



**pennsylvania**  
DEPARTMENT OF PUBLIC WELFARE

**MAILING DATE: July 15, 2013**

**Sent Via Fax to:** [REDACTED]

Mr. Frank Minelli, Owner  
West Side Kozy Comfort Personal Care Home  
906 South Main Avenue  
Scranton, Pennsylvania 18504

Dear Mr. Minelli:

As a May 10, 2013 of the above personal care home, the violations with 55 Pa.Code Ch. 2600 (relating to Personal Care Homes) specified on the enclosed Violation Report were found.

All violations specified on the enclosed Violation Report must be corrected by the dates specified on the Violation Report and continued compliance with 55 Pa.Code Ch. 2600 must be maintained. As soon as each violation is corrected, notify the Department's Regional Office of Human Services Licensing so that compliance can be verified.

Sincerely,

*Michele Moskalczyk*  
Michele Moskalczyk  
Regional Licensing Administrator

Enclosure  
Violation Report



Violation Report: 20449 - 05/10/2013 - Yellenic, Cindy  
 PCH Name: WEST SIDE KOZY COMFORT PERSONAL CARE HOME

**1. REGULATION 55 Pa.Code §2600**

2600.3(c) - The personal care home shall post the current license, a copy of the current licensing inspection summary issued by the Department and a copy of this chapter in a conspicuous and public place in the personal care home.

**2a. DESCRIPTION OF VIOLATION**

On 5-10-13 the home's current violation report was not posted in a conspicuous and public place in the home.

**3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)**

*Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.*

pages attached.

Repeat Violation: No

Date(s) of Previous Violation(s):

Signature of Legal Entity Representative  
 (Required on EVERY Page)

*Kimberly Santora*

Printed Name and Title of Legal Entity Representative  
 (Required on EVERY Page)

*Kimberly Santora*

Date *5.21.13*

**DEPARTMENT USE ONLY - HOMES MAY NOT WRITE BELOW THIS LINE!**

The above plan of correction is approved as of

*7/12/13*  
 (Date)

Plan of correction implementation status as of

*7/12/13*  
 (Date)

The above plan of correction was approved by

*m*  
 (Initials)

- Fully Implemented
- Partially Implemented - Adequate Progress
- Partially Implemented - Inadequate Progress
- Not Implemented

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P.C.H. West Side Kozy Comfort

Violation Report: 20449 5/10/13

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Cindy  
Yellin

The current violation report was not posted in the home.

It is important for Residents, potential residents and the public to be aware of the current violations of the home.

The Administrator was unaware that when a report is pending it is the pending report that is to be posted.

This current pending report is posted in the home in a conspicuous place.

Now that the Administrator has been made aware of the exact report that is to be hung the violation will not re-occur.

M  
7/12/13

Violation Report: 20449 - 05/10/2013 - Yellenic, Cindy  
 PCH Name: WEST SIDE KOZY COMFORT PERSONAL CARE HOME

**1. REGULATION 55 Pa.Code §2600**

2600.187(a) - A medication record shall be kept to include the following for each resident for whom medications are administered:

- (1) Resident's name.
- (2) Drug allergies.
- (3) Name of medication.
- (4) Strength.
- (5) Dosage form.
- (6) Dose.
- (7) Route of administration.
- (8) Frequency of administration.
- (9) Administration times.
- (10) Duration of therapy, if applicable.
- (11) Special precautions, if applicable.
- (12) Diagnosis or purpose for the medication, including pro re nata (PRN).
- (13) Date and time of medication administration.
- (14) Name and initials of the staff person administering the medication.

**2a. DESCRIPTION OF VIOLATION**

The medication administration record for Resident #1 does not include the staff initials for Fluticasone for 8:00pm administration on 5-9-13.  
 The medication administration record for Resident #2 does not include the staff initials for Sertraline for 8:00am administration on 5-10-13; Risperdal for 8:00pm administration on 5-9-13; Lithobid for 8:00am administration on 5-9-13; and, Eskalith-CR for 8:00pm administration on 5-10-13.

**3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)**

*Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.*

pages attached.

\* The Administrator shall monitor for ongoing compliance. m 7/12/13

Repeat Violation: No	Date(s) of Previous Violation(s):		
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Signature of Legal Entity Representative  
 (Required on EVERY Page) *Kimberly Santora*

Printed Name and Title of Legal Entity Representative (Required on EVERY Page) <i>Kimberly Santora</i>	Date <i>5.21.13</i>
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 (Date)

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The above plan of correction was approved by *m*  
 (Initials)

P.C.H. West Side Kozy Comfort  
 Violation Report: 20449 5/10/13 Cindy  
 Pg. 3 of 6 Yellenic

The medication administration record for Resident #1 did not include the staff initials for Fluticasone for 8:00 pm administration on 5.9.13. Also the medication administration record for Resident #2 did not include the staff initials for Sertraline for 8:00 pm on 5.10.13, Risperdal for 8:00 pm on 5.9.13, Lithobid for 8am on 5.9.13 and Eskalith-CR for 8pm on 5.10.13.

It is important for Med Staff to initial all medication given so that an accurate record of medication can be had. It is also important so that it is clear what medications have been given or missed for that Resident.

It was one individual that made all the above errors and they have been educated in the importance of accurately initialing each medication given.

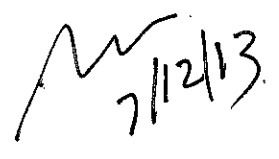
\* It was and still is our practice

7/12/13

P.C.H. West Side Kozy Comfort  
Violation Report: 20449 5/10/13 Cindy  
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to have the Day Supervisor check the med book for errors each morning. It was during this time that the Inspectors came and noticed the issues stated above.

Our policy will not change. What we will do is continue to educate our Med techs on the importance of initializing all medications they have administered. We have also instructed the importance of double checking your work in the MAR.

  
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Violation Report: 20449 - 05/10/2013 - Yellenic, Cindy  
PCH Name: WEST SIDE KOZY COMFORT PERSONAL CARE HOME

1. REGULATION 55 Pa.Code §2600  
2600.187(d) - The home shall follow the directions of the prescriber,

2a. DESCRIPTION OF VIOLATION

The following 8:00am medications have been administered to Resident #1 prior to 7:00am from May 1-10, 2013: Proventil, Imdur, Toprol, Pravachol, Aspirin, Diovan, Protonix, Bumex, and Plavix.


3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)

Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.


Page attached.

x The administrator shall assure that the home follows the direction of the prescriber.

  
7/12/13

Repeat Violation: No	Date(s) of Previous Violation(s):		
Signature of Legal Entity Representative (Required on EVERY Page) 			
Printed Name and Title of Legal Entity Representative (Required on EVERY Page) Kimberly Santora			Date 5.21.13

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The above plan of correction was approved by  (Initials)	<input type="checkbox"/> Fully Implemented <input checked="" type="checkbox"/> Partially Implemented - Adequate Progress <input type="checkbox"/> Partially Implemented - Inadequate Progress <input type="checkbox"/> Not Implemented

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PCH West Side Kozy Comfort  
Violation Report: 20449 5/10/13 Cindy  
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Resident #1 told inspectors that his 8:00 am medications had been administered prior to 7:00 am.

It is important to administer medications as they are prescribed by their physician. This is to insure there is no chance of interactions or overdose.

Resident #1's medication is not given at an earlier time than prescribed. Resident #1 is a known early riser and uses that time to be showered and dressed before breakfast or medication is given.

No change in procedure will occur because there was no violation.

\* — the Administrator and Supervisor have spoken to the Med tech on duty and she assures that it would be wrong and incorrect to give one Resident their medication at an earlier time because that is the time when she is busy cooking breakfast.

Violation Report: 20449 - 05/10/2013 - Yellenic, Cindy  
 PCH Name: WEST SIDE KOZY COMFORT PERSONAL CARE HOME

**1. REGULATION 55 Pa.Code §2600**

2600.120(a) - A staff person who has successfully completed a Department-approved medications administration course that includes the passing of the Department's performance-based competency test within the past 2 years may administer oral; topical; eye, nose and ear drop prescription medications and epinephrine injections for insect bites or other allergies.

**2a. DESCRIPTION OF VIOLATION**

According to the medication administration training record, the following staff persons with their most recent completed Department-approved medications administration course, are not current and are currently administering medications to residents of the home. Staff Person A - 4/10/2012, Staff Person B - 6/27/2011, Staff Person C - 4/10/11, Staff Person D - 5/3/2012, Staff Person E - 10/12/2012, and Staff Person F - 4/11/07.

**3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)**

*Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.*

Attachment →

\* The administrator shall be responsible for monitoring and ongoing compliance.

*[Signature]*  
7/12/13

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Signature of Legal Entity Representative  
 (Required on EVERY Page) *Kimberly Santora*

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(190<sup>a</sup>)

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P.C.H. West Side Kozy Comfort  
Violation Report: 20449 (5/10/13) Cindy  
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According to the medication administration training record staff persons A, B, C, D, E + F did not have their most recent Department-approved medication administration course and they were administering medication to Residents.

It is important that all staff that are administering medication have their medication administration records up to date for legal reasons and safety reasons.

\* All staff members in question did have their current papers. They were being held at Angel Family Manor. The Medication trainer sent the papers down and Cindy Yellinic looked them over and approved them.

\* It is best practice to keep all records of staff members working in the home on hand in the home.

Both the medication trainer and


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P.C.H. West Side Kozy Comfort  
Violation Report: 20449 5/10/13  
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Cindy  
Yellin

The Administrator will work in conjunction  
to see that this occurs.

  
7/12/13

Violation Report: 20449 - 05/10/2013 - Yellenic, Cindy  
PGH Name: WEST SIDE KOZY COMFORT PERSONAL CARE HOME

1. REGULATION 55 Pa.Code §2600  
2600.221(c) - A current weekly activity calendar shall be posted in a conspicuous and public place in the home.

2a. DESCRIPTION OF VIOLATION

The home does not have a current weekly activity calendar posted in a public and conspicuous place in the home.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)  
Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

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\* The administrator shall monitor and be responsible for ongoing compliance.

*M*  
7/12/13

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(Required on EVERY Page) *Kimberly Santora*

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P.C.H. West Side Kozy Comfort  
Violation Report: 20448 5/10/13  
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Cindy  
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A current weekly activity calendar was not posted in the home.

It was an oversight that the new activity calendar was not up.

The importance of the calendar is for structure of activities for Residents.

The new activity calendar was put up before the inspectors left and they saw that it was in place.

To help insure that this does not occur again both the home Supervisor and Administrator will be responsible to check it to maintain compliance.

7/12/13