

FEB 13 2013

Ms. Kimberly Fischer, Administrator
Souderton Mennonite Homes
207 West Summit Street
Souderton, Pennsylvania 18964

Dear Ms. Fischer:

Thank you for your request for a waiver of 55 Pa.Code Ch. 2600 (relating to personal care homes). You have requested a waiver of 55 Pa.Code § 2600.225(c) (relating to initial and annual assessment). However, documentation provided with the waiver request indicates that you are requesting a waiver of 55 Pa.Code § 2600.225(a) which addresses the home's option to use its own assessment form.

A waiver of 55 Pa.Code § 2600.225(a) is not needed. As stated in the Adult Residential Licensing – Resident Assessment – Support Plan (RASP) – Instructions for Use, 55 Pa.Code § 2600.225(b) and § 2600.227(b) allow homes to use their own assessment and support plan forms if they “include the same information” as the Department's forms. A home may use its own forms if the information labeled “mandatory” is contained in the forms.

However, the Department has reviewed the documentation provided with the waiver request and determined that the documentation does not “include the same information” as the Department's form. At a minimum, the information labeled “mandatory” must be contained in the home's forms to qualify as an acceptable substitution for the Department's form. The home's form(s) do not need to look like the RASP, but the home must be able to demonstrate to the Department during inspections how its forms “crosswalk” with the RASP, that is, where inspectors can find the RASP information on the home's forms.

If you have any questions regarding the waiver process, please contact Ms. Tara Pride, Director of Regulatory Implementation, at telephone number (717) 783-3670.

Sincerely,

A handwritten signature in cursive script that reads "Ronald Melusky" followed by a stylized flourish.

Ronald Melusky
Director