assoc. VP Corp. Compliance*

Date Jan 30, 2015

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The above plan of correction is approved as of 2/27/15 (Date)

The above plan of correction was approved by BS (Initials)

Plan of correction implementation status as of 2/27/15 (Date)

- ☐ Fully Implemented
- ☒ Partially Implemented - Adequate Progress
- ☐ Partially Implemented - Inadequate Progress
- ☐ Not Implemented

CHILD PRIVACY CODING DOCUMENT
CHILD RESIDENTIAL LICENSING - 55 Pa. Code Chapter 3800

Facility Name:SARAH A REED CHILDREN S CENTER SELDEN COTTAGE	License Number:417340

Designation	Child's Name
Resident 1	[redacted]

MARLENE DEXTER RN, ASSOC VP CORP COMPLIANCE
Printed Name and Title of Legal Entity Representative

Marlene Dexter
Signature of Legal Entity Representative

Jan 30, 2015
Date

Date of Inspection: 12/19/2014

STAFF PRIVACY CODING DOCUMENT
CHILD RESIDENTIAL LICENSING - 55 Pa. Code Chapter 3800

Facility Name:SARAH A REED CHILDREN S CENTER SELDEN COTTAGE	License Number:417340

Designation	Staff Member's Name
A	[redacted]
B	

MARLENE DEXTER RN ASSOC. VP CORP COMPLIANCE — Marlene Dexter RN — Jan 30, 2015

Printed Name and Title of Legal Entity Representative — Signature of Legal Entity Representative — Date

Date of Inspection: 12/19/2014