



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF PUBLIC WELFARE
PO BOX 2675
HARRISBURG, PENNSYLVANIA 17105-2675

ADULT RESIDENTIAL LICENSING

OCT - 6 2011

PHONE: (717) 783-3670
FAX: (717) 783-5662

Ms. Deborah D. Pina, Administrator
Alexandria Manor of Allentown, Inc.
7 South New Street
Nazareth, Pennsylvania 18064

RE: Alexandria Manor
3534 Linden Street
Bethlehem, Pennsylvania 18017

Dear Ms. Pina:

Thank you for your request for a waiver of 55 Pa.Code Ch. 2600 (relating to personal care homes). You have requested a waiver of 55 Pa.Code § 2600.54 (relating to qualifications for direct care staff persons) for [REDACTED]

Your request for waiver is being returned for additional information. Each waiver request must include documentation that the non-U.S. educational program is similar to or exceeds U.S. educational requirements. This includes, at a minimum, a transcript showing at least three years of the specific courses taken to earn the diploma (including dates of completion). The transcript that was submitted to the Department shows the course of study without breaking down the specific courses by study year. A valid transcript must be submitted to the Department that was completed by the issuing institution and contains the specific courses, the name of the student and dates of completion for each grade. The transcript must be translated into English.

The purpose of § 2600.54 is to ensure qualified staff provide services to personal care home residents. The direct care staff members of the personal care home must be able to understand and meet the personal care home licensing regulations.

Ms. Pina

2

If you have any questions regarding the waiver process, please contact Ms. Tara Pride, Director of Policy and Training, at telephone number (717) 783-3670.

Sincerely,

A handwritten signature in cursive script that reads "Ronald Melusky" followed by a stylized flourish.

Ronald Melusky
Director