



**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF PUBLIC WELFARE**

**11 Stanwix Street
Room 230
Pittsburgh, Pennsylvania 15222**

ADULT RESIDENTIAL LICENSING

Phone: (412) 565-5616/5614
Toll Free: 1-888-322-3664
Fax: (412) 565-5633/565-2840
www.dpw.state.pa.us

Mailing Date: FEB 13 2012

Ms. Amy Speece, Partner
Knickerbocker Acquisition, LLC
1115 Stone Creek Drive
Hummelstown, Pennsylvania 17036

RE: Knickerbocker Villa
304 South Second Street
Clearfield, Pennsylvania 16830

Dear Ms. Speece:

As a result of the Department of Public Welfare's licensing inspection on January 5, 2012 of the above personal care home, the violations with 55 Pa.Code Ch. 2600 (relating to Personal Care Homes) specified on the enclosed Violation Report were found.

All violations specified on the enclosed Violation Report must be corrected by the dates specified on the Violation Report and continued compliance with 55 Pa.Code Ch. 2600 must be maintained. As soon as each violation is corrected, notify the Department's Regional Office of Adult Residential Licensing so that compliance can be verified.

Sincerely,

A handwritten signature in cursive script, appearing to read "Maria Stepanovich".

Maria Stepanovich
Regional Licensing Administrator

Enclosure(s)

VIOLATION REPORT
PERSONAL CARE HOMES - 55 Pa.Code Chapter 2600

| | | | |
|--|----------------|--|----------------|
| NAME AND ADDRESS OF PERSONAL CARE HOME KNICKERBOCKER VILLA, 304 SOUTH SECOND STREET CLEARFIELD, PA 16830 | | CURRENT LICENSE NUMBER 326940 | |
| INSPECTION DATES (Include all dates of the inspection) 01/05/2012 | | REGIONAL REPRESENTATIVE T. Newman | |
| PRINTED NAME AND TITLE OF LEGAL ENTITY REPRESENTATIVE SIGNING PLAN OF CORRECTION (Required on FIRST PAGE only unless multiple representatives produce the plan) <p align="center" style="font-size: 1.2em;">Heather C. Test - Administrator</p> | | | |
| SIGNATURE OF LEGAL ENTITY <i>Heather C. Test</i> | DATE 2-6-12 | REGIONAL LICENSING APPROVAL OF PLAN OF CORRECTION <i>maria stepanovich (ms)</i> | DATE 2/9/12 |

| REGULATION 55 Pa.Code §2600 | VIOLATION | DATE COMPLIANCE VERIFIED BY | PLAN OF CORRECTION (include a step-by-step plan to correct the specific violation, as well as a plan to assure the violation does not recur) | DATE COMPLIANCE VERIFIED BY |
|--|--|-----------------------------|---|-----------------------------|
| 51/52 Criminal history checks and hiring policies shall be in accordance with the Older Adult Protective Services Act (35 P. S. §§ 10225.101—10225.5102) and 6 Pa. Code Chapter 15 (relating to protective services for older adults). Hiring, retention and utilization of staff persons shall be in accordance with the Older Adult Protective Services Act (35 P. S. §§ 10225.101—10225.5102) and 6 Pa. Code Chapter 15 | The most recent criminal background check for staff person A was completed on 6/20/08; however, this staff person was hired on 9/26/11. <div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: fit-content;"> <p align="center" style="font-size: 1.2em; font-weight: bold;">Western Region</p> <p align="center">FEB 07 2012</p> <p align="center">Adult Residential Licensing</p> </div> | 2-6-12 | This oversight occurred during my maternity leave. There is a current system in place in which a background check is conducted prior to a new hires first day. The administrative assistant was informed of how to conduct a background check, and the dates to look for if a background check is provided. The aa will conduct the background check if new staff are hired in the administrators absence. A new background check was conducted and came back with no criminal record. | MS 2/9/12 |

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| SIGNATURE OF LEGAL ENTITY | DATE | REGIONAL LICENSING APPROVAL OF PLAN OF CORRECTION <p style="text-align: center;">MS</p> | DATE <p style="text-align: center;">2/9/12</p> |

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|--|---|-----------------------------------|---|-----------------------------------|
| (relating to protective services for older adults) and other applicable regulations. | <p style="font-size: 24px; font-weight: bold; margin: 0;">RECEIVED</p> <p style="font-size: 18px; margin: 5px 0 0 0;">FEB 7 2012</p> <p style="font-size: 12px; margin: 10px 0 0 0;">Western Field Office Adult Residential Licensing</p> | | | |