

FEB 2 1 2014

Ms. Elizabeth M. Jensen & Ms. Samantha Roos-Meiser, Executive Directors  
Presbyterian Homes, Inc.  
One Trinity Drive, East, Suite 201  
Dillsburg, Pennsylvania 17019

RE: Kirkland Village  
2335 Madison Avenue  
Bethlehem, Pennsylvania 18017

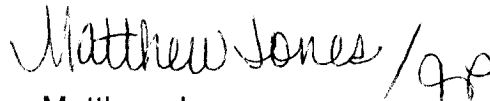
Dear Ms. Jensen & Ms. Roos-Meiser:

Thank you for your request for a waiver of 55 Pa.Code Ch. 2600 (relating to personal care homes). You have requested a waiver of 55 Pa.Code § 2600.54(a) (relating to qualifications for direct care staff persons) for a direct care staff person working in your personal care home.

Your request for waiver is being returned for additional information. Each waiver request must include documentation that the non-U.S. educational program is similar to or exceeds U.S. educational requirements. This includes, at a minimum, a transcript which lists the specific courses taken to earn the diploma (including dates of completion) and the date the individual earned the diploma. The transcript needs to show at least three years of schooling information. All documentation must be translated into English by a certified translator. Documentation submitted with the waiver request was written in the Polish language, and the Department was also unable to read the individual's name for which the waiver would apply.

If you have any questions regarding the waiver process, you may contact the Operator Support Hotline at telephone number (866) 503-3926.

Sincerely,



Matthew Jones  
Acting Director