



Mr. Jerome Perry, President  
Pacona Corporation  
Glucolodge  
1127 Kemmertown Road  
Stroudsburg, Pennsylvania 18360

NOV 05 2013

Dear Mr. Perry:

Thank you for your request for a waiver of 55 Pa.Code Ch. 2600 (relating to personal care homes). You have requested a waiver of 55 Pa.Code § 2600.54(a) (relating to qualifications for direct care staff persons) for [REDACTED]

Your request for waiver is being returned for additional information. The purpose of § 2600.54(a) is to assure qualified staff provide services to personal care home residents. The direct care staff members of the personal care home must be able to understand and meet the personal care home licensing regulations.

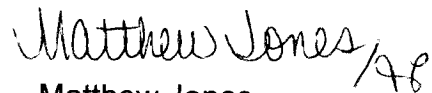
According to the documentation submitted, [REDACTED] obtained a diploma from the *Hellenic Republic*. The submitted documentation did not contain a three-year transcript which lists the specific courses taken to earn the diploma (including dates of completion) and the date [REDACTED] earned the diploma, as was requested by the Department. The Department of Public Welfare encourages [REDACTED] to complete one of the options listed below and to then re-submit documentation substantiating her educational level.

Other possible alternatives to the GED/non-US high school education which may be considered through the waiver process include:

1. An individual may complete the English Literacy portion of the GED.
2. An individual may complete the Test for Basic Adult Level of Education (TABE) or the Comprehensive Adult Student Assessment System (CASAS). A grade level equivalency of 12.9 on the TABE or CASAS is needed in order to be recognized as a literacy alternative to a US diploma; the documentation will indicate that the individual has "completed adult secondary education". These tests are available at your local literacy council.
3. An individual may seek literacy testing through a careerlink or job placement service center.
4. An individual may obtain a GED online through the following online schools recognized by the Pennsylvania Department of Education:
  - a. Educational Correspondence School
  - b. Keystone National High School
  - c. Bridgeway High School
  - d. Penn Foster Career School

If you have any questions regarding the waiver process, you may contact the Operator Support Hotline at telephone number (866) 503-3926.

Sincerely,

A handwritten signature in black ink that reads "Matthew Jones" followed by a stylized flourish or initials that appear to be "1/48".

Matthew Jones  
Acting Director