





COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF PUBLIC WELFARE  
PO BOX 2675  
HARRISBURG, PENNSYLVANIA 17105-2675

ADULT RESIDENTIAL LICENSING

JUL 07 2011

PHONE: (717) 783-3670  
FAX: (717) 783-5662

Ms. Mary Jo Arena-Cronin, Owner/Administrator  
Hillview Home, Inc.  
Hillview Home  
615 Cornell Street  
Coraopolis, Pennsylvania 15108

Dear Ms. Arena-Cronin:

As a result of the Department of Public Welfare's licensing inspection on May 13, 2011, of the above personal care home, the violations with 55 Pa.Code Ch. 2600 (relating to Personal Care Homes) specified on the enclosed Violation Report were found.

All violations specified on the enclosed Violation Report must be corrected by the dates specified on the Violation Report and continued compliance with 55 Pa.Code Ch. 2600 must be maintained. As soon as each violation is corrected, notify the Department's Regional Office of Adult Residential Licensing so that compliance can be verified.

A regular license is being issued based on the enclosed Violation Report. Your license is enclosed.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ronald Melusky', with a long horizontal stroke extending to the right.

Ronald Melusky  
Acting Director

Enclosures  
License  
Violation Report

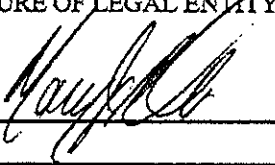
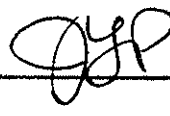
VIOLATION REPORT  
PERSONAL CARE HOMES - 55 Pa.Code Chapter 2600

NAME AND ADDRESS OF PERSONAL CARE HOME HILLVIEW HOME, 615 CORNELL STREET CORAOPOLIS, PA 15108		CURRENT LICENSE NUMBER 430230	
INSPECTION DATES (Include all dates of the inspection) 05/13/2011		REGIONAL REPRESENTATIVE N. Mandock, M. Marini	
PRINTED NAME AND TITLE OF LEGAL ENTITY REPRESENTATIVE SIGNING PLAN OF CORRECTION (Required on FIRST PAGE only unless multiple representatives produce the plan) <i>MARYJO AREDA-CRONIA - Admin/Director</i>			
SIGNATURE OF LEGAL ENTITY <i>[Signature]</i>	DATE <i>6/17/11</i>	REGIONAL LICENSING APPROVAL OF PLAN OF CORRECTION <i>[Signature]</i>	DATE <i>6-28-11</i>

REGULATION	VIOLATION	DATE COMPLIANCE VERIFIED BY	PLAN OF CORRECTION (include a step-by-step plan to correct the specific violation, as well as a plan to assure the violation does not recur)	DATE COMPLIANCE VERIFIED BY
65a Prior to or during the first work day, all direct care staff persons including ancillary staff persons, substitute personnel and volunteers shall have an orientation in general fire safety and emergency preparedness that includes the following: (1) Evacuation procedures. (2) Staff duties and responsibilities during fire drills, as well as during emergency evacuation, transportation and at an emergency	Volunteer staff person A, whose first day of work was 07/12/10, did not receive orientation in any of the required elements of this regulation.  <p align="center"><b>Western Region</b></p> <p align="center">2011</p> <p align="center">Adult Residential Licensing</p>	<i>6/16/11</i>	<i>Staff person A was a former employee &amp; was not re-trained in 65a prior to or during first day of returning. <del>He</del> did participate in general fire training as well as emergency &amp; evacuation procedures in March. Administration will re-train all return employees, volunteers direct care staff, &amp; ancillary staff according to 65a. Staff A trained on 6/15/11.</i>	<i>6-15-11</i> <i>[Signature]</i>

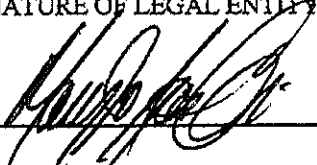
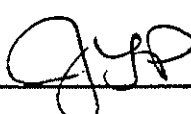
*\* TRAINING SHEET ENCLOSED*

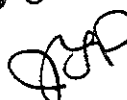
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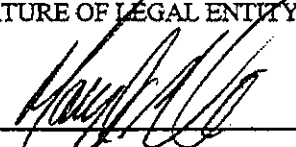

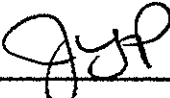
REGULATION 55 Pa.Code §2600	VIOLATION	DATE COMPLIANCE VERIFIED BY	PLAN OF CORRECTION (include a step-by-step plan to correct the specific violation, as well as a plan to assure the violation does not recur)	DATE COMPLIANCE VERIFIED BY
location if applicable. (3) The designated meeting place outside the building or within the firesafe area in the event of an actual fire. (4) Smoking safety procedures, the home's smoking policy and location of smoking areas, if applicable. (5) The location and use of fire extinguishers. (6) Smoke detectors and fire alarms. (7) Telephone use and notification of emergency services.	Western Region  2011  Adult Residential Licensing			

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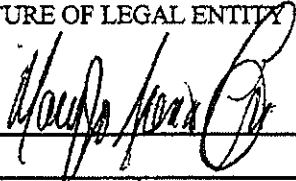
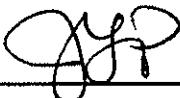
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65b Within 40 scheduled working hours, direct care staff persons, ancillary staff persons, substitute personnel and volunteers shall have an orientation that includes the following: (1) Resident rights. (2) Emergency medical plan. (3) Mandatory reporting of abuse and neglect under the Older Adult Protective Services Act (35 P. S. §§ 10225.101—10225.5102). (4) Reporting of reportable incidents	Volunteer staff person A, whose first day of work in the home was 07/12/10, has completed 40 scheduled work hours in the home. Staff person A did not receive orientation in the emergency medical plan, mandatory reporting under OAPSA, and reporting of reportable incidents and conditions.  <b>Western Region</b>  <b>Adult Residential Licensing</b>	6/15/11	Staff person A did complete 40 hours & orientation was not complete. Staff was trained on 6/15/11 Documentation is attached. Administrators will follow mandatory training for all new staff as well as volunteers within 48 hours  * Training sheet enclosed	6-28-11 


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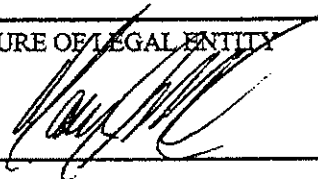
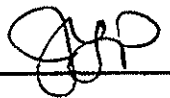
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<div style="font-size: 2em; opacity: 0.5;">Western Region</div> <div style="font-size: 2em; opacity: 0.5;">2011</div> <div style="font-size: 1.5em; opacity: 0.5;">Adult Residential Licensing</div>				

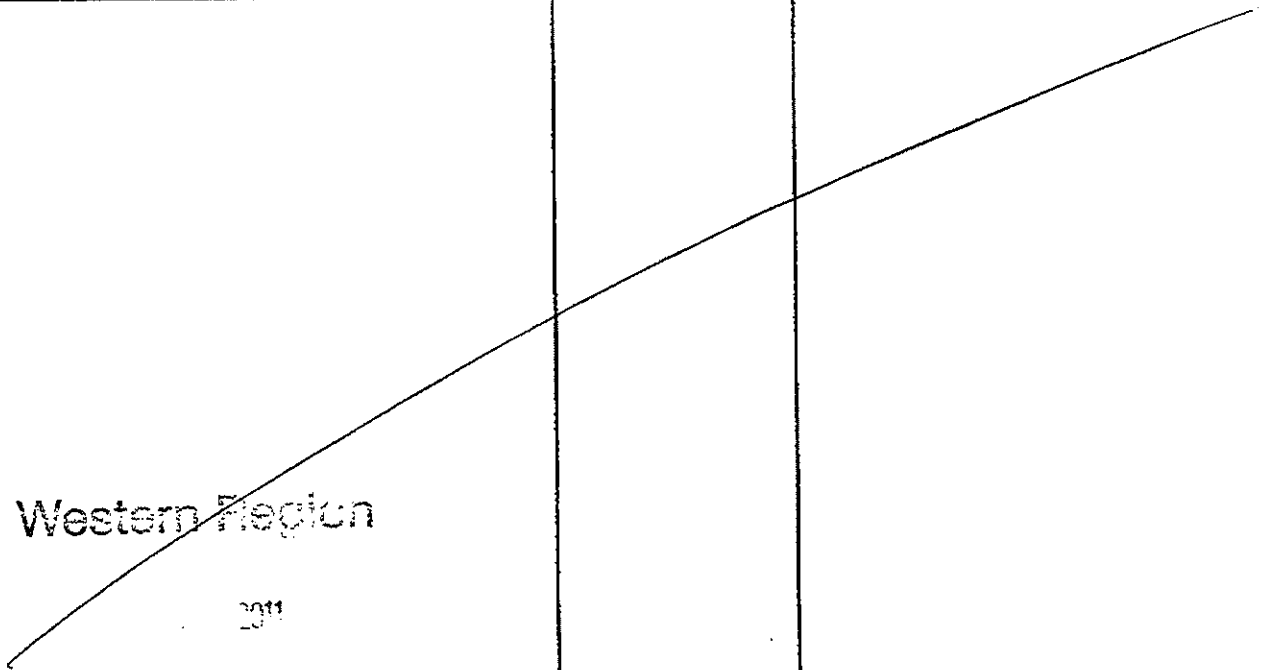
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65g Direct care staff persons, ancillary staff persons, substitute personnel and regularly-scheduled volunteers shall be trained annually in the following areas: (1) Fire safety completed by a fire safety expert or by a staff person trained by a fire safety expert. (2) Emergency preparedness procedures and recognition and response to crises and emergency situations. (3) Resident rights (under these	Direct care staff person B did not receive training in the Older Adult Protective Services Act during training year 01/01/10-12/31/10.  <p align="center">Western Region</p>	6/15/11	Staff person B did not have training in Older Adult Protection Service Act in 2010 Administra trained staff on 6/15/11 gave staff a post test which was completed + attached.  Administra will follow mandatory staff training for all training years according to 65g.	Steps have been taken to correct violation; full compliance is not verifiable 6-15-11 Date  Official (DPW)

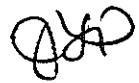
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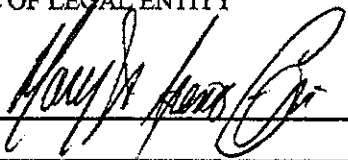
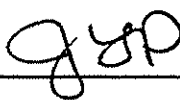
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regulations). (4) The Older Adult Protective Services Act (35 P. S. §§ 10225.101—10225.5102). (5) Falls and accident prevention. (6) New population groups that are being served at the home that were not previously served, if applicable.	Western Region  2011  Adult Residential Licensing			


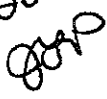
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85d Trash in kitchens and bathrooms shall be kept in covered trash receptacles that prevent the penetration of insects and rodents.	An uncovered trash can was observed in the home's kitchen, and also in the second floor shared resident "fish motif" bathroom.  <p style="text-align: center; font-size: 1.2em;">Western Region</p> <p style="text-align: center;">2011</p> <p style="text-align: center;">Adult Residential Licensing</p>	6/17/11	New trash cans were purchased & replaced the cans with missing lids. Administrator will be sure to check for missing lids as part of routine check (monthly)	6-28-11 

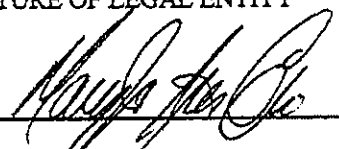
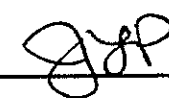
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85e Trash outside the home shall be kept in covered receptacles that prevent the penetration of insects and rodents.	There was an uncovered dumpster that was approximately 1/8th full of trash located in the parking area outside of the home.  <p style="text-align: center;">Western Region</p> <p style="text-align: center;">Adult Residential Licensing</p>	5/13/11          8-1-11	Dumpster lid was closed during inspection  Administrator + staff will be sure to keep dumpster lid closed  Administrator will inspect the dumpster daily to ensure it is covered. 6-28-11 	          6-28-11 

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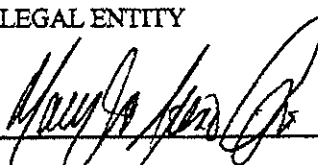
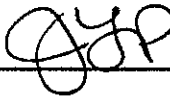
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87 The home's rooms, hallways, interior stairs, outside steps, outside doorways, porches, ramps, evacuation routes, outside walkways and fire escapes shall be lighted and marked to ensure that residents, including those with vision impairments, can safely move through the home and safely evacuate.	The outside steps leading from resident bedroom #1 on the third floor lacked exterior lighting. This poses a hazard to residents as this area is used as an evacuation route.	8/16/11	<p><i>Outside stairway leading to bedroom #1 will have a light installed by August 16, 2011 or sooner. In the process of finding a certified electrician to do the job. Will send picture of completed work before 8/16/11.</i></p> <p><i>Administrator will check all hallways &amp; stairways inside &amp; outside for proper lighting as per Quality Management plan.</i></p>	<p style="text-align: center;">Steps have been taken to correct violation; full compliance is not verifiable</p> <p style="text-align: center;">Date _____ Initials (DPW) _____</p>

Adult Residential Community

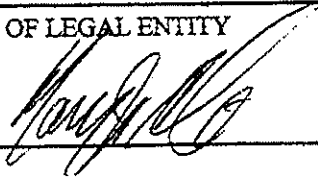
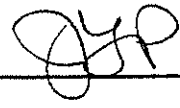
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93a Each ramp, interior stairway and outside steps shall have a well-secured handrail.	The exterior ramp leading from the second floor to the parking area has a handrail that is broken and poorly secured.  <p style="text-align: center;">Western Region</p>  <p style="text-align: center;">Adult Residential Licensing</p>	6/1/11	Railing repaired & secured. Picture enclosed  Administrator will check walkway railing as well as all other railings for safety as part of routine building check (monthly)	6-28-11 

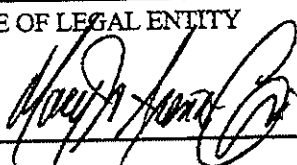

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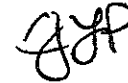
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101r1 There shall be drapes, shades, curtains, blinds or shutters on the bedroom windows.	Two of the windows in resident bedroom #8 did not have shades, blinds or shutters.  <p align="center">Western Region</p> <p align="center">2011</p> <p align="center">Adult Residential Licensing</p>	<i>8/17/11</i>	<i>Home is in process of replacing all blinds in the home. This should be complete well before 8/17/11 but room # 8 had odd size windows so blinds will be custom made. Administrator will be sure to follow req 101r1 to provide privacy for residents. Administrator will do money checks</i>	<i>8/17/11</i> Steps have been taken to correct violation; full compliance is not verifiable Date Initials (DPW)

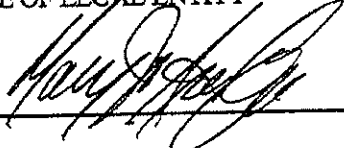
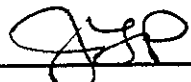
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121a Stairways, hallways, doorways, passageways and egress routes from rooms and from the building shall be unlocked and unobstructed.	A bed in bedroom #1, blocked over 1/2 of the egress of the emergency exit route leading from the home's third floor.  <p style="text-align: center;">Western ...</p>  <p style="text-align: center;">Adult Residential Licensing</p>	5/14/11	Bed was moved so full use of doorway can be accessed.  Administrator will monitor doorways on a regular basis making sure there is full & un-cluttered space.  picture enclosed	6-28-11 

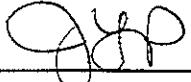
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VIOLATION REPORT  
PERSONAL CARE HOMES - 55 Pa.Code Chapter 2600

NAME AND ADDRESS OF PERSONAL CARE HOME HILLVIEW HOME, 615 CORNELL STREET CORAOPOLIS, PA 15108		CURRENT LICENSE NUMBER 430230	
INSPECTION DATES (Include all dates of the inspection) 05/13/2011		REGIONAL REPRESENTATIVE N. Mandock, M. Marini	
PRINTED NAME AND TITLE OF LEGAL ENTITY REPRESENTATIVE SIGNING PLAN OF CORRECTION (Required on FIRST PAGE only unless multiple representatives produce the plan)			
SIGNATURE OF LEGAL ENTITY 	DATE 6/17/11	REGIONAL LICENSING APPROVAL OF PLAN OF CORRECTION 	DATE 6-28-11

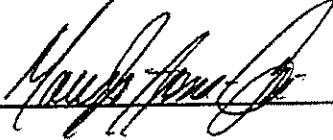
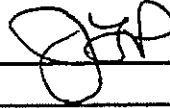
REGULATION 55 Pa.Code §2600	VIOLATION	DATE COMPLIANCE VERIFIED BY	PLAN OF CORRECTION (include a step-by-step plan to correct the specific violation, as well as a plan to assure the violation does not recur)	DATE COMPLIANCE VERIFIED BY
190a A staff person who has successfully completed a Department-approved medications administration course that includes the passing of the Department's performance-based competency test within the past 2 years may administer oral; topical; eye, nose and ear drop prescription medications and epinephrine injections for insect bites or other allergies.	On 05/13/11, staff person C, who has not successfully completed the Department-approved medications administration annual practicum since 10/09, administered medications to residents of the home.  <p style="text-align: center; font-size: 1.2em;">Western Region</p> <p style="text-align: center;">2011</p> <p style="text-align: center;">Adult Residential Licensing</p>	6/17/11	Staff person C is on medical leave at this time but if & when <del>she</del> returns to work & is needed to administer meds <del>she</del> will be re-certified by a DPW medication trainer by 8/1/11 & <del>the</del> certificate will be sent in. Administrator and/or DPW trainer will be sure all med reviews are completed & documented as per regulation 190a See page 13A:	


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190a A staff person who has successfully completed a Department-approved medications administration course that includes the passing of the Department's performance-based competency test within the past 2 years may administer oral; topical; eye, nose and ear drop prescription medications and epinephrine injections for insect bites or other allergies.	On 05/13/11, staff person C, who has not successfully completed the Department-approved medications administration annual practicum since 10/09, administered medications to residents of the home.	8-1-11	The administrator will review all staff person training records to ensure all staff persons administering medications are qualified to administer medications.	


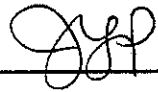
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**PERSONAL CARE HOMES - 55 Pa.Code Chapter 2600**


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190b A staff person is permitted to administer insulin injections following successful completion of a Department-approved medications administration course that includes the passing of a written performance-based competency test within the past 2 years, as well as successful completion of a Department-approved diabetes patient education program within the past 12 months.	Per documentation on the home's May 2011 medication administration record, staff person D, who has not successfully completed the Department-approved diabetes patient education program within the past 12 months, administered insulin to resident #3 on 05/01 and 05/04/11.  Western 2011  Adult Residential Licensing	6/28/11	Staff person D as well as all staff were re-certified in Diabetes education by an approved educator on 6/28/11.  Certificate & sign in sheet attached.  Administrators and/or a certified trainer will be sure staff is re-certified every year per regulation 1906	6-28-11 

*file administrator*

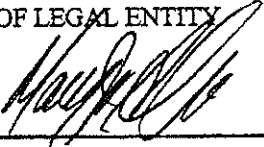
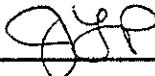
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191 The home shall educate the resident of his/her right to question or refuse a medication if he/she believes there may be a medication error. Documentation of this resident education shall be kept.	Resident #1 and #3 have not been educated to the resident's right to refuse medication if the resident believes that there may be a medication error.  Western Region  201  Adult Residential Licensing	6/15/11  8-1-11	Resident #1 + #3 were educated on their right to refuse medication. This was added to residents' Rights As 'Z' both residents signed + dated. Copy attached. Administrator will add this to All contracts + suggest DPW does the same. He administrator will review all resident's records to ensure all residents have been educated on the right to refuse medication. 6-28-11 JJP	6-28-11 

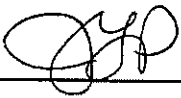
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187b The information in subsections 187a13 and 187a14 shall be recorded at the time the medication is administered.	Per staff person C, he/she does not record the date and time of medication administration and his/her initials on the MAR after administering medications to each individual resident. Per staff person C, he/she administers the medications to all of the residents in the home before returning to the MAR to enter the record of the administration for any of the residents.  Western 301  Adult Residential Licensing	6/17/11	Staff person C is off work on medical leave & when returned to work will be re-trained & re-certified through APW's medication administration program by Aug 17, 2011. Documentation will be sent on or before this date. Administrator & a certified trainer will follow through on 187b. See page 16A	

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187b The information in subsections 187a13 and 187a14 shall be recorded at the time the medication is administered.	Per staff person C, he/she does not record the date and time of medication administration and his/her initials on the MAR after administering medications to each individual resident. Per staff person C, he/she administers the medications to all of the residents in the home before returning to the MAR to enter the record of the administration for any of the residents.	8-1-11	All staff persons will be reeducated in the correct administration of medications including recording the administration in the MAR after each individual resident has received their medications.	