

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF PUBLIC WELFARE

CERTIFICATE OF COMPLIANCE

This Certificate is hereby granted to HOLCOMB ASSOCIATES, INC.

To operate HOLCOMB BEHAVIORAL HEALTH SYSTEMS

Located at 1021 CHERRY TREE ROAD, ASTON, PA 19014

ADDRESS OF SATELLITE SITE

ADDRESS OF SATELLITE SITE

ADDRESS OF SATELLITE SITE

ADDRESS OF SATELLITE SITE

ADDRESS OF SATELLITE SITE

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To provide Personal Care Homes

TYPE OF SERVICE(S) TO BE PROVIDED

The total number of persons which may be cared for at one time may not exceed 8
or the maximum capacity permitted by the Certificate of Occupancy, whichever is smaller.

(MAXIMUM CAPACITY)

Restrictions:

This certificate is granted in accordance with the Public Welfare Code of 1967, P.L. 31, as amended, and Regulations

55 Pa.Code Chapter 2600: Personal Care Homes

(MANUAL NUMBER AND TITLE OF REGULATIONS)

and shall remain in effect from January 4, 2012 until January 4, 2013,
unless sooner revoked for non-compliance with applicable laws and regulations.

No: **106930**

Robert E. Robinson

ISSUING OFFICER

R C King

DIRECTOR

NOTE: This certificate is issued for the above site(s) only and is not transferable
and should be posted in a conspicuous place in the facility.

PW 628 - 01/11



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF PUBLIC WELFARE
PO BOX 2675
HARRISBURG, PENNSYLVANIA 17105-2675

ADULT RESIDENTIAL LICENSING

PHONE: (717) 783-3670
FAX: (717) 783-5662

JAN 19 2012

Mr. William DiFabio, COO
Holcomb Associates, Inc.
835 Springdale Drive, Suite 100
Exton, Pennsylvania 19341

RE: Holcomb Behavioral Health
1021 Cherry Tree Road
Aston, Pennsylvania 19014

Dear Mr. DiFabio:

As a result of the Department of Public Welfare's licensing inspection on August 1, 2011 of the above personal care home, the violations with 55 Pa.Code Ch. 2600 (relating to Personal Care Homes) specified on the enclosed Violation Report were found.

All violations specified on the enclosed Violation Report must be corrected by the dates specified on the Violation Report and continued compliance with 55 Pa.Code Ch. 2600 must be maintained. As soon as each violation is corrected, notify the Department's Regional Office of Adult Residential Licensing so that compliance can be verified.

A regular license is being issued based on the enclosed Violation Report. Your license is enclosed.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald Melusky".

Ronald Melusky
Director

Enclosures
License
Violation Report

VIOLATION REPORT
PERSONAL CARE HOMES - 55 Pa. Code Chapter 2600

NAME AND ADDRESS OF PERSONAL CARE HOME HOLCOMB BEHAVIORAL HEALTH SYSTEMS, 1021 CHERRY TREE ROAD ASTON, PA 19014		CURRENT LICENSE NUMBER 106930	
INSPECTION DATES (Include all dates of the inspection) 08/01/2011		REGIONAL REPRESENTATIVE Chevon Mitchell, Cindy Yellenic, Andrea Kurtz	
PRINTED NAME AND TITLE OF LEGAL ENTITY REPRESENTATIVE SIGNING PLAN OF CORRECTION (Required on FIRST PAGE only unless multiple representatives produce the plan) <i>Susan Berryman</i>			
SIGNATURE OF LEGAL ENTITY <i>Susan A Berryman</i>	DATE 9/21/11	REGIONAL LICENSING APPROVAL OF PLAN OF CORRECTION <i>Chevon Miller</i>	DATE 12/28/11

REGULATION 55 Pa. Code §2600	VIOLATION	DATE BY WHICH CORRECTION WILL BE COMPLETED	PLAN OF CORRECTION (include a step-by-step plan to correct the specific violation; as well as a plan to assure the violation does not recur)	DATE COMPLIANCE VERIFIED BY
25c13 (13) Written information on the resident's rights and complaint procedures as specified in § 2600.41 (relating to notification of rights and complaint procedures).	The contract for resident #1, dated 6-6-07 does not include complaint procedures. Repeated Violations: 09/15/2010	8/31/11	On 8/31/11 the Personal Care Administrator (PCA) met with the resident and explained the complaint procedure form to [redacted]. The resident signed the form which was placed in the chart with [redacted] contract. In the future, each resident's contract will be reviewed annually by the PCA. If the complaint procedure is missing from the resident's contract, the procedure outlined above will be followed to correct the absence.	Steps have been taken to correct violation; full compliance is not verifiable Date <i>12/28/11</i> Initials (DPW) <i>DPW</i>

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PRINTED NAME AND TITLE OF LEGAL ENTITY REPRESENTATIVE SIGNING PLAN OF CORRECTION (Required on FIRST PAGE only unless multiple representatives produce the plan) <i>Swan Berryman</i>			
SIGNATURE OF LEGAL ENTITY <i>Swan B. Berryman</i>	DATE <i>12/27/11</i>	REGIONAL LICENSING APPROVAL OF PLAN OF CORRECTION <i>Andrea Miller</i>	DATE <i>12/28/11</i>

REGULATION 55 Pa. Code §2600	VIOLATION	DATE BY WHICH CORRECTION WILL BE COMPLETED	PLAN OF CORRECTION (include a step-by-step plan to correct the specific violation, as well as a plan to assure the violation does not recur)	DATE COMPLIANCE VERIFIED BY
51/52 Criminal history checks and hiring policies shall be in accordance with the Older Adult Protective Services Act (35 P. S. §§ 10225.101—10225.5102) and 6 Pa. Code Chapter 15 (relating to protective services for older adults). Hiring, retention and utilization of staff persons shall be in accordance with the Older Adult Protective Services Act (35 P. S. §§ 10225.101—10225.5102) and 6 Pa. Code Chapter 15	The criminal background check for staff member A contains a prohibitive offense. However, the background check does not include the grade of the offense making it impossible to determine if the staff member is eligible for employment.	<i>9/27/11</i>	On 9/21/11 the PCA implemented a process whereby Staff Member A will be accompanied by another staff member whenever he is with a resident. On 9/22/11 Holcomb's Human Resources Department will request from the State Police documentation for Staff Member A which shows the grade of the offenses of his convictions. By 10/12/11 Holcomb's Chief Compliance Officer will review the additional documentation provided by the State Police to determine if the grade[s] of Staff Member A's convictions prohibit his employment at the Personal Care Home. If the Chief Compliance Officer determines that they do, his employment at the home will be terminated.	Steps have been taken to correct violation; full compliance is not available <i>12/27/11</i> Date Initials (DPW)

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REGULATION 55 Pa. Code §2600 (relating to protective services for older adults) and other applicable regulations.	VIOLATION	DATE BY WHICH CORRECTION WILL BE COMPLETED	PLAN OF CORRECTION (include a step-by-step plan to correct the specific violation, as well as a plan to assure the violation does not recur)	DATE COMPLIANCE VERIFIED BY

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SIGNATURE OF LEGAL ENTITY <i>Susan A. Berryman</i>	DATE <i>12/27/11</i>	REGIONAL LICENSING APPROVAL OF PLAN OF CORRECTION <i>Chevon Mitchell</i>	DATE <i>12/28/11</i>

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82c Poisonous materials shall be kept locked and inaccessible to residents unless all of the residents living in the home are able to safely use or avoid poisonous materials.	2 bottles of Petroleum Jelly, with a manufacture's label indicating "if swallowed get help or contact a Poison Control Center right away", were unlocked and accessible to residents in resident #2's room. Residents of the home, including resident #2, have not been assessed capable of recognizing and using poisons safely. 11 gallons of paint is stored in an unlocked shed in the home's backyard by the home's designated smoking area. The paint label states "if swallowed get medical attention immediately." Residents of the home have not been assessed capable of recognizing and using poisons safely.	<i>8/1/11</i>	On 8/1/11 the two bottles of petroleum jelly were placed in the staff office, which is kept locked and is accessible only to staff. In the future, all bottles of petroleum jelly will be kept locked in the staff office. The PCA will inspect all materials in the home every Friday to ensure that any and all poisonous materials are inaccessible to residents.	<i>DAJ</i>
		<i>8/1/11</i>	On 8/1/11 a lock was placed on the door of the shed. The key to the lock is on a ring that is kept in a locked box in the staff office. The PCA will inspect the shed every Friday to ensure that it is kept locked. <i>DAJ</i>	<i>DAJ</i>

Steps have been taken to correct violation; full compliance is not verifiable
DAJ
 Date Initials (DPW)

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92 Windows, including windows in doors, shall be in good repair and securely screened when doors or windows are open.	<p>The screen for the Activity Room Emergency Exit that leads into the side yard of the home is not secured within the frame of the door and is hanging down.</p> <p>The screen on the top half of the window on the front deck has a hole about the size of a half dollar.</p>	<p>9/14/11</p> <p>9/14/11</p>	<p>On 9/14/11 the screen door that leads to the side yard of the home was replaced. In the future, the PCA will inspect the home's windows and screens on the 1st day of each month. If any are torn or in disrepair, the PCA will ensure they are repaired or replaced within a reasonable time frame.</p> <p>On 9/14/11 the hole in the screen on the top half of the window on the front deck was repaired. In the future, the PCA will inspect the home's windows and screens on the first day of each month. If any are torn or in disrepair, the PCA will ensure they are repaired or replaced within a reasonable time frame.</p>	<p>12/28/11 <i>CM</i></p>

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95 Furniture and equipment shall be in good repair, clean and free of hazards.	The outside light by the Activity Room Emergency Exit door is falling off of the outside wall of home. Two patio chair seats are torn along the metal edges. One seat is torn approximately 12 inches. The other seat has tears on both sides. The tear on the left side of the seat is about 9 inches long and the tear on the right side is about 5 inches long.	9/14/11 8/21/11	On 9/14/11 the outside light by the Activity Room Emergency Exit door was repaired so that it is no longer falling off the wall. The PCA will inspect all lighting equipment on the first day of each month. If any are in disrepair, they will be repaired or replaced. ON 8/21/11 the damaged patio chairs were removed from the home and replacements purchased. The PCA will inspect the home's furniture on the first day of each month. If any furniture is not in good repair, it will be removed and replaced if necessary.	12/28/11 <i>CM</i>

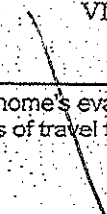
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96a The home shall have a first aid kit that includes nonporous disposable gloves, antiseptic, adhesive bandages, gauze pads, thermometer, adhesive tape, scissors, breathing shield, eye coverings and tweezers.	The first aid kit in the office does not include a thermometer, disposable gloves and antiseptic.	8/4/11	On 8/4/11 the following items were added to the first aid kit in the office: thermometer, disposable gloves and antiseptic. The PCA will check the first aid kit each Friday and ensure that any missing items are replaced.	12/28/11 <i>CEW</i>

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123c For a home serving 9 or more residents, an emergency evacuation diagram of each floor showing corridors, line of travel to exit doors and location of the fire extinguishers and pull signals shall be posted in a conspicuous and public place on each floor.	<div style="text-align: center;">  <p style="font-size: 1.2em; margin: 0;">Violation Withdrawn 12/4/11 WZ</p> </div>			

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141b1 A resident shall have a medical evaluation: (1) At least annually.	Resident #2's medical evaluation was not completed on a yearly basis. The most current medical evaluation was completed on 10-27-10 and the previous medical evaluation was completed on 10-4-09. Resident #3's medical evaluation was not completed on a yearly basis. The most current evaluation was completed on 5-24-11 and the previous medical evaluation was completed on 3-8-10.	<i>9/30/11</i> <i>9/30/11</i>	The PCA will ensure that each resident has a medical evaluation completed on an annual basis, i.e., that no more than 12 months elapse between each medical evaluation. To ensure that dates are tracked and appointments are scheduled in a timely fashion, as of 9/30/11 the PCA will maintain a chart in the staff office showing the date of each resident's last medical evaluation and the scheduled date for the next one.	<p align="center">Steps have been taken to correct violation; full compliance is not verifiable</p> <p align="center"><i>[Signature]</i> Date _____ Initials (DPW) _____</p>

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171b5 If staff persons or volunteers of the home provide transportation for the residents, the vehicle shall have a first aid kit with the contents in 96.	On 8-1-11 the vehicle used to transport residents contained 2 first aide kits. Between both kits, everything required was accounted except for protective eye wear.	8/4/11	On 8/4/11 protective eye wear was placed in the two first aid kits in the vehicle used to transport residents. The PCA will inspect the first aid kits on the first of each month to ensure that they contain all equipment required by 96a.	12/28/11 <i>C/M</i>

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191 The home shall educate the resident of his/her right to question or refuse a medication if he/she believes there may be a medication error. Documentation of this resident education shall be kept.	Residents #1, 2 and 3 have not been educated on their right to refuse medications if they believe that there may be a medication error.		By 9/22/11 the PCA will ensure that Residents 1, 2 and 3 have been educated on their right to refuse medications if they believe that there may have been a medication error. Documentation of this education shall be kept in the resident's chart. In the future, residents will be educated as to his right upon admission and then sign the document which will be placed in their chart.	<i>12/28/11 CMA</i>

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187b The information in subsections 187a13 and 187a14 shall be recorded at the time the medication is administered.	On 7-30-11 and 7-31-11 at 8 am, resident #1 was administered Fluoresmid. The staff person administering the medication medication did not initial that the medication was given. On 7-29-11 resident #2 was administered Trazodone. The staff person administering the medication did not initial that the medication was given.	8/2/11	On 8/2/11 the PCA implemented a procedure whereby the 11pm to 7am staff monitors all Medication Administration Record Sheets (MARS). The staff will call any staff who worked the previous shifts to inform them of any missing signature and advise them they have 24 hours to return to the home and appropriately sign the MARS. On the first of each month the PCA will review all the MARS to make sure that the above process is being followed and that the MARS contain all required signatures.	Steps have been taken to correct violation; full compliance is not verifiable <i>[Signature]</i> Date Initials (DPW)