



COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF PUBLIC WELFARE  
PO BOX 2675  
HARRISBURG, PENNSYLVANIA 17105-2675

ADULT RESIDENTIAL LICENSING

PHONE: (717) 783-3670  
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Ms. Karen Kokstein, Administrator  
600 Paoli Pointe Drive Operations, LLC  
600 Paoli Pointe Drive  
Paoli, Pennsylvania 19301

MAY 04 2011

RE: Highgate at Paoli Pointe

Dear Ms. Kokstein:

Thank you for your request for a waiver of 55 Pa.Code Ch. 2600 (relating to personal care homes). You have requested a waiver of 55 Pa.Code § 2600.54(a) (relating to qualifications for direct care staff persons) for [REDACTED]

Your request for waiver is being returned for additional information. Each waiver request must include documentation that the non-U.S. educational program is similar to or exceeds U.S. educational requirements. This includes, at a minimum, a transcript which lists the specific courses taken to earn the diploma (including dates of completion) and the date the individual earned the diploma. The transcript needs to show at least three years of schooling information. Transcript must be translated into English by a certified English translator. The transcript that was submitted to the Department did not contain the name and the completion dates of the staff member applying for the waiver. A valid transcript must be submitted to the Department that was completed by the issuing institution and contains the name of the student and dates of completion for each grade.

If you have any questions regarding the waiver process, please contact Ms. Tara Pride, Director of Policy & Training, at telephone number (717) 783-3670.

Sincerely,

Ronald Melusky  
Acting Director