

**OCT 15 2014**

Ms. Lori Prevost, Executive Director  
Three Reading, LP  
803 Penn Street  
Reading, Pennsylvania 19601

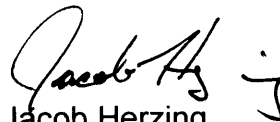
RE: The Manor at Market Square  
License #: 205890

Dear Ms. Prevost:

As a result of the Department of Public Welfare's (Department) licensing inspection on September 25, 2014 of the above personal care home, the violations with 55 Pa.Code Ch. 2600 (relating to Personal Care Homes) specified on the enclosed Violation Report were found.

All violations specified on the enclosed Violation Report must be corrected by the dates specified on the Violation Report and continued compliance with 55 Pa.Code Ch. 2600 must be maintained.

Sincerely,



Jacob Herzing  
Regulatory Enforcement Manager

Enclosure  
September 25, 2014 – Violation Report

## PERSONAL CARE HOMES - 55 Pa.Code §2600

**Name of Facility / Type(s) of Service:**

The Manor at Market Square

**Street Address:**

803 Penn Street

**City:**

Reading, Pennsylvania

**Zip Code:**

19601

**License Number:**

205890

**Type of Inspection:** Document Review**Reason(s) for Inspection:**

Interim

**Notice:** No**On-site Inspection Dates and Department Representatives On-Site:****Off-Site Inspection Dates and Inspectors, if Applicable:**

September 25, 2014 – Jacob Herzing

1. REGULATION: 55 Pa.Code § 2600.18

A home shall comply with applicable Federal, State and local laws, ordinances and regulations.

2. DESCRIPTION OF VIOLATION

Pursuant to Act 56 of 2007 and 62 P.S. § 1057.3(i), "no person, organization, or program shall use the term 'assisted living' in any name or written material" unless the person, organization, or program is an assisted living residence licensed in accordance with 55 Pa.Code Chapter 2800 (relating to assisted living residences).

On September 25, 2014, the Department received a mobility status notification letter. This letterhead states "Manor at Market Square Independent and Assisted Living". The Manor at Market Square is not a licensed assisted living residence.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that each attached page must be signed and dated) Include steps to describe the violation(s) described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

When the mobility status letter was sent on September 25, 2014, I mistakenly used an old piece of letterhead that we had in the building that we use for scrap paper. Since then I have discarded all of the old letterhead and only have the new letterhead in the building. The new mobility letter is attached and was redone on the correct letterhead. This will not occur again as all of the old letterhead in the building has been destroyed. No other materials (marketing, etc) have the words "assisted living" on them. They all say "personal care." Executive Director will monitor for compliance.

Printed Name and Title of Legal Entity Representative (Required on all pages)

Lori Probst, Executive Director

Signature of Legal Entity Representative (Required on all pages)

*Lori Probst*

Date

10/14/14

DEPARTMENT USE ONLY - FACILITIES MAY NOT WRITE BELOW THIS LINE!

Repeated Violation:

Repeated Violation Dates:

The above plan of correction is approved as of 10/15/14  
(Date)

Plan of correction implementation status as of 10/15/14  
(Date)

Fully Implemented

The above plan of correction was approved by JH  
(Initials)

Partially Implemented - Adequate Progress

Partially Implemented - Inadequate Progress

Not Implemented