



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF PUBLIC WELFARE
PO BOX 2675
HARRISBURG, PENNSYLVANIA 17105-2675

ADULT RESIDENTIAL LICENSING

JAN 31 2012

PHONE: (717) 783-3670
FAX: (717) 783-5662

Ms. Heather Test, Administrator
Knickerbocker Acquisition, LLC
1116 Stone Creek Drive
Hummelstown, Pennsylvania 17036

RE: Knickerbocker Villa
304 South Second Street
Clearfield, Pennsylvania 16830

Dear Ms. Test:

Thank you for your request for a waiver of 55 Pa.Code Ch. 2600 (relating to personal care homes). You have requested a waiver of 55 Pa.Code § 2600.54(a) (relating to qualifications for direct care staff persons) for [REDACTED]

Your request for waiver is being returned for additional information. Each waiver request must include documentation that the non-U.S. educational program is similar to or exceeds U.S. educational requirements. This includes, at a minimum, a transcript showing at least three years of the specific courses taken to earn the diploma. A valid transcript must be submitted to the Department that was completed by the issuing institution and contains the specific courses, the name of the student and dates of completion for each grade. The transcript must either be in English or be translated into English by a certified English translator.

If you have any questions regarding the waiver process, please contact Ms. Tara Pride, Director of Policy & Training, at telephone number (717) 783-3670.

Sincerely,

A handwritten signature in cursive script that reads "Ronald Melusky".

Ronald Melusky
Director