pennsylvania
DEPARTMENT OF PUBLIC WELFARE

APR 30 2013

Mr. Frank Wentzel, Executive Director
Community Specialists Corporation
900 Agnew Road
Pittsburgh, Pennsylvania 15227

RE: The Academy Sanction Unit
License # 401650

Dear Mr. Wentzel:

As a result of the Department of Public Welfare's (Department) licensing inspection on February 20, 2013, February 21, 2013 and February 22, 2013 of the above-named facility, the violations with 55 Pa.Code Ch. 3800 (relating to Child Residential and Day Treatment Facilities) specified on the enclosed Licensing Inspection Summary were found.

All violations specified on the enclosed Licensing Inspection Summary must be corrected by the dates specified on the Licensing Inspection Summary and continued compliance with 55 Pa.Code Ch. 3800 must be maintained.

A regular license is being issued based on the enclosed Licensing Inspection Summary. Your license is enclosed.

Sincerely,

Ronald Melusky
Director

Enclosures
License
Licensing Inspection Summary

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF PUBLIC WELFARE

CERTIFICATE OF COMPLIANCE

This Certificate is hereby granted to **COMMUNITY SPECIALISTS CORPORATION**
(LEGAL ENTITY)

To operate **THE ACADEMY SANCTION UNIT**
(NAME OF FACILITY OR AGENCY)

Located at **900 AGNEW ROAD, PITTSBURGH, PA 15227**
(COMPLETE ADDRESS OF FACILITY OR AGENCY)

(ADDRESS OF SATELLITE SITE) (ADDRESS OF SATELLITE SITE)

(ADDRESS OF SATELLITE SITE) (ADDRESS OF SATELLITE SITE)

(ADDRESS OF SATELLITE SITE) (ADDRESS OF SATELLITE SITE)

To provide **Residential Services - Institutional based, dependent & delinquent**
(TYPE OF SERVICE(S) TO BE PROVIDED)

The total number of persons which may be cared for at one time may not exceed **120** (MAXIMUM CAPACITY)
or the maximum capacity permitted by the Certificate of Occupancy, whichever is smaller.

Restrictions:

This certificate is granted in accordance with the Public Welfare Code of 1967, P.L. 31, as amended, and Regulations

55 Pa.Code Chapter 3800: Child Residential and Day Treatment Facilities
(MANUAL NUMBER AND TITLE OF REGULATIONS)

and shall remain in effect from **April 21, 2013** until **April 21, 2014**,
unless sooner revoked for non-compliance with applicable laws and regulations.

No: 401650

Robert E. Robinson
ISSUING OFFICER

DIRECTOR

NOTE: This certificate is issued for the above site(s) only and is not transferable and should be posted in a conspicuous place in the facility.

PW 628 – 01/11

VIOLATION REPORT
CHILD RESIDENTIAL LICENSING - 55 Pa.Code Chapter 3800

Facility Name: THE ACADEMY SANCTION UNIT	**License Number:** 401650
Address: 900 AGNEW ROAD, PITTSBURGH, PA 15227	**County:** Allegheny
Director: Frank Wentzel	**Region:** WEST
Legal Entity Name: COMMUNITY SPECIALISTS CORPORATION	
Legal Entity Address: 900 AGNEW ROAD, PITTSBURGH, PA 15227	
Certificate(s) of Occupancy	

Program Type: Residential Services	**Licensed Capacity:** 120	**Number of Children Served:** 49
Type of Inspection: Full	**BHA Docket Number:**	**Notice:** Announced

Reason(s) for Inspection(s)
Renewal, Incident

On-Site Inspections Dates and Department Representatives On-Site
02/20/2013: Marsico, Ashley; Joyce, Kylee; Rodack, Kristen
02/21/2013: Marsico, Ashley; Majcher, David; Joyce, Kylee; Rodack, Kristen
02/22/2013: Marsico, Ashley; Joyce, Kylee; Rodack, Kristen

Off-Site Inspection Dates and Inspectors, if Applicable

Other Details
Partial or Full Triggers: **Random Indicators:**

Child Demographic Data as of Inspection Dates

Age of Children:	Number of Children who:
0 to 5 years: 0	Are Adjudicated Delinquent: 35
6 to 13 years: 0	Are Dependent: 0
14 to 17 years: 32	Have Mental Illness: 0
18 to 21 years: 17	Have an Intellectual Disability: 0
	Have a Physical Disability: 0

Licensing Inspection Summary: 40165 - 02/20/2013 - Marsico, Ashley
Facility Name: THE ACADEMY SANCTION UNIT

1. REGULATION 55 Pa.Code §3800
3800.14(a) - If a fire safety approval is required in accordance with State law or regulations, a valid fire safety approval from the appropriate authority, listing the type of occupancy, is required prior to receiving a certificate of compliance under this chapter.

2a. DESCRIPTION OF VIOLATION
The facility does not have a fire safety approval.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)
Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

Please find attached a copy of the Certificate of Occupancy issued by the City of Pittsburgh to The Academy Sanction Unit at the 900 Agnew Road location.

Repeat Violation: No	Date(s) of Previous Violation(s):			

Signature of Legal Entity Representative (Required on EVERY Page)

Printed Name and Title of Legal Entity Representative (Required on EVERY Page) Frank Wentzel, Executive Director

Date March 18, 2013

DEPARTMENT USE ONLY - FACILITIES MAY NOT WRITE BELOW THIS LINE!

The above plan of correction is approved as of 4/11/13 (Date)

The above plan of correction was approved by BB (Initials)

Plan of correction implementation status as of 4/11/13 (Date)

- [x] Fully Implemented
- [ ] Partially Implemented - Adequate Progress
- [ ] Partially Implemented - Inadequate Progress
- [ ] Not Implemented

Licensing Inspection Summary: 40165 - 02/20/2013 - Marsico, Ashley
Facility Name: THE ACADEMY SANCTION UNIT

1. REGULATION 55 Pa.Code §3800
3800.132(c) - A written fire drill record shall be kept of the date, time, the amount of time it took for evacuation, the exit route used, the number of children in the facility at the time of the drill, problems encountered and whether the fire alarm or smoke detector was operative.

2a. DESCRIPTION OF VIOLATION
Fire drill records do not indicate the amount of time it took for evacuation in minutes and seconds, or whether the fire alarm or smoke detector was operative.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)
Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

Effective February 24, 2013 fire drills are now documented in minutes and seconds. Also, our log sheets have been modified to include a section that will indicate whether the fire alarm was operative. The most recent fire drills conducted utilizing the new procedures are attached to this plan of correction.

5/11/13 All staff persons completing the fire drill record will be educated on the required information for the fire drill record. BB 4/11/13

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Licensing Inspection Summary: 40165 - 02/20/2013 - Marsico, Ashley
Facility Name: THE ACADEMY SANCTION UNIT

1. REGULATION 55 Pa.Code §3800

3800.149(a) - The facility shall have a written emergency medical plan listing the following:

(1) The hospital or source of health care that will be used in an emergency.
(2) The method of transportation to be used.
(3) An emergency staffing plan.
(4) Medical and behavior health conditions or situations under which emergency medical care and treatment are warranted.

2a. DESCRIPTION OF VIOLATION

The facility's emergency medical plan did not indicate the hospital or source of health care that will be used in an emergency, an emergency staffing plan, or medical and behavioral health conditions or situations under which emergency medical care and treatment are warranted.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)

Include steps to correct the violation described above and steps to prevent a similar violation from occurring again: If steps cannot be completed immediately, include dates by which the steps will be completed.

The Emergency Plan has been updated to include this information on March 7, 2013. Attached is a copy of our revised Safety & Emergency Procedures document.

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Printed Name and Title of Legal Entity Representative (Required on EVERY Page) Frank Wentzel, Executive Director

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Licensing Inspection Summary: 40165 - 02/20/2013 - Marsico, Ashley
Facility Name: THE ACADEMY SANCTION UNIT

1. REGULATION 55 Pa.Code §3800
3800.253 - Written emergency evacuation procedures and an evacuation diagram specifying directions for egress in the event of an emergency shall be posted in a conspicuous place.

2a. DESCRIPTION OF VIOLATION
Written emergency evacuation procedures were not posted.

3. PLAN OF CORRECTION (POC) (Attach pages as necessary. Remember that you must sign and date any attached pages.)
Include steps to correct the violation described above and steps to prevent a similar violation from occurring again. If steps cannot be completed immediately, include dates by which the steps will be completed.

Written evacuation procedures were posted in the following locations on Wednesday, March 13, 2013:

1. Sleepy Hollow - On the wall near the time clock, next to the desk at the front post.
2. 1st Floor Charter School - In transportation, under first aid kit.
3. 2nd Floor Charter School - On the wall, across from the elevator.
4. 2nd Floor Diagnostic Unit - On the wall, above the desk, near the center stairwell.
5. 3rd Floor Knight's Unit - On the wall, above the desk, near the elevator.
6. Cafeteria - On the wall, near the phone.
7. Field House - On the wall, near the light switch in the main gym.
8. Basement - On the wall, near the first aid kit.

5/11/13 A designated staff person will monitor the facility monthly to ensure that written emergency evacuation procedures are posted. BB 4/11/13

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