pennsylvania
DEPARTMENT OF PUBLIC WELFARE

APR 1 1 2014

Mr. Frank Wentzel, Executive Director
Community Specialists Corporation
900 Agnew Road
Pittsburgh, Pennsylvania 15227

RE: The Academy – Sanction Unit/Residential Program
2200 Sleepy Hollow Road
Library, Pennsylvania 15129
License # 435120

Dear Mr. Wentzel:

As a result of the Department of Public Welfare's licensing inspection on February 19, 2014 and February 20, 2014, and the corrections you have made after our inspection, we have found the above facility to be in compliance with 55 Pa.Code Ch. 3800 (relating to Child Residential and Day Treatment Facilities).

Your regular license for the period April 21, 2014 to April 21, 2015 was issued on January 6, 2014. Your regular license remains in good standing.

Sincerely,

Matthew J. Jones /DK

Matthew J. Jones
Director

Enclosure
Licensing Inspection Summary

VIOLATION REPORT
CHILD RESIDENTIAL LICENSING - 55 Pa.Code Chapter 3800

Facility Name: THE ACADEMY SANCTION UNIT RESIDENTIAL PROGRAM	**License Number:** 43512
Address: 2200 SLEEPY HOLLOW ROAD, LIBRARY, PA 15129	**County:** Allegheny
Director: Frank Wentzel	**Region:** WEST
Legal Entity Name: COMMUNITY SPECIALISTS CORPORATION	
Legal Entity Address: 900 AGNEW ROAD, PITTSBURGH, PA 15227	

Certificate(s) of Occupancy

C-2 LP
05/15/1987
Dept. L&I

Program Type:	**Licensed Capacity:**	**Number of Children Served:**
Residential Services	30	24

Type of Inspection: Full	**BHA Docket Number:**	**Notice:** Announced

Reason(s) for Inspection(s)

Renewal

On-Site Inspections Dates and Department Representatives On-Site

02/19/2014: Rodack, Kristen; Mundy, Olivia; Szurszewski, Erin
02/20/2014: Rodack, Kristen; Mundy, Olivia; Szurszewski, Erin

Off-Site Inspection Dates and Inspectors, if Applicable

Other Details

Partial or Full Triggers:

Random Indicators:

Child Demographic Data as of Inspection Dates

Age of Children:

0 to 5 years: 0

6 to 13 years: 0

14 to 17 years: 18

18 to 21 years: 6

Number of Children who:

Are Adjudicated Delinquent: 24

Are Dependent: 1

Have Mental Illness: 11

Have an Intellectual Disability: 0

Have a Physical Disability: 0

WEST REGION FIELD OFFICE
Human Services Licensing

Licensing Inspection Summary: 43512 - 02/19/2014 - Rodack, Kristen
Facility Name: THE ACADEMY SANCTION UNIT RESIDENTIAL PROGRAM

1. REGULATION 55 Pa.Code §3800
3800.132(g) - Fire drills shall be held on different days of the week, at different times of the day and night and on different staffing shifts.

2a. DESCRIPTION OF VIOLATION
The facility's fire drill records indicated that twelve fire drills were conducted from March of 2013 through February of 2014. Out of the twelve fire drills that were conducted,seven of the drills were conducted between the hours of 2:30 p.m. and 3:00 p.m. First shift staff persons are present at the facility from 7:00 a.m. through 3:30 p.m., and second shift staff persons are present at the facility from 2:30 p.m. through 11:00 p.m. From March of 2013 through February of 2014, a fire drill was not conducted at a time when the second shift staff persons are present at the facility without the first shift staff persons.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)
Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

A One-to-One on February 24th was held between the Executive Director and the Maintenance Director, along with a follow up meeting on March 18th, regarding the need to modify the times of the drills so that each personnel shift will get an equal (or close to equal) number of drills for practice purposes. (A copy of the each One-to-One Form is attached). It was discussed that the majority of the drills will no longer be conducted between the overlap period of 2:30 pm to 3:30 pm so as to insure that all staff shifts will be tested individually.

Also, a fire drill has since been conducted on March 18th at 4:00 pm. Attached is a copy of the results of this drill.

Repeat Violation: No	Date(s) of Previous Violation(s):			

Signature of Legal Entity Representative (Required on EVERY Page)

Printed Name and Title of Legal Entity Representative (Required on EVERY Page) Frank Wentzel, Executive Director

Date 3/19/14

DEPARTMENT USE ONLY - FACILITIES MAY NOT WRITE BELOW THIS LINE!

The above plan of correction is approved as of 3/25/14 (Date)

The above plan of correction was approved by BB (Initials)

Plan of correction implementation status as of 3/25/14 (Date)

- [x] Fully Implemented
- [ ] Partially Implemented - Adequate Progress
- [ ] Partially Implemented - Inadequate Progress
- [ ] Not Implemented

RECEIVED
MAR 19 2014
WEST REGION FIELD OFFICE
Human Services Licensing

Licensing Inspection Summary: 43512 - 02/19/2014 - Rodack, Kristen
Facility Name: THE ACADEMY SANCTION UNIT RESIDENTIAL PROGRAM

1. REGULATION 55 Pa.Code §3800

3800.141(c) - The assessment shall include the following:

(1) Medical information and health concerns such as allergies; medications; immunization history; hospitalizations; medical diagnoses; medical problems that run in the family; issues experienced by the child's mother during pregnancy; special dietary needs; illnesses; injuries; dental, mental or emotional problems; body positioning and movement stimulation for children with disabilities, if applicable; and ongoing medical care needs.

(2) Known or suspected suicide or self-injury attempts or gestures and emotional history which may indicate a predisposition for self-injury or suicide.

(3) Known incidents of aggressive or violent behavior.

(4) Substance abuse history.

(5) Sexual history or behavior patterns that may place the child or other children at a health or safety risk.

2a. DESCRIPTION OF VIOLATION

Resident #1's health and safety assessment, dated 10/16/13, did not indicate medical problems that run in the family or special dietary needs.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)
Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

On 2/21/14, a meeting between the Executive Director and Sleepy Hollow Academy's resident LPN was conducted to go over the proper procedure of completing the Health Assessment for all students within 24 hours and also in their entirety. The LPN will be responsible for reviewing the Health and Safety Assessment for timeliness, completion, and accuracy the morning after each new student's arrial.

Executive Director also met with program District Supervisor on 2/21/14 to discuss this improvement plan. District Supervisor then met with necessary staff members to re-train them on this issue on 2/27/14. Attached is a copy of the training sheet for this meeting.

In addition, also on 2/21/14, the District Supervisor of Sleepy Hollow met with Resident #1 to properly complete this student's 'Health Assessment. Attached is a copy of this revised Health Assessment form which is dated and initialed by said District Supervisor.

Repeat Violation: Yes	Date(s) of Previous Violation(s):	02/20/2013		

Signature of Legal Entity Representative (Required on EVERY Page)

Printed Name and Title of Legal Entity Representative (Required on EVERY Page) Frank Wentzel, Executive Director

Date 3/19/14

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CHILD PRIVACY CODING DOCUMENT
CHILD RESIDENTIAL LICENSING - 55 Pa. Code Chapter 3800

Facility Name: THE ACADEMY SANCTION UNIT RESIDENTIAL PROGRAM	License Number: 435120

Designation	Child's Name
Resident 1	[redacted]

FRANK WENTZEL EXECUTIVE DIRECTOR
Printed Name and Title of Legal Entity Representative

Signature of Legal Entity Representative

3/10/14
Date

Date of Inspection: 02/19/2014