



APR 24 2014

Mr. Brian Hortert, Chief Executive Officer
Concordia Lutheran Ministries of Pittsburgh
1300 Bower Hill Road
Pittsburgh, Pennsylvania 15243

RE: Concordia of the South Hills
License #: 441450

Dear Mr. Hortert:

As a result of the Department of Public Welfare's licensing inspection on November 1, 2013 and January 6, 2014, of the above facility, the violations with 55 Pa.Code Ch. 2600 (relating to Personal Care Homes) specified on the enclosed License Inspection Summary were found.

All violations specified on the enclosed License Inspection Summary must be corrected by the dates specified on the License Inspection Summary and continued compliance with 55 Pa.Code Ch. 2600 must be maintained.

Your regular license for the period March 8, 2014 to March 8, 2015 was issued on November 19, 2013. Your regular license remains in good standing.

Sincerely,

A handwritten signature in black ink, appearing to read "Matthew J. Jones", with a long, sweeping horizontal line extending to the right.

Matthew J. Jones
Acting Director

Enclosure
License Inspection Summary

Violation Report: 44145 - 01/22/2014 - Miller-Linhart, Alden
PCH Name: CONCORDIA OF THE SOUTH HILLS

WEST REGION FIELD OFFICE
Human Services Licensing

1. REGULATION 55 Pa.Code §2600

2600.25(b) - The contract shall be signed by the administrator or a designee, the resident and the payer, if different from the resident, and cosigned by the resident's designated person if any, if the resident agrees.

2a. DESCRIPTION OF VIOLATION

Resident #1's contract, dated 8/14/13, was not signed by the resident. There is no notation of whether the resident was unable or unwilling to sign.

Resident #2's contract, dated 6/25/13, was not signed by the resident. There is no notation of whether the resident was unable or unwilling to sign.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)

Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

Administrator will educate Administrator Designee on resident signature requirement on resident contracts as of 2/7/2014.

All new admits will be audited for proper completion of admission agreement starting 1/31/2014.

All current charts will be audited for proper signatures.

Resident # 1's And resident # 2's contracts were signed 2-11-14

Repeat Violation: No	Date(s) of Previous Violation(s):		
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Signature of Legal Entity Representative
(Required on EVERY Page) *Kelly Vaccaro*

Printed Name and Title of Legal Entity Representative
(Required on EVERY Page) *Kelly Vaccaro* Date *2-5-14*

DEPARTMENT USE ONLY - HOMES MAY NOT WRITE BELOW THIS LINE!

The above plan of correction is approved as of 2-11-14
(Date)

The above plan of correction was approved by *K*
(Initials)

Plan of correction implementation status as of 2-11-14
(Date)

- Fully Implemented
- Partially Implemented - Adequate Progress *2-11-14*
- Partially Implemented - Inadequate Progress
- Not Implemented