pennsylvania
DEPARTMENT OF PUBLIC WELFARE

CERTIFIED MAIL – RETURN RECEIPT REQUESTED
MAILING DATE: February 19, 2014

Ms. Diana L. Ramsay, President/CEO
Woods Services, Inc.
ATTN: Kathy Shelinsky
PO Box 36, 40 Martin Gross Drive
Langhorne, Pennsylvania 19047

RE: Woods Services
10 Willow Way
Langhorne, Pennsylvania 19047
Certificate/License # 113410

Dear Ms. Ramsay:

As a result of the Department of Public Welfare's licensing inspection on 10/10/2013 of the above facility, the violations with 55 Pa.Code Ch. 3800 (relating to Child Residential and Day Treatment Facilities) specified on the enclosed License Inspection Summary were found.

All violations specified on the enclosed License Inspection Summary must be corrected by the dates specified on the License Inspection Summary and continued compliance with 55 Pa.Code Ch. 3800 must be maintained.

Sincerely,

Justin Trupp
Child Residential Licensing Manager

Enclosure
Licensing Inspection Summary

VIOLATION REPORT
CHILD RESIDENTIAL LICENSING - 55 Pa.Code Chapter 3800

Facility Name: WOODS SERVICES	**License Number:** 11341
Address: 10 WILLOW WAY, LANGHORNE, PA 19047	**County:** Bucks
Director: Diana Ramsay	**Region:** SOUTHEAST

Legal Entity Name: WOODS SERVICES INC

Legal Entity Address: PO BOX 36 40 MARTIN GROSS DR., LANGHORNE, PA 19047

Certificate(s) of Occupancy

NM

NM

Program Type:	**Licensed Capacity:**	**Number of Children Served:**
Residential Services	8	4

Type of Inspection: Partial	**BHA Docket Number:**	**Notice:** Unannounced

Reason(s) for Inspection(s)

Complaint

On-Site Inspections Dates and Department Representatives On-Site

10/10/2013: Ernst, Morgan; Smith, Cassaundra

Off-Site Inspection Dates and Inspectors, if Applicable

11/14/2013: Ernst, Morgan

Other Details

Partial or Full Triggers:

Random Indicators:

Child Demographic Data as of Inspection Dates

Age of Children:

0 to 5 years: 0

6 to 13 years: 0

14 to 17 years: 3

18 to 21 years: 1

Number of Children who:

Are Adjudicated Delinquent: 0

Are Dependent: 4

Have Mental Illness: 4

Have an Intellectual Disability: 4

Have a Physical Disability: 0

Licensing Inspection Summary: 11341 - 10/10/2013 - Ernst, Morgan
Facility Name: WOODS SERVICES

1. REGULATION 55 Pa.Code §3800

3800.142 - If the health and safety assessment in § 3800.141 (relating to health and safety assessment) identifies a health or safety risk, a written plan to protect the child shall be developed and implemented within 24 hours after the assessment is completed.

2a. DESCRIPTION OF VIOLATION

Child 1 has a history sexually acting out and had allegedly sexually assaulted a peer at another facility prior to being admitted on 5/30/12. Child 1's health and safety plan dated 5/30/12 requires that the staff be within visual range of the child during all structured and unstructured time.

On the evening of 7/14/13 Child 1 and Child 2 went into a vacant bedroom to search through a collection of CD's. During the time that both children were in the vacant bedroom, they were not within visual range of any staff members. While Child 1 and Child 2 were in the vacant bedroom, the children engaged in a sexual act.

Staff Member A was assigned to provide supervision to Child 1 at the time this incident occurred on 7/14/13. Staff Member A failed to implement the level of supervision specified within Child 1's health and safety plan on the evening of 7/14/13, which resulted in Child 1 and Child 2 engaging in a sexual act.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)
Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

See attached POC.

Repeat Violation: No	Date(s) of Previous Violation(s):			

Signature of Legal Entity Representative (Required on EVERY Page) Kathy Shelinsky

Printed Name and Title of Legal Entity Representative (Required on EVERY Page) Kathy Shelinsky, Assistant Director, OT

Date 2/19/14

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The above plan of correction is approved as of 2/19/14 (Date)

The above plan of correction was approved by _____ (Initials)

Plan of correction implementation status as of 2/19/14 (Date)

- [ ] Fully Implemented
- [x] Partially Implemented - Adequate Progress
- [ ] Partially Implemented - Inadequate Progress
- [ ] Not Implemented

Plan of Correction for 10 Willow Way: #113410-6/5/13-Morgan Ernst and Cassandra Smith

3800.142 – If the health and safety assessment in 141 (relating to health and safety assessment) identifies a health or safety risk, a written plan to protect the child shall be developed and implemented within 24 hours after the assessment is completed.

Violation: Child 1 has a history sexually acting out and had allegedly sexually assaulted a peer at another facility prior to being admitted on 5/30/12. Child 1's health and safety plan dated 5/30/12 requires that the staff be within visual range of the child during structured and unstructured time.
On the evening of 7/14/13, Child 1 and Child 2 went into a vacant bedroom to search through a collection of CD's. During the time that both children were in the vacant bedroom, they were not within visual range of any staff members. While Child 1 and Child 2 were in the vacant bedroom, the children engaged in a sexual act.
Staff Member A was assigned to provide supervision to Child 1 at the time this incident occurred on 7/14/13. Staff Member A failed to implement the level of supervision specified within Child 1's health and safety plan on the evening of 7/14/13, which resulted in Child 1 and Child 2 engaging in a sexual act.

Response:
The two boys were moved into separate residences as a result of the allegation made. An investigation was conducted by the Middletown Police Department and the Department of Public Welfare.

[redacted] Residential Director, completed an internal investigation following the external investigation. In this case it was determined by Woods that the employee responsible for the supervision of these children failed to provide them the supervision prescribed in their Service Plans. As a result, his employment was terminated.

Levels of Supervision are taught during an employee's orientation and are often reviewed in staff meetings on an ongoing basis. Levels of Supervision for each individual can be found in the following documents: Individual Service Plan, Assignment Sheet and Client Information Card.

Signature of Legal Entity Representative: Kathy Shelinsky Date: 1/17/14

Printed Name and Title of Legal Entity Representative: Kathy Shelinsky, Assistant Director, OI