



MAILING DATE: February 27, 2014

Ms. Sue Boone, Administrator
Dallastown Operating, Inc.
Victorian Villa
621 East Main Street
Dallastown, Pennsylvania 17313

Dear Ms. Boone:

As a result of the Department of Public Welfare's Human Services licensing inspection on January 14, 2014 of the above facility, a violation with 55 Pa.Code Ch. 2600 (relating to Personal Care Homes) specified on the enclosed License Inspection Summary was found.

The violation specified on the enclosed License Inspection Summary must be corrected by the dates specified on the License Inspection Summary and continued compliance with 55 Pa.Code Ch. 2600 must be maintained. As soon as the violation is corrected, notify the Department's Regional Office of Human Services Licensing so that compliance can be verified.

Sincerely,

A handwritten signature in black ink that reads "Jaime Erb". The signature is written in a cursive, flowing style.

Jaime Erb
Regional Licensing Administrator

Enclosure
License Inspection Summary

Violation Report: 32000 - 01/14/2014 - Hoover, Douglas
 PCH Name: VICTORIAN VILLA

1. REGULATION 55 Pa.Code §2600

2600.60(a) - Staffing shall be provided to meet the needs of the residents as specified in the resident's assessment and support plan.

2a. DESCRIPTION OF VIOLATION

On 12/5/13, two direct care staff were scheduled to work from 10:00 pm to 6:00 am. At that time, the home had a census of 36 residents with 4 residents assessed as having mobility needs. Three of these residents resided on the 2nd floor and one on the 3rd floor. Resident #1 was assessed on 10/10/13 as "requiring moderate physical and oral assistance to evacuate." Resident #2 was assessed on 4/9/13 as "requiring moderate assistance, trouble with transfers and difficulty ambulating." Resident #3 was assessed on 2/28/13 as "requiring moderate oral and physical assistance to evacuate." Resident #4 was assessed on 9/10/13 as "totally immobile and required total oral and physical assistance to evacuate."

On 12/5/13, staff member A left at 1:30 am leaving staff member B alone with 36 residents until 6:00 am. Residents' #1, #2, #3 and #4 were potentially endangered in the event of a fire or emergency evacuation as staff member B would not have been able to meet their needs as defined in the assessment and support plans.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)

Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

Appropriate staffing will be provided to ensure that all resident care will meet the needs as specified in the resident assessment and support plan.

All employees have been in-serviced regarding the call-off procedure. All employees were instructed to call the Personal Care Administrator or the Administrator in order to ensure the required staffing.

All new employees will sign the "New Employee Checklist" which now includes the attendance policies. This will be explained prior to employment.

Personal Care Administrator/designee will review the schedule to ensure compliance with staffing daily.

Repeat Violation: No	Date(s) of Previous Violation(s):		
----------------------	-----------------------------------	--	--

Signature of Legal Entity Representative
 (Required on EVERY Page) *[Handwritten Signature]*

Printed Name and Title of Legal Entity Representative (Required on EVERY Page) <i>Sue Boone Administrator</i>	Date <i>2/27/14</i>
--	---------------------

DEPARTMENT USE ONLY - HOMES MAY NOT WRITE BELOW THIS LINE!

The above plan of correction is approved as of <u>2/27/14</u> (Date)	Plan of correction implementation status as of <u>2/27/14</u> (Date)
The above plan of correction was approved by <u>[Handwritten Initials]</u> (Initials)	<input type="checkbox"/> Fully Implemented <input checked="" type="checkbox"/> Partially Implemented - Adequate Progress <input type="checkbox"/> Partially Implemented - Inadequate Progress <input type="checkbox"/> Not Implemented