



AUG 30 2013

Ms. Dawn Linn, President, Board of Managers
Williamsport Home, Inc.
The Williamsport Home & Apartments, 3rd Floor
1900 Ravine Road
Williamsport, Pennsylvania 17701

Dear Ms. Linn:

As a result of the Department of Public Welfare's licensing inspection on July 9, 2013, of the above personal care home, the violations with 55 Pa.Code Ch. 2600 (relating to Personal Care Homes) specified on the enclosed License Inspection Summary were found.

All violations specified on the enclosed License Inspection Summary must be corrected by the dates specified on the License Inspection Summary and continued compliance with 55 Pa.Code Ch. 2600 (relating to Personal Care Homes) must be maintained.

Your regular license for the period September 19, 2013 to September 19, 2014 was issued on June 17, 2013. Your regular license remains in good standing.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Melusky". The signature is written in a cursive style with a prominent loop at the end.

Ronald Melusky
Director

Enclosure
License Inspection Summary

Violation Report: 20063 - 07/09/2013 - Dumas, Gerald
 PCH Name: THE WILLIAMSPORT HOME AND APARTMENTS 3RD FLOOR

1. REGULATION 55 Pa.Code §2600
 2600.132(a) - An unannounced fire drill shall be held at least once a month.

2a. DESCRIPTION OF VIOLATION

Staff person A stated he/she and another staff person conduct the monthly fire drills. Staff person A stated one of the two staff members conducting the fire drills actively participate in the drills by directing residents and checking rooms to ensure they have been evacuated. It was also stated and confirmed by staff person B who is the administrator, that staff person B is frequently given advance notice of when drills will be conducted and participates in those drills. Based upon the above stated information, monthly fire drills are not unannounced to all individuals who participate.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)

Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

2600.132a

1. Executive Director and Associate Director only will be made aware of fire drill schedules and will not participate in fire drills.
2. Maintenance staff conducting the fire drills will not participate in the drill.
3. Maintenance Director/designee will report monthly on fire drills including dates, times, exit routes, regulatory compliance and other issues at Quality Management.

- The Administrator shall Assure Ongoing Compliance.

M
8/20/13

Repeat Violation: No	Date(s) of Previous Violation(s):		
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Signature of Legal Entity Representative (Required on EVERY Page)	Denise Bower, Assoc. Director
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Printed Name and Title of Legal Entity Representative (Required on EVERY Page)	Date
DENISE BOWER, ASSOC. DIRECTOR	8-9-13

DEPARTMENT USE ONLY - HOMES MAY NOT WRITE BELOW THIS LINE!

The above plan of correction is approved as of <u>8/20/13</u> (Date)	Plan of correction implementation status as of <u>8/20/13</u> (Date)
The above plan of correction was approved by <u>M</u> (Initials)	<input type="checkbox"/> Fully Implemented <input checked="" type="checkbox"/> Partially Implemented - Adequate Progress <input type="checkbox"/> Partially Implemented - Inadequate Progress <input type="checkbox"/> Not Implemented

Violation Report: 20063 - 07/09/2013 - Dumas, Gerald
 PCH Name: THE WILLIAMSPORT HOME AND APARTMENTS 3RD FLOOR

1. REGULATION 55 Pa.Code §2600

2600.132(c) - A written fire drill record must include the date, time, the amount of time it took for evacuation, the exit route used, the number of residents in the home at the time of the drill, the number of residents evacuated, the number of staff persons participating, problems encountered and whether the fire alarm or smoke detector was operative.

2a. DESCRIPTION OF VIOLATION

The home's fire drill logs do not accurately reflect the number of staff persons who participated in monthly fire drills. The fire drill log was cross-referenced with the staff sign-in sheet and the following discrepancies were noted:

- 6/25/13 at 6:30am; log states 4 staff participated/ 7 staff actually participated
- 5/29/13 at 3:03pm; log states 4 staff participated/ 9 staff actually participated
- 4/26/13 at 2:05pm; log states 2 staff participated/11 staff actually participated
- 3/27/13 at 6:25am; log states 2 staff participated/7 staff actually participated
- 2/25/13 at 3:16pm; log states 3 staff participated/7 staff actually participated
- 1/24/13 at 1:31pm; log states 3 staff participated/12 staff actually participated
- 12/14/12 at 6:31am; log states 4 staff participated/7 staff actually participated
- 10/23/12 at 8:49am; log states 5 staff participated/8 staff actually participated
- 9/27/12 at 6:20am; log states 8 staff participated/10 staff actually participated
- 8/20/12 at 3:12pm; log states 9 people participated/12 staff actually participated

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)

Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

2600.132c

1. Maintenance is responsible for fire drills and education will be completed by 08/09/13, that fire drills record shall accurately reflect, date, time, the amount of time it took for evacuation, the exit route used, the number of residents in the home at the time of the drill, the number of residents evacuated, the number of staff persons participating, problems encountered and whether the fire alarm or smoke detector was operative. See attached "Maintenance Education ..." Attachment #4
2. Maintenance director/designee will only have staff participating in the drill sign in -- maintenance staff person/s initiating the drill will not participate and will not sign the sign in sheet.
3. Maintenance Director/designee will report monthly at Quality Management and to PC Administrator/designee regarding fire drills compliance and issues. He will review dates, times, staff present to ensure compliance.

Repeat Violation: No	Date(s) of Previous Violation(s):		
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Signature of Legal Entity Representative (Required on EVERY Page)	Denise Bower, Assoc. Director
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Printed Name and Title of Legal Entity Representative (Required on EVERY Page)	Date
DENISE BOWER, Assoc. Director	8-9-13

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The above plan of correction is approved as of 8/20/13
 (Date)

Plan of correction implementation status as of 8/20/13
 (Date)

- Fully Implemented
- Partially Implemented - Adequate Progress
- Partially Implemented - Inadequate Progress
- Not Implemented

The above plan of correction was approved by [Signature]
 (Initials)

Violation Report: 20063 - 07/09/2013 - Dumas, Geraki
 PCH Name: THE WILLIAMSPORT HOME AND APARTMENTS 3RD FLOOR

1. REGULATION 55 Pa.Code §2600
 2600.132(g) - Fire drills shall be held on different days of the week; at different times of the day and night, not routinely held when additional staff persons are present and not routinely held at times when resident attendance is low.

2a. DESCRIPTION OF VIOLATION
 The home's fire drill records indicate drills are not being conducted at alternate times of the day during sleeping-hours. The Sleeping hour drills were conducted at the following times:
 6/25/13 at 6:30am
 3/27/13 at 6:25am
 12/13/12 at 6:31am
 9/27/13 at 6:20am

The fire drill records also indicate the home is not alternating the date of when monthly drills are conducted. 11 of the drills conducted within the past 12 months were conducted during the last 9 days of the month.

Based upon interviews and documentation, it was determined that multiple staff persons are being utilized from various buildings on the property to assist during monthly fire drills. Sleeping-hour drills are also being routinely conducted between 6:20am- 6:31am when additional staff is available and are not being conducted between 10:00pm- 6:00am when only 1 staff person is routinely present.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)
 Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

2600.132g

1. Maintenance is responsible for fire drills and education will be completed by 08/08/13, that fire drills shall be held on different days of the week, at different times of the day and night and not targeted near the end of the month. See attached "Maintenance Education ..." Attachment #4
2. Maintenance director will hold fire drills on:
 - a. Different days of the week.
 - b. At different times of the day or night.
 - c. Not targeted at the end of the month.
3. Maintenance Director/designee will report monthly at Quality Management and to PC Administrator/designee regarding fire drills compliance and issues. He will review dates, times, staff present to ensure compliance.

Repeat Violation: No	Date(s) of Previous Violation(s):				
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Signature of Legal Entity Representative (Required on EVERY Page) *Denise Bower, Assoc Director*

Printed Name and Title of Legal Entity Representative (Required on EVERY Page) **DENISE BOWER, Assoc. Director** Date **8-9-13**

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